

## **ARLINGTON PUBLIC SCHOOLS**

*In accordance with the provisions of the Massachusetts General laws, Chapter 30A, Section 20, notice is hereby given for the following meeting of the:*

***Arlington School Committee  
School Committee Regular Meeting  
Thursday, December 14, 2017  
6:30 PM***

*6:30 p.m. Call to Order*

*6:35 p.m. Public Participation*

*6:45 p.m. AEF supports the APS Safe and Supportive Schools with Grant, A. Speare, S. Burd*

*7:00 p.m. OMS and AHS FY 19 Budget Presentation, E. Woods, M. Janger*

*8:00 p.m. Arlington Education Association FY 19 Budgetary Request for OMS and AHS*

*8:20 p.m. Monthly Financial Reports, J. Danizio, CFO*

*8:30 p.m. Superintendent's Report*

- *Building Project Updates*
- *CPR Progress Updates, R. MacNeal and A. Elmer*

*8:50 p.m. Consent Agenda*

*All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the committee so requests, in which event the item will be considered in its normal sequence:*

*Approval of Minutes: School Committee Regular Meeting, December 7, 2017*

*Approval of Warrant: Warrant # 18119, dated 12/7/2017, Total Amount  
\$636,948.55*

*Approval of Trip: None*

*Approval of Job Description: Director of Instructional Technology*

*Policy: None*

*8:55 p.m. Subcommittee & Liaison Reports & Announcements*

- *Budget, Kirsy Allison-Ampe (Chair)*
- *Community Relations, Cindy Starks (Chair)*
- *District Accountability, Curriculum/Instruction & Assessment, (CIAA) Paul Schlichtman, (Chair)*
- *Facilities, Jennifer Susse (Chair)*
- *Policies & Procedures, Len Kardon (Chair)*
- *School Enrollment Task Force, Bill Hayner, Cindy Starks, Jeff Thielman*

- *Legal Services Review, Bill Hayner, Len Kardon*
- *Arlington High School Building Committee Jeff Thielman and Kirsi Allison-Ampe*
- *Gibbs Committee, Cindy Starks*
- *Liaisons Reports*
- *Announcements*
- *Future Agenda Items*

*Executive Session*

- *To conduct strategy sessions in preparation for negotiations with union and/or nonunion personnel or contract negotiations with union and /or nonunion in which if held in an open meeting may have a detrimental effect.*
- *To conduct strategy with respect to collective bargaining or litigation, in which if held in an open meeting may have a detrimental effect, Collective bargaining may also be conducted.*
- *Voted to approve the following Executive Session Minutes: None*

*9:15 p.m. Adjournment*

*The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*Stated times and time amounts, listed in parenthesis, are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on the time needed to fully explore the topic.*

*Submitted by Jeff Thielman, Chair*

*Correspondence Received:*

- *Warrant 12/7/2017*
- *Draft Minutes 12/7/2017*
- *OMS FY 19 Budget Requests*
- *AHS FY 19 Budget Requests*
- *AEA FY19 Budget Requests for OMS*
- *AEA FY 19 Budget Requests for AHS*
- *Monthly Financial Reports*
- *AEF Press Release on AHS SSS Grant*
- *AEF Funds APS: Safe and Supportive Schools presentation*
- *Job Description Dir of Instructional Technology*
- *Community Relations Approved minutes 9/19/17*
- *CPR Progress reports, R. MacNeal and A. Elmer*
- *LABBB ANNUAL REPORT*
- *DESE RADAR Benchmarking spreadsheet*



## **Town of Arlington, Massachusetts**

---

**6:45 p.m. AEF supports the APS Safe and Supportive Schools with Grant, A. Speare, S. Burd**

**ATTACHMENTS:**

Type	File Name	Description
❑ Presentation	AEF_grant_presentation_12_14_2017_S_Burd.pdf	AEF Grant Presentation 12 14 2017
❑ Backup Material	AEF_SASS_Press_Release_11.15.17_(1).pdf	AEF SSS Grant

# AEF Funds APS: Safe and Supportive Schools

December 14, 2017 School Committee Update

# Thank you, AEF!

**Arlington Education Foundation  
commits to a multi-year program  
addressing the creation of safe and  
supportive schools PK-12.**

**Year 1: Over \$100,000**

- YMHFA Training for 300 staff
- Funding for building SASS action plans

**Future Years: Expand trainings to  
community**

# Timeline of SASS Work

District receives AEF grant and conducts district-wide SASS self-assessment

Schools create SASS Action Plans for upcoming school year

Schools execute SIP/Action Plans in coordination with District Goals



Schools receive state grant to fund school-based SASS self-assessment

Schools align SASS Action Plans with School Improvement Plans

# District Action Plan Goal ( 2016)

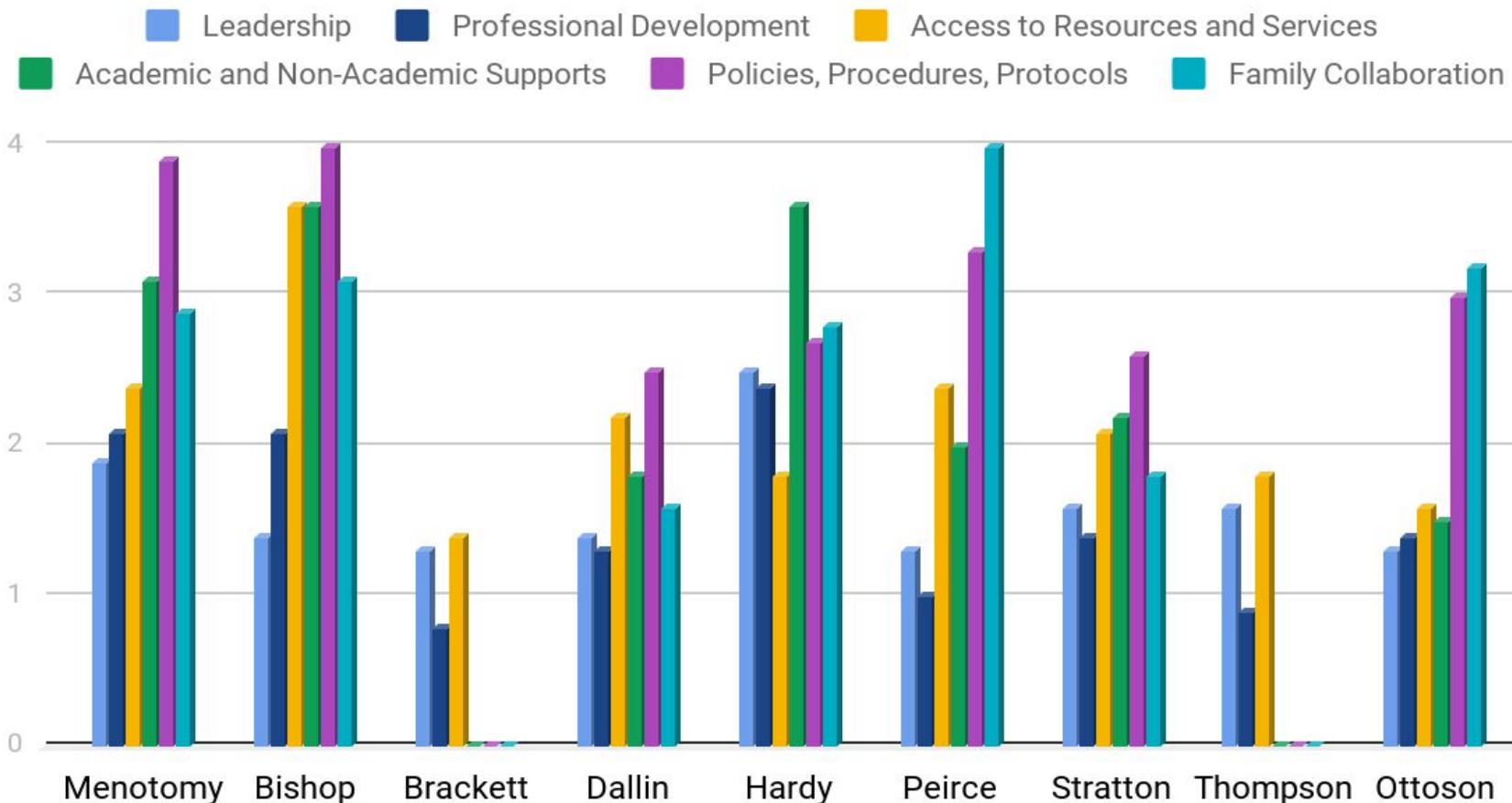
Develop and implement a district level leadership team that provides vision and support for the integrated implementation of Safe and Supportive Schools best practices across the district and within each school.

# Supporting SASS Teams

Funding provided to building leadership to carry out action plans.

- Stipends, materials, consultants, trainings, etc.
- Proposals aligned with and approved by Grants Manager, Asst. Supt. and Dir. of SEL/Guidance.

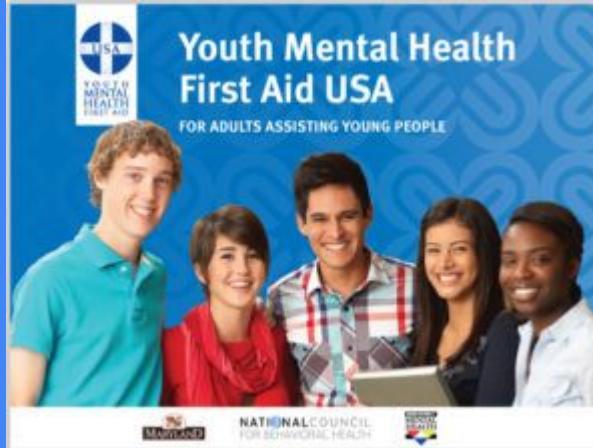
# Self-Assessment Results



# Youth Mental Health First Aid

YMHFA

<http://people.com/human-interest/nfl-star-brandon-marshall-on-his-borderline-personality-disorder-diagnosis-and-removing-the-stigma-of-mental-illness/>



# Youth Mental Health First Aid is...

...designed to **teach parents, family members, caregivers, teachers, school staff, peers, neighbors, health and human services workers, and other caring citizens** how to help an adolescent (age 12-18) who is experiencing a mental health or addictions challenge or is in crisis. Youth Mental Health First Aid is primarily designed for adults who regularly interact with young people. The course **introduces common mental health challenges for youth, reviews typical adolescent development, and teaches a 5-step action plan for how to help young people in both crisis and non-crisis situations.** Topics covered include anxiety, depression, substance use, disorders in which psychosis may occur, disruptive behavior disorders (including AD/HD), and eating disorders.

# Michelle Obama, Lady Gaga, Brandon Marshall...you!

APS plans to train 300 staff in the first 12 months.

*“The country’s 1 million First Aiders include everyone from police officers, teachers and employers to former First Lady Michelle Obama, former Congressman Patrick Kennedy, NFL wide receiver Brandon Marshall and television personality Dr. Oz.”*

## **Mental Health First Aid is...**

- A health literacy program
- About people helping people, one-on-one
- For individuals who do not have any background as a mental health professional
- Prevention, Early Identification and Early Intervention-- precursor to treatment

## **Mental Health First Aid is *not*...**

- A disaster response program
- A peer support group
- Counseling, therapy or other professional help
- Treatment

- Train Administrators
- Train Instructors
- Train Everyone!

# Questions?



Arlington  
**Education**  
Foundation

November 15, 2017

## **Arlington Education Foundation Invests \$200,000 in Behavioral Health**

*300 Arlington Public School Staff will be trained in Youth Mental Health First Aid*

The Arlington Education Foundation (AEF) has committed to awarding \$200,000 over the next three years to support the Arlington Public Schools' Safe and Supportive Schools initiative to create a comprehensive behavioral health program for the district. Behavioral health is intricately connected to academic, social and emotional success at school, and is one of the district's top goals for fiscal year 2018.

According to mentalhealth.gov, half of all mental health disorders show first signs before a person turns 14 years old (i.e. anxiety and eating disorders), and three quarters of mental health disorders begin before age 24 (i.e. substance abuse). During the first year of their partnership, AEF has awarded the Arlington Public Schools a District Investment Grant of \$100,485 to fund Youth Mental Health First Aid training for three hundred staff to learn how to spot the early warning signs and the steps they can take for early intervention. The grant will also fund ongoing work on Safe and Supportive Schools action plans for each school.

Mental health has long been viewed as an illness, or something that needs to be cured; yet it is just as important as physical health. Mental health is how we live, love and laugh. It helps determine how we handle stress, relate to others and make choices. Recent Youth Risk Behavior Surveys at Arlington High School and the Ottoson Middle School show that mental health issues stress, low self-esteem, self-harm, sexual abuse and suicide contemplation/attempts are on the rise in our youth community.

"We need to overcome the stigma of mental health and the 'that's not my kid' mentality", remarks Amy Speare, AEF's President. "Youth Mental Health First Aid demystifies and de-stigmatizes youth mental health challenges and will give Arlington a framework with consistent language and a basic understanding of what adolescent mental health looks like."

The Youth Mental Health First Aid program is designed to teach anyone interfacing with youth how to help an adolescent who is experiencing a mental health or addiction challenge or who is in crisis. Topics covered include anxiety, depression, substance abuse, disruptive behavior disorders (including AD/HD), and eating disorders.

Sara Burd, Arlington's new Director of Guidance and Social Emotional Learning is excited to bring Youth Mental Health First Aid to Arlington. "Once our adults have a common vision, language and understanding of how to promote the mental health and well-being of our young

people, the follow-up work to address locally determined needs at each school will be better informed, more focused and effective.” Burd is a certified Youth Mental Health First Aid instructor and implemented the program in the Reading Public Schools.

Just like CPR can be used universally, Youth Mental Health First Aid can be used by anyone in the community who interacts with youth. The program covers early intervention to hand-off to treatment, and will give Arlington’s teachers the tools they need to support all students, reduce referrals and keep more students in the classroom.

AEF’s support of social and emotional health programs is not new. Over the last 6 years, AEF has seen a dramatic rise in grant requests to support student social and emotional growth and has awarded over \$180,000 in related grants since 2013. In 2016, AEF awarded \$10,000 to help fund the Safe and Supportive Schools self-assessment and the creation of action plans for each school. Previous grants include: AHS Unity and Ottoson Inside OUT public art diversity projects; LGBTQ+ clubs; mindfulness programs; flexible classroom furniture that promotes movement; Innovative Care Coordinator training; and an AHS suicide prevention and awareness program.

### **About Arlington Education Foundation**

For over twenty-five years, AEF has been supporting public education in Arlington and has awarded over \$680,000 to the Arlington Public Schools over the past 5 years. AEF funds system-wide initiatives and creative new projects that enhance public education throughout the district. For more information visit [www.aefma.org](http://www.aefma.org).



## **Town of Arlington, Massachusetts**

---

**7:00 p.m. OMS and AHS FY 19 Budget Presentation, E. Woods, M. Janger**

**ATTACHMENTS:**

Type	File Name	Description
<input type="checkbox"/> Budget Document	Budget_2017-2018_12_13_2017_(2).docx	OMS Budget Request FY 19 EW 12 13 2017
<input type="checkbox"/> Budget Document	AHS_Budget_Presentation_2017.pdf	AHS FY 19 Budget Presentation 2017

The Ottoson Community continues to appreciate and thanks the members of the School Committee, Superintendent Kathy Bodie, and Assistant Supt. Roderick MacNeal for supporting the work of educating our Ottoson Middle School learners. In addition we would like to thank the Arlington Community, Arlington Education Foundation and the Ottoson Parent Advisory Council for their continued financial support.

This academic year the 1,264 Ottoson students have benefited greatly from the additional staffing of a .5 adjustment counselor to address the social and emotional needs of our learners as well as the needed curriculum materials.

This year's budget requests are recommended based on conversations and input from the Ottoson teachers, administrators, school improvement council, and department chairs. Our key levers continue to be quality teaching and learning, academic rigor, social/emotional learning, and individualized student learning. As a transitional leader this year the work has been centered on social and emotional and cultural proficiency instruction, the transitioning of Ottoson to a 7<sup>th</sup> and 8<sup>th</sup> grade school and ensuring a safe and supportive school climate for all learners and staff. We continue to examine our instructional practices, systems, supports and culture. An important focus has been looking at responsive discipline. We planned to accomplish this by integrating safety, civility, and social identity into our practice as well as examining bias and justice.

Ottoson educators continue to engage in professional development in order to provide students with powerful teaching practices, which will foster student achievement. Our educators continue to be committed to understanding the factors affecting student performance and social emotional learning. We look to continue funding professional development work.

We realize that every year prioritizing a budget has its challenges, and we are mindful of looking at our resources and practices in a different way but wish to frame needs for the 2018-2019 academic year for the 7<sup>th</sup> and 8<sup>th</sup> grade Ottoson students and staff.

The Middle School years occur during a critical developmental period for students. This provides us with a unique opportunity as educators and an important charge. Providing students with the necessary tools and foundation that will enable them to become responsible and capable citizens and contributing members of our community. This is not only accomplished through academic rigor, but through the learning and practice of social emotional skills and competencies that they will require throughout their lives.

With these needs in mind the budget priorities for the Ottoson align with the system goals.

We are requesting 4 clusters for 7<sup>th</sup> and 8<sup>th</sup> graders moving away from the split cluster model. The recommendation is based on the enrollment of next year's seventh grade of 445 learners and an eighth grade of 414 learners. This will result in lower class size, which impacts how teachers instruct and engage with students. This will help to create a schedule with more availability to take specific languages, coordinate if a student bypasses a math level, give teachers common planning time and create even numbers of students in sections of a given course.

Next year, two of the Ottoson adjustment counselors will go to the Gibbs. Therefore we are requesting a 1.5 Adjustment Counselors in order to maintain 2 at each grade level, which will help our students who are increasingly affected by many social forces impacting their role as learners. We look to be proactive in developing strategies to increase academic success, assist with conflict resolution, help students develop appropriate social skills, and assist students in understanding their role in the greater community. In addition there is a budget need to purchase more social emotional learning supplies for Ottoson students, and professional development course and conference reimbursement for teachers.

Teaching assistants allow Ottoson teachers to provide increase opportunities to learn, more time to spend with students and on academic tasks and increased ability to assess learning and provide meaningful feedback. The classroom is a dynamic place constantly changing based on the complexities of students and the multi-faceted components of the curriculum. Developing problem-solving and thinking skills in students take time for the teacher to collaborate with students to bring out and enhance that ability at deep levels. Ottoson teachers work hard to understand each student's skill level to enrich, review or practice. They need to be able to provide time for students to engage in quality lessons, build supportive relationships and get in-depth feedback on their assignments. As a result of differentiation and individualization come developing varied groupings which teaching assistants can support. In these small groups, in-depth understanding is developed through experimentation, discussion and project-based learning. All these groups need physical space in an inclusion classroom. We are asking for 2 teaching assistants to support this model.

Additionally, due to increased enrollment in the present 6<sup>th</sup> grade we are asking for a .2 World Language Teacher for Spanish. Our Spanish class size is well over 25 – 30 students. We anticipate continued high levels of enrollment in this language next year.

A request for .4 increase teacher in Visual Art is centered on after the 1.0 teacher goes to Gibbs. Ottoson will need FTE of 2.0 teachers to support the work in art especially the digital lab work. Also funding for Visual Arts Supplies is needed- While enrollment has grown, funding for art supplies has not increased and the department has added a digital component to the curriculum.

Science Textbooks, Books and Periodicals – This curriculum update is needed to align with the science standards and provide the needed resources for science instruction.

The Ottoson music needs are funding for instructional materials, maintenance services, performing arts revised curriculum materials, performing arts association membership, performing arts professional conferences, and performing arts supplies.

In closing, I want to say that this is an exciting time of change and opportunity for the Ottoson Middle School Community. Our safe and supportive schools committee looked to the year 2020 where our efforts will be realized. This important work will enable students to have increased self-awareness, self-management, social awareness, relationship skills and responsible decision making that lay the groundwork for needed life skills. This will help them as they move through the Arlington Public Schools and beyond.

Thank you for allowing me to serve the Ottoson Middle School Community through this exciting time. I look forward to a smooth transition with the new leadership.

**Arlington High School**  
**Budget Discussion Overview**  
**Arlington School Committee Meeting**  
**DECEMBER 14, 2017**

Arlington High School currently enrolls 1328 students in a 400,000 square foot facility. The school is highly ranked. We have consistently risen in rankings and closed achievement gaps over the past 4 years.

For the fourth year in a row, AHS is ranked among the top high schools in Massachusetts according to MCAS scores. We are recognized again as a U.S. News & World Report gold medal school, a U.S. News & World Report STEM school, a Newsweek Top School, and among the nation's most challenging schools according to the Washington Post. This year, we again received a level 1 designation from the state for overall achievement and progress on the MCAS and graduation rates.

Our budget priorities for this year echo our ongoing efforts and challenges. Rising enrollment and staffing needs form the core of our budget requests. In addition, AHS continues to focus on supporting high expectations for all students, reflected this year in our expansion of co-taught classes. Our mission of "learning, connecting, and caring in a safe, supportive, and inclusive community" is reflected in the efforts of the Community Building Coordinating Committee, Wellness Day, and Inclusion Day. We see increased use of instructional technology to engage students, differentiate, and expand opportunities. Lastly, our aged building continues to limit and burden our instruction. Maintaining, repairing, and creating instructional space will continue to be a need for the next 3-6 years.

Our staff and students continue to demonstrate their skill and resilience in providing such a high quality education under such trying conditions. Many could easily move to greener pastures, but continue to be committed to the Arlington community. To continue to keep and attract these teachers over the next years will require us to make current investments in staffing, facilities, and effective instructional technology.

### **Curriculum and Staffing**

The high school is experiencing rapid enrollment growth. Overall enrollment has increased by 111 students since SY 2013. We expect an additional **increase of 76 students** in the next year and to reach 1576 students by SY 2021. Our staffing increases over the past 4 years have not kept pace with this enrollment growth. The additional staffing just to cover just these 76 additional students at our current ratios would be **5.3 FTE**. The requests below total to 7.2 FTE to meet our various needs.

AHS Enrollment Projections

	<b>SY 2017</b>	<b>SY 2018</b>	<b>SY 2019</b>	<b>SY 2020</b>	<b>SY 2021</b>
<b>8</b>	402	417	417	421	426
<b>9</b>	350	373	387	387	391
<b>10</b>	323	358	381	395	396
<b>11</b>	339	322	357	380	394
<b>12</b>	316	353	335	371	396
<b>Total</b>	<b>1328</b>	<b>1406</b>	<b>1460</b>	<b>1534</b>	<b>1576</b>

We foresee the following trends continuing to put pressure on staff.

- Rising enrollment. Enrollment growth continues to be high and unpredictable. We would like staffing levels that attract and keep quality faculty, maintain room for growth, and allow us to respond to student needs.
- A shortage of art, PE, and elective classes is making it difficult for students to meet requirements and build their schedules.
- Chapter 222 requires schools to educate students who were previously excluded due to felony charges or expelled.
- Moving away from punitive discipline toward positive behavioral support demands more time and relationship building of staff and administration.
- National and local student trends point toward higher levels of social-emotional challenges among students.
- State accountability guidelines call for ever rising levels of student achievement and graduation rates.
- Evaluation requirement for building administrators to observe every faculty member and for buildings to evaluate all faculty every year.

Given the increasing stresses on the staff and building, the staff and administration agree that the first priority is to increase the 3d Dean position to full-time to help support teachers and our at-risk students. Last year, the district recognized the increasing demands on our administration created by legal mandates, increasing social-emotional needs of students, facilities issues, high class sizes, and increasing enrollment. We created a new 0.6 FTE Dean position as part of a 2-year plan to return to a 3 house system.

***Requested by the administration and teachers - to reduce stress on the teachers, support student achievement, and implement positive behavior support - Expand 3d Dean to cover rising expectations, evaluation, and enrollment***

- Dean - 0.4

Over the last four years, we have targeted staff increases to the core academic departments to keep them within enrollment limits. We have not increased our staffing for Art, PE, or electives. For this reason, the core academic departments require staffing increased only to accommodate enrollment increases and program offerings.

**Necessary for enrollment, staff excellence, student achievement, curriculum requirements, and safety issues (2.4 FTE)**

- English - 0.6
- History - 0.6
- Science Biology/ Physics - 0.6
- World Language - 0.6
- 

The focus on core classes has lead to an increasing shortage of Art, Physical Education (PE), and elective classes. This year, we have seen students unable to meet Art requirements, fill their schedule, and schedule classes, because of the shortages of options. All Art, PE, and elective classes are at their caps.

**To provide required Art and PE and to expand elective offerings (dependent on enrollment trends) (2.2 FTE)**

- Art - 0.6
- Performing Arts - 0.2
- PE - 0.6
- History - 0.2
- English - 0.2
- Family and Consumer Science - 0.4

In the last two years, we have piloted co-taught models to support students in our Curriculum B level courses. With appropriate support, we have found that students can be accelerated in their learning to access college preparatory curriculum (Curriculum A). We propose to move these classes to the Curriculum A level with appropriate support.

**To support co-taught instruction so that all students graduate college and career ready (1.0 FTE)**

- Science co-taught Biology and Chemistry - 0.4
- History co-taught US History 2 - 0.2
- Math co-taught - 0.2
- ELL Inclusion support - 0.2

Our World Language department has been growing offerings in Italian and Mandarin. As we staff upper level offerings in each language, we need to add sections.

**To support all levels of language classes (0.6 FTE)**

Our Guidance Department currently has caseloads of 266 students projected to rise to 281 next year. The recommended maximum load, and the highest caseload of our surrounding districts, is 250.

**To set Guidance caseloads at the recommended average of 250 students per Counselor**

**(0.6 FTE)**

### **Focus on Community Building**

This year, we have addressed district goals through focusing particular attention on community building, the intersection of wellness, inclusion, and relationships. The newly formed Community Building Coordinating Committee is a representative group of staff, students, and community members working to improve communication, planning, and assessment of these efforts. This year major efforts include Wellness Day and Inclusion Day, 4-hour conferences combining locally supported workshops and outside experts to provide a range of activities to students and staff.

The high school administration is piloting positive approaches to school discipline. The administrative team, Guidance, and the staff as a whole have had various levels of training in collaborative problem solving, an evidence-based approach for helping children with behavioral challenges supported by Think:Kids at Massachusetts General Hospital. We plan to train school-based trainers to expand implementation of this model.

Continuing efforts include our advisory program, the Harbor and Short Stop programs to support student health challenges, and the AHS Voices United initiative to fight bullying.

### **Digital Technology**

In only four years, digital technology at AHS is changing the potential for engaging and supporting all learners, preparing students for a computer rich economy, and allowing students to engage directly with creating knowledge and influencing their world. With the introduction of a [Bring Your Own Device](#) program last year, AHS has moved to an environment where all students expect and are expected to have access to digital technology for teaching and learning. Our Makerspace program is launching a new interdisciplinary Certificate in Innovation and Design Thinking, to link hands on learning to students' efforts in the classroom, clubs, and community.

Past support from the capital committee, Arlington Educational Foundation grants, and teacher innovations have lead to successful implementation, but many of our devices are coming to the end of their normal lifespan or require upgrades to manage new demands. Teacher devices, student devices, classroom projection, wireless access, internet access, specialty labs, and database subscriptions all need constant upkeep, renewal, and improvement. Specifically we need:

- Replacement of teacher devices is underway with a mix of Macbook Air computers and chromebooks.
- Funding for replacement and repairs to accessories and connectivity such as projectors, cords, DVD players, software, and bulbs.
- Student devices need replacement and increased numbers for classroom and library

use.

- Specialty labs (CADD, Digital Media, Computer Science, and Digital Music) are all in need of upgrades or replacement devices.
- Continue to invest in Wireless and Network capacity and reliability

AHS Bring Your Own Device Agreement found at this link:

[https://docs.google.com/document/d/1t-o58x\\_g8diWvLLdRh1c2G2RMIQddEhx5f9uRUq5q-k/edit?usp=sharing](https://docs.google.com/document/d/1t-o58x_g8diWvLLdRh1c2G2RMIQddEhx5f9uRUq5q-k/edit?usp=sharing)

## **Building**

Arlington High School is just launching the process for creating an Educational Vision for our new building. This is an exciting project and I hope that everyone in the school and community will contribute. However, in the excitement of this planning, it's important to remember that our students will be using the current building for the next 3-6 years.

Over the past four years, we have worked closely with the town maintenance and custodial departments to improve the management and staffing of the facilities. Our Assistant Principal has attended closely to maintenance, custodial, and security issues. As a result, we have seen improved cleanliness and repairs. In spite of discussions about future high school renovation, it is imperative that we support efforts to keep the current learning environment clean and in good repair for the current students and our staff. Building maintenance issues have a major impact on morale, education, safety, and security.

We have made some stop gap measures to badly aging facilities, but need to invest in some major repairs to maintain a safe educational environment over the next 3-5 years.

- Support allocations to routine maintenance and repairs in particular **security and restrooms.**
- Allocate funding to convert more spaces into instructional, science labs, office, storage, and computer lab, spaces.
- Realign facilities staffing to create an oversight position for the entire AHS facility and fields.

## **Athletics**

Athletics experienced continued growth and progress over the past year. Teams excelled on the field with league titles, state finalists, state championships and a national champion. Off the field, our registration numbers continue to rise, we received a Leadership award from the state association.

We launched this year with presentations from the Positive Coaching Alliance, aiming to bring the benefits of educational athletics to all of our programs. Our captains' council, coaches advisory and parent vision team are all committed to building the pride and unity while maintaining the strong history and tradition amongst our programming.

This year, we are seeking an increase of \$29,800 to finally bring us in line with real expenses and adjust for rising costs. Specifically we are:

- Planning for the increase in ice costs (per rink contract), about \$5,000 more
- Increase in the cost of transportation (per history of contract), about \$5,000 more
- Increase cost of equipment, about \$3,000 more
- Addition of 3 new coaches; cross-country, indoor track and field, outdoor track and field, about \$12,000
- Implementation of an equipment rotation, \$3,000.00
- Replacement of football chute, \$1,800.00
- Renegotiation of the transportation contract

Research supports the benefits of participation in high school educational athletics including improved grades, lowered disciplinary issues, strengthening the skills of commitment, communication and teamwork while building confidence and supporting the social-emotional needs of adolescents.



## Town of Arlington, Massachusetts

---

### 8:00 p.m. Arlington Education Association FY 19 Budgetary Request for OMS and AHS

#### ATTACHMENTS:

Type	File Name	Description
<input type="checkbox"/> Budget Document	OMS_AEA_2018-19_Budget_Requests_(1).pdf	AEA OMS 19 Budget Requests
<input type="checkbox"/> Budget Document	AEA_2018-19_AHS_Budget_Requests_(1).pdf	AEA AHS 19 Budget Requests

## **AEA 2018-19 OMS Budget Requests**

### **Additional Staffing**

- Requesting **four** 7th grade and **four** 8th grade clusters

**Rationale:** **Student enrollment continues to increase. Based off of this year's 6th and 7th grade student enrollment if there were four clusters for 7th and 8th grade that would mean that each 7th grade would average 111 students and each 8th grade cluster would average 103 students. This would provide an appropriate learning environment and class sizes**

- Additional .4 FTE Art Teacher
- Increase in SPED Teaching Assistants
- Additional 1.0 FTE Guidance Counselor
- Additional .2 FTE World Language Teacher for Spanish

**Rationale:** **The Art and W.L. teacher requests are needed with the increase of student enrollment. As we raise the expectations of students and with the increase of students with Special and social/emotional needs, students and teachers need a greater support system. An increase of SPED teaching assistants and an additional Adjustment Counselor will help with this.**

### **Curriculum/Professional Development**

- Ottoson Science Textbooks, Books and Periodicals
- OMS Music Instructional material
- OMS SEL (Social Emotional Learning) Graduate Reimbursement PD
- OMS SEL Supplies
- Increase of Reimbursement for Professional Development Conferences and Courses

**Rationale:** **This would provide proper and updated materials in Science and Music for both teachers and students. Also current allocation for course reimbursement**

**does not cover the needs/requests of teachers in order for us to stay current in content and pedagogy. This include Social Emotional Learning, which is needed to meet students' needs.**

## **Technology**

- Speakers for all classrooms with projectors

**Rationale: For teachers to be able to use multimedia to enhance the curriculum and to help meet the needs of all students**

- Extra projectors, chrome/macbooks and hardware for when devices break

**Rationale: To implement parts of their curriculum until they get a replacement.**

## **Salary**

- Appropriate contingencies for all staff wages

**Rationale: Increase salaries to make it comparable to surrounding communities. This is needed to attract more and better qualified TAs and substitute teachers. It is also needed to attract and retain all teachers and administrators.**

## **AEA 2018-19 AHS Budget Requests**

### **Additional Staffing**

1. Additional .8 FTE English
2. Additional 1.2 FTE Social Studies
3. Additional .6 FTE Visual Arts (**has not seen an increase in FTE for several years**)
4. Additional .2 FTE Performing Arts
5. Additional .4 FTE FACS
6. Additional 1.0 Guidance
7. Additional .2 FTE Math
8. Additional .6 PE
9. Additional .2 FTE ELL
10. Additional .4 FTE Science lab classes
11. Additional .2 FTE Science B co-caught Biology
12. Additional .2 FTE Science B co-taught Chemistry
13. Additional 1.2 FTE in World Languages (**growth in Italian, Mandarin, and Spanish**)

**Rationale: As student enrollment increases, so does class sizes. Not only are these additional FTEs necessary to keep class sizes down, but also to offer enough courses for students.**

14. Increase .5 Dean to 1.0 FTE

**Rationale: While teachers were happy when a .5 Dean was budgeted for this school year, the AEA believes this was not enough and the position needs to be full time. Even with 2.5 deans, they are often preoccupied by other pressing issues when needed by a teacher, especially when there are only two working at the time. Ottoson has three full-time vice principals, it is now time for the high school to have three full-time deans.**

### **Technology**

- Increase the number of chromebooks available to students

**Rationale: This will allow teachers to continue to enhance their curriculum as more students would have access to technology.**

- Speakers for all classrooms with projectors

**Rationale: For teachers to be able to use multimedia to enhance the curriculum and to help meet the needs of all students**

- Also proper projecting hardware depending on teacher's device (Chromebooks vs. Macbooks) as needed. This includes cords, dongles, etc.

**Rationale: This is needed so teachers can use their classroom projector.**

- Extra projectors, chrome/macbooks and hardware for when devices break

Rationale: **To implement parts of their curriculum until they get a replacement.**

### **Curriculum/Professional Development**

- Increase of opportunities for reimbursement for PD and Courses

Rationale: **Current allocation for course reimbursement does not cover the needs/requests of teachers in order for us to stay current in content and pedagogy.**

### **Salary**

- Appropriate contingencies for all staff wages

Rationale: **Increase salaries to make it comparable to surrounding communities. This is needed to attract more and better qualified TAs and substitute teachers. It is also needed to attract and retain all teachers and administrators.**



## **Town of Arlington, Massachusetts**

---

**8:20 p.m. Monthly Financial Reports, J. Danizio, CFO**

**ATTACHMENTS:**

Type	File Name	Description
<input checked="" type="checkbox"/> Budget Document	Nov_2017_Financial_Report_Packet.pdf	Dec 14 2017 Financial Report packet



*Arlington Public Schools*  
869 Massachusetts Avenue  
Arlington, Massachusetts 02476  
Telephone 781-316-3511

---

---

*John Danizio*  
*Chief Financial Officer*

To: Arlington School Committee  
From: John Danizio, CFO  
Re: Monthly Financial Reporting Packet  
Date: December 14, 2017

Attached you will find a copy of the monthly financial reporting packet for the period ending 11/30/2017. Just as there were in the last monthly report packet, there are four different reports for your review. Included are separate monthly budget tracking reports for each of the three different funding source categories: general fund (town appropriation), grants funds (state and federal), and revolving accounts. There is also a report that combines the spending totals from each funding source category into one report.

### **General Fund Report**

The general fund expenditure report includes spending through 11/30/2017, and is summarized by object code. This report is a year to date budget report, created directly from Munis. Combined with columns for our projections for the remainder of the year, we arrived at the 'available budget' total that you'll find in this report. The bottom line unencumbered balance is currently projected at just under \$370,000. It is important to note that this does not mean that we expect there to be a surplus, but instead represents the total remaining after all known expenses at the time of this report have been encumbered.

Our watch list of accounts to keep an eye on is the same as last month. Extended Term Sub Teachers (81204) is really the only personnel line that is projecting to be significantly over budget. Special Education Out of District Tuition (83201) continues to be in line with what we budgeted, but we will always keep this account on our watch list.

### **Grant Accounts Report**

The grant account report includes a year to date tracking of revenue and expenditure totals for each of our FY18 grant accounts. This report includes both federal and state grants. The report does not include a column for projected encumbrances, and is meant to give you a snapshot of the current status of grant spending and grant receipts. There have been no additional changes since the last report, and the current projections for revenues and expenditures are in line with the amended budget plan.

**Revolving Accounts Report**

The revolving account report includes year to date tracking of revenue and expenditure totals for each revolving account. The report does not include a column for projected encumbrances, and is meant to give you a snapshot of the current status of revolving account spending and revolving account receipts. There have been no changes since the budget was passed, and the current projections for revenues and expenditures are in line with the approved budget plan.

**Combined Funding Source Report**

The all in combined funding source report includes spending from all three funding categories through 11/30/2017, and is summarized by object code. The bottom line unencumbered balance includes the totals from all three individual reports. There has been no change in the total budget for this report.

Please feel free to contact the business office with any questions you may have.

**ARLINGTON PUBLIC SCHOOLS**  
**GENERAL FUND EXPENDITURE REPORT**  
**THRU NOVEMBER 30, 2017**

Object Description	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
81111 - Administration Salaries & Wages	4,156,587	412,624	4,569,211	1,855,709	2,636,174	71,553	5,775
81112 - Teacher Salaries & Wages	33,487,288	(292,710)	33,194,578	9,968,965	22,984,626	224,995	15,992
81113 - Custodial Salaries & Wages	1,315,392	841	1,316,233	556,087	653,805	97,071	9,270
81114 - Food Service Salaries & Wages	185,781	-	185,781	58,957	-	126,824	0
81115 - Clerical Salaries & Wages	1,960,607	(25,173)	1,935,434	806,030	1,119,010		10,395
81116 - Full/Time Teacher Aides Salaries & Wages	2,844,901	16,511	2,861,412	976,599	1,901,942		(17,129)
81117 - Other Full-time Salaries & Wages	2,173,972	23,353	2,197,325	831,485	1,363,877		1,963
81118 - Part-time Salaries & Wages	125,233	6,587	131,820	53,815	99,598		(21,593)
81119 - Summer Program	153,929	20,622	174,551	174,551	-		(0)
81120 - Bus Monitors	25,000	-	25,000	7,723	-	17,278	(1)
81201 - Temporary Salaries & Wages Professional	251,846	(78,100)	173,746	100,719	-	65,036	7,991
81202 - Temporary Salaries & Wages Other	111,900	-	111,900	46,257	-	55,463	10,180
81203 - Substitute Teachers Day - to- Day	21,825	240,422	262,247	74,698	-	190,000	(2,451)
81204 - Extended Term Sub Teacher	360,203	18,705	378,908	134,726	183,250	161,250	(100,317)
81205 - Student Activity Stipends	122,448	-	122,448	32,429	73,702	13,196	3,121
81206 - Temporary Clerical Help	30,000	-	30,000	11,822	-	19,727	(1,549)
81210 - Leadership Stipends	52,994	-	52,994	25,507	55,496		(28,009)
81215 - Admin Stipends	76,026	-	76,026	14,336	29,441	34,702	(2,452)
81301 - Overtime/Peakload Requirement	46,000	-	46,000	5,284	-	42,000	(1,284)
81302 - Snow/Ice Removal Custodial	15,000	-	15,000	-	-	15,000	-
81304 - Maintenance Salaries	569,463	-	569,463	213,915	302,350	53,198	(0)
81305 - Night Watch	7,167	-	7,167	1,984	-		5,183
81307 - Permit	-	-	-	8,506	-		(8,506)
81308 - Out of Classification Salary	600	-	600	3,910	-		(3,310)
81310 - Call Back	9,000	-	9,000	3,447	-		5,553
81313 - Auto Allowance	15,000	-	15,000	5,999	5,552		3,450
81314 - Custodial Clothing Allowance	11,200	-	11,200	9,200	-	2,000	-
81316 - Vacation	50,500	-	50,500	16,190	-	34,310	0
81318 - Teacher Moving Allowance	27,800	-	27,800	20,487	-		7,313
81320 - Skills Stipend	2,538	462	3,000	845	1,154		1,001
81322 - Other Stipend	12,750	10,000	22,750	12,354	4,026	7,000	(630)
81323 - Custodial Athletics	15,528	-	15,528	4,372	-	11,267	(111)
81413 - Longevity Teacher	366,316	(1,444)	364,872	267,491	67,336		30,045
81414 - Longevity Admin	8,663	-	8,663	14,388	917		(6,641)
81415 - Longevity Clerical	35,436	-	35,436	25,350	550	9,500	36
81416 - Longevity Custodial	15,600	-	15,600	14,712	-		888
81730 - Pensions	2,400	-	2,400	801	2,402		(803)
81760 - Clothing Allowance	11,100	-	11,100	11,401	-		(301)
81765 - Auto/cellphone Allowance	-	-	-	18	82		(100)
82103 - Power/Electricity	600,000	-	600,000	404,033	195,967		-
82104 - Natural Gas	500,000	-	500,000	24,942	325,058	150,000	-
82403 - Plumbing Services	5,000	12,000	17,000	20,169	2,394		(5,563)
82404 - Roof Repairs	10,000	2,500	12,500	306	-		12,194

**ARLINGTON PUBLIC SCHOOLS**  
**GENERAL FUND EXPENDITURE REPORT**  
**THRU NOVEMBER 30, 2017**

Object Description	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
82405 - Flooring Supplies/Services	5,000	-	5,000	404	-		4,596
82407 - Masonry Supplies/ Services	5,000	-	5,000	-	-		5,000
82408 - Electrical Services	35,000	15,000	50,000	8,835	4,520	30,000	6,645
82409 - Grounds//Supplies	5,000	-	5,000	7,408	-		(2,408)
82410 - Painting Services	5,000	-	5,000	1,926	74		3,000
82411 - Window/Glass Services/Supplies	7,500	(2,500)	5,000	1,869	1,000		2,131
82412 - HVAC Contracted Services	60,000	-	60,000	15,377	47,820		(3,197)
82414 - Boiler Services	50,000	-	50,000	17,669	9,817		22,514
82415 - Contracted Snow Removal	-	30,000	30,000	-	-		30,000
82420 - Elevator Maintenance/Repairs	52,000	(22,000)	30,000	27,836	22,192		(20,028)
82703 - Equipment Rental	130,260	(46,900)	83,360	2,694	-	80,666	0
82904 - Custodial Supplies/Cleaning Services	385,452	-	385,452	165,572	208,109		11,772
82905 - Extermination Services	-	2,000	2,000	-	-		2,000
82999 - Miscellaneous Maint Services	10,000	2,400	12,400	541	1,758		10,101
83101 - Professional & Tech Services	785,470	6,500	791,970	222,352	507,348		62,270
83102 - Legal Services	300,000	(100,000)	200,000	31,933	128,972		39,095
83201 - Tuition to Other Schools	6,220,120	(300,000)	5,920,120	1,748,062	4,120,106	52,102	(149)
83301 - Contracted Transportation to and From School	1,099,565	-	1,099,565	272,409	800,031		27,125
83302 - Field Trips (including expenses)	4,375	1,000	5,375	425	3,433		1,518
83303 - Bus Reimbursement	6,800	-	6,800	4,337	-		2,463
83402 - Telephone/pagers	39,455	-	39,455	11,477	19,089		8,889
83403 - Advertising	6,700	-	6,700	309	428		5,964
83404 - Reproduction/Printing	21,600	-	21,600	846	1,069		19,686
83405 - Postage	800	-	800	49	13		738
83802 - Environmental Services	2,500	2,500	5,000	950	-		4,050
83803 - Security Services	14,000	-	14,000	6,916	8,811		(1,727)
83804 - Athletic Services	158,692	-	158,692	43,624	85,745	30,000	(677)
83807 - Insurance	47,856	-	47,856	46,452	-		1,404
83808 - Safety Equipment & Testing	800	-	800	-	-		800
84201 - Office Supplies	83,405	3,000	86,405	37,491	14,194		34,720
84303 - Plumbing Supplies	25,000	10,000	35,000	41,634	2,665		(9,299)
84306 - Carpentry Supplies/Doors	15,000	-	15,000	20,261	7,434		(12,695)
84308 - Electrical Supplies	25,000	-	25,000	9,192	2,364		13,445
84312 - HVAC Supplies	30,000	-	30,000	13,347	2,071		14,582
84321 - Equipment Maintenance	5,192	-	5,192	25,700	10,124		(30,632)
84399 - Miscellaneous Maint Supplies/Materials	-	-	-	2,281	3,936		(6,217)
84802 - Motor Vehicle Repair	37,835	(5,000)	32,835	34,889	22,750		(24,804)
84803 - Gas & Oil	40,000	-	40,000	10,080	16,705		13,215
84902 - Food Supplies	19,500	20,500	40,000	10,575	7,628		21,797
85100 - Educational Supplies	3,200	-	3,200	114	3,500		(414)
85101 - Reproduction supplies - Paper/Toner	115,534	-	115,534	41,606	14,997		58,931
85102 - Testing Materials	25,326	(2,000)	23,326	543	1,070		21,713
85103 - Instructional Materials	340,053	-	340,053	288,035	62,732		(10,714)

**ARLINGTON PUBLIC SCHOOLS**  
**GENERAL FUND EXPENDITURE REPORT**  
**THRU NOVEMBER 30, 2017**

<b>Object Description</b>	<b>ORIGINAL APPROPRIATION</b>	<b>TRANSFERS</b>	<b>REVISED BUDGET</b>	<b>YTD EXPENDED</b>	<b>ENCUMBRANCES</b>	<b>PROJECTED ENCUMBRANCES</b>	<b>AVAILABLE BUDGET</b>
85104 - Athletic Supplies	50,653	-	50,653	31,116	15,588		3,949
85106 - Textbooks, Books & Periodicals	169,482	-	169,482	93,503	41,278		34,701
85110 - Instructional Equipment	31,087	-	31,087	4,681	1,424		24,982
85201 - Medical/Surgical Supplies/Services	15,000	-	15,000	12,591	8,620		(6,211)
85802 - Computer Supplies	15,341	3,000	18,341	63,759	12,420		(57,839)
85803 - Graduation Service/Ceremonies	15,000	-	15,000	412	9,703		4,885
85804 - Computer Software	265,627	-	265,627	211,132	3,120	48,951	2,424
85806 - Miscellaneous Supplies	865	-	865	274	421		170
87101 - Business Travel	3,050	-	3,050	503	3,342		(795)
87105 - Workshop Stipends/PD Expenses	5,000	-	5,000	1,024	-		3,976
87106 - Graduate Reimbursements	15,000	-	15,000	470	-	14,530	-
87202 - Training Educ Conferences & Attendance	128,256	8,100	136,356	81,413	66,249		(11,306)
87301 - Professional Affiliations Membership/Pubs	49,344	1,200	50,544	34,763	9,400		6,381
87601 - Court Judgments/Damage Settlements	102,000	-	102,000	300	-		101,700
88501 - Capital Equipment/Furniture	-	6,000	6,000	2,820	474		2,706
88502 - Computer Network Telecom	480	-	480	2,845	-		(2,365)
88550 - Computer Equipment/Hardware	20,317	-	20,317	10,094	-		10,223
88560 - Space Rental	25,000	-	25,000	12,000	18,000		(5,000)
<b>Grand Total</b>	<b>60,928,485</b>	<b>-</b>	<b>60,928,485</b>	<b>20,560,237</b>	<b>38,341,251</b>	<b>1,657,619</b>	<b>369,377</b>

Arlington Public Schools  
Grant Report  
Thru November 30, 2017

GRANT NAME	OBJECT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET
METCO GRANT	7330 - STATE REVENUE	(440,519)	(44,052)	-	(396,467)
	81111 - Administration Sal & Wages	93,407	39,352	53,889	166
	81112 - TEACHER SALARY & WAGES	87,400	29,740	57,992	(332)
	81116 - FULL TIME TEACHER AIDES SAL	56,848	10,828	18,949	27,071
	81201 - TEMP SALARIES PROFESSIONAL	5,200	350	-	4,850
	81202 - TEMPORARY SALARY WAGES OTHER	550	-	-	550
	83101 - PROFESSIONAL TECH SERVICES	10,300	430	-	9,870
	83301 - CONTRACTED TRANSPORTATION	180,744	39,420	141,277	48
	84201 - OFFICE SUPPLIES	870	-	-	870
	87202 - TRAINING EDUC CONF & ATTENDANC	3,200	-	2,800	400
	87301 - PROFESSIONAL AFFILIATIONS	1,000	300	700	-
	88550 - COMPUTER EQUIPMENT HARDWARE	1,000	-	-	1,000
<b>METCO GRANT TOTAL REVENUE</b>		<b>(440,519)</b>	<b>(44,052)</b>	-	<b>(396,467)</b>
<b>METCO GRANT TOTAL EXPENSE</b>		<b>440,519</b>	<b>120,420</b>	<b>275,607</b>	<b>44,492</b>
SPECIAL ED EARLY ED	7310 - FEDERAL REVENUE THRU STATE	(39,815)	-	-	(39,815)
	81112 - TEACHER SALARY & WAGES	28,385	9,462	18,923	-
	81731 - MTRB PENSION	2,555	-	-	2,555
	83101 - PROFESSIONAL TECH SERVICES	5,645	-	-	5,645
	85103 - INSTRUCTIONAL MATERIALS	3,230	-	-	3,230
<b>SPECIAL ED EARLY ED TOTAL REVENUE</b>		<b>(39,815)</b>	-	-	<b>(39,815)</b>
<b>SPECIAL ED EARLY ED TOTAL EXPENSE</b>		<b>39,815</b>	<b>9,462</b>	<b>18,923</b>	<b>11,430</b>
SPED 94-142 ALLOCATION	7310 - FEDERAL REVENUE THRU STATE	(1,424,332)	(142,433)	-	(1,281,899)
	81111 - Administration Sal & Wages	41,207	11,092	23,768	6,347
	81112 - TEACHER SALARY & WAGES	1,200,984	368,872	831,802	311
	81201 - TEMP SALARIES PROFESSIONAL	11,631	-	-	11,631
	81731 - MTRB PENSION	111,797	-	-	111,797
	83101 - PROFESSIONAL TECH SERVICES	58,713	-	-	58,713
<b>SPED 94-142 ALLOCATION TOTAL REVENUE</b>		<b>(1,424,332)</b>	<b>(142,433)</b>	-	<b>(1,281,899)</b>
<b>SPED 94-142 ALLOCATION TOTAL EXPENSE</b>		<b>1,424,332</b>	<b>379,963</b>	<b>855,570</b>	<b>188,799</b>
TITLE I DISTRIBUTION	7310 - FEDERAL REVENUE THRU STATE	(433,160)	(43,316)	-	(389,844)
	81111 - Administration Sal & Wages	5,000	1,617	3,384	(0)
	81112 - TEACHER SALARY & WAGES	152,506	47,958	104,547	1
	81116 - FULL TIME TEACHER AIDES SAL	105,743	35,069	70,496	178
	81201 - TEMP SALARIES PROFESSIONAL	33,500	-	-	33,500
	81202 - TEMPORARY SALARY WAGES OTHER	250	-	-	250
	81731 - MTRB PENSION	13,726	-	-	13,726
	83101 - PROFESSIONAL TECH SERVICES	2,100	2,000	-	100
	85106 - TEXTBOOKS BOOKS PERIODICALS	10,000	2,516	1,430	6,054
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	3,899	777	1,799	1,323
	87205 - Title II Germaine Training	106,436	7,546	-	98,890
<b>TITLE I DISTRIBUTION TOTAL REVENUE</b>		<b>(433,160)</b>	<b>(43,316)</b>	-	<b>(389,844)</b>
<b>TITLE I DISTRIBUTION TOTAL EXPENSE</b>		<b>433,160</b>	<b>97,483</b>	<b>181,655</b>	<b>154,021</b>

Arlington Public Schools  
Grant Report  
Thru November 30, 2017

TITLE IIA IMPROVING TEACHER QUALITY	7310 - FEDERAL REVENUE THRU STATE	(93,495)	(9,349)	-	(84,146)
	81201 - TEMP SALARIES PROFESSIONAL	52,621	750	-	51,871
	83101 - PROFESSIONAL TECH SERVICES	12,000	6,000	6,000	-
	87202 - TRAINING EDUC CONF & ATTENDANC	1,839	-	-	1,839
	87203 - TITLE II Covenant Sch Training	1,008	-	-	1,008
	87207 - Title II St Agnes Training	3,947	-	1,520	2,427
	87208 - TITLE IIA-ARL CATHOLIC	8,098	5,500	-	2,598
	87301 - PROFESSIONAL AFFILIATIONS	13,982	-	-	13,982
<b>TITLE IIA IMPROVING TEACHER QUALITY TOTAL REVENUE</b>		<b>(93,495)</b>	<b>(9,349)</b>	-	<b>(84,146)</b>
<b>TITLE IIA IMPROVING TEACHER QUALITY TOTAL EXPENSE</b>		<b>93,495</b>	<b>12,250</b>	<b>7,520</b>	<b>73,725</b>
TITLE III ELL	7310 - FEDERAL REVENUE THRU STATE	(42,689)	(4,269)	-	(38,420)
	81201 - TEMP SALARIES PROFESSIONAL	34,796	-	-	34,796
	83101 - PROFESSIONAL TECH SERVICES	850	-	-	850
	83404 - REPRODUCTION/PRINTING	-	-	-	-
	85103 - INSTRUCTIONAL MATERIALS	4,268	-	-	4,268
	87105 - WORKSHOPS STIPENDS/GREEN SLIP	2,775	-	-	2,775
<b>TITLE III ELL TOTAL REVENUE</b>		<b>(42,689)</b>	<b>(4,269)</b>	-	<b>(38,420)</b>
<b>TITLE III ELL TOTAL EXPENSE</b>		<b>42,689</b>	<b>-</b>	<b>-</b>	<b>42,689</b>
<b>GRAND TOTAL GRANT REVENUES</b>		<b>(2,474,010)</b>	<b>(243,419)</b>	-	<b>(2,230,591)</b>
<b>GRAND TOTAL GRANT EXPENSES</b>		<b>2,474,010</b>	<b>619,579</b>	<b>1,339,275</b>	<b>515,156</b>

Arlington Public Schools  
Revolving Account Report  
Thru November 30, 2017

REVOLVING DESCRIPTION	OBJECT DESCRIPTION	BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET
ATHLETIC FEES	7289 - MISCELLANEOUS REVENUE	(260,000)	(94,011)	-	(165,989)
	81202 - TEMPORARY SALARY WAGES OTHER	260,000	113,106	14,367	132,527
	8300 - CONTRACTED SERVICES		-	-	-
<b>ATHLETIC FEES TOTAL REVENUE</b>		<b>(260,000)</b>	<b>(94,011)</b>	-	<b>(165,989)</b>
<b>ATHLETIC FEES TOTAL EXPENSE</b>		<b>260,000</b>	<b>113,106</b>	<b>14,367</b>	<b>132,527</b>
ATHLETIC TICKET SALES	7289 - MISCELLANEOUS REVENUE	(40,000)	(11,204)	-	(28,796)
	81202 - TEMPORARY SALARY WAGES OTHER	-	2,667	5,714	(8,381)
	8300 - CONTRACTED SERVICES	40,000	-	-	40,000
	8350 - CURRICULUM SUPPLIES	-	2,055	-	(2,055)
<b>ATHLETIC TICKET SALES TOTAL REVENUE</b>		<b>(40,000)</b>	<b>(11,204)</b>	-	<b>(28,796)</b>
<b>ATHLETIC TICKET SALES TOTAL EXPENSE</b>		<b>40,000</b>	<b>4,722</b>	<b>5,714</b>	<b>29,564</b>
BISHOP BUS	7289 - MISCELLANEOUS REVENUE	(20,000)	(19,720)	-	(280)
	8300 - CONTRACTED SERVICES	20,000	-	-	20,000
<b>BISHOP BUS TOTAL REVENUE</b>		<b>(20,000)</b>	<b>(19,720)</b>	-	<b>(280)</b>
<b>BISHOP BUS TOTAL EXPENSE</b>		<b>20,000</b>	-	-	<b>20,000</b>
BUILDING RENTAL	7289 - MISCELLANEOUS REVENUE	(350,000)	(94,250)	-	(255,750)
	8092 - CUSTODIAL/OVERTIME	150,000	52,662	-	97,338
	82103 - POWER/ELECTRICITY	200,000	-	200,000	-
	8300 - CONTRACTED SERVICES	-	7,965	19,147	(27,112)
	88501 - CAPITAL EQUIPMENT/FURNITURE	-	4,515	567	(5,082)
<b>BUILDING RENTAL TOTAL REVENUE</b>		<b>(350,000)</b>	<b>(94,250)</b>	-	<b>(255,750)</b>
<b>BUILDING RENTAL TOTAL EXPENSE</b>		<b>350,000</b>	<b>65,142</b>	<b>219,714</b>	<b>65,144</b>
CIRCUIT BREAKER	7310 - FEDERAL REVENUE THRU STATE	(2,043,076)	(523,717)	-	(1,519,359)
	83201 - TUITION OTHER SCHOOLS	2,043,076	490,893	1,460,685	91,498
<b>CIRCUIT BREAKER TOTAL REVENUE</b>		<b>(2,043,076)</b>	<b>(523,717)</b>	-	<b>(1,519,359)</b>
<b>CIRCUIT BREAKER TOTAL EXPENSE</b>		<b>2,043,076</b>	<b>490,893</b>	<b>1,460,685</b>	<b>91,498</b>
FOREIGN VISA	7289 - MISCELLANEOUS REVENUE	(325,000)	(82,655)	-	(242,345)
	83101 - PROFESSIONAL TECH SERVICES	18,300	27,366	42,172	(51,238)
	83302 - FIELD TRIPS	-	2,579	450	(3,029)
	85103 - INSTRUCTIONAL MATERIALS	266,700	105,507	9,916	151,277
	87202 - TRAINING EDUC CONF & ATTENDANC	40,000	53,100	500	(13,600)
	88501 - CAPITAL EQUIPMENT/FURNITURE	-	6,290	-	(6,290)
	89203 - CREDIT CARD CHARGES	-	3,733	-	(3,733)
<b>FOREIGN VISA TOTAL REVENUE</b>		<b>(325,000)</b>	<b>(82,655)</b>	-	<b>(242,345)</b>
<b>FOREIGN VISA TOTAL EXPENSE</b>		<b>325,000</b>	<b>198,575</b>	<b>53,038</b>	<b>73,387</b>
INSTRUMENTAL MUSIC	7289 - MISCELLANEOUS REVENUE	(148,265)	(50,441)	-	(97,825)
	81112 - TEACHER SALARY & WAGES	148,265	47,035	109,028	(7,797)
<b>INSTRUMENTAL MUSIC TOTAL REVENUE</b>		<b>(148,265)</b>	<b>(50,441)</b>	-	<b>(97,825)</b>
<b>INSTRUMENTAL MUSIC TOTAL EXPENSE</b>		<b>148,265</b>	<b>47,035</b>	<b>109,028</b>	<b>(7,797)</b>

Arlington Public Schools  
Revolving Account Report  
Thru November 30, 2017

REVOLVING DESCRIPTION	OBJECT DESCRIPTION	BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET
MENOTOMY PRESCHOOL	7289 - MISCELLANEOUS REVENUE	(142,000)	(183,638)	-	41,638
	81112 - TEACHER SALARY & WAGES	142,000	49,373	112,293	(19,666)
	81116 - FULL TIME TEACHER AIDES SAL	-	2,525	-	(2,525)
<b>MENOTOMY PRESCHOOL TOTAL REVENUE</b>		<b>(142,000)</b>	<b>(183,638)</b>	-	<b>41,638</b>
<b>MENOTOMY PRESCHOOL TOTAL EXPENSE</b>		<b>142,000</b>	<b>51,898</b>	<b>112,293</b>	<b>(22,191)</b>
PEIRCE FIELD RENTAL	7289 - MISCELLANEOUS REVENUE	(22,000)	(24,865)	-	2,865
	8350 - CURRICULUM SUPPLIES	22,000	-	-	22,000
	83804 - ATHLETIC SERVICES	-	6,565	-	(6,565)
<b>PEIRCE FIELD RENTAL TOTAL REVENUE</b>		<b>(22,000)</b>	<b>(24,865)</b>	-	<b>2,865</b>
<b>PEIRCE FIELD RENTAL TOTAL EXPENSE</b>		<b>22,000</b>	<b>6,565</b>	-	<b>15,435</b>
TUITION IN	7289 - MISCELLANEOUS REVENUE	(90,000)	(34,701)	-	(55,299)
	8350 - CURRICULUM SUPPLIES	90,000	-	-	90,000
<b>TUITION IN TOTAL REVENUE</b>		<b>(90,000)</b>	<b>(34,701)</b>	-	<b>(55,299)</b>
<b>TUITION IN TOTAL EXPENSE</b>		<b>90,000</b>	<b>-</b>	-	<b>90,000</b>
TRAFFIC SUPERVISOR REBILLING	7289 - MISCELLANEOUS REVENUE	(17,577)	(1,100)	-	(16,477)
	8350 - CURRICULUM SUPPLIES	17,577	-	-	17,577
<b>TRAFFIC SUPERVISOR REBILLING TOTAL REVENUE</b>		<b>(17,577)</b>	<b>(1,100)</b>	-	<b>(16,477)</b>
<b>TRAFFIC SUPERVISOR REBILLING TOTAL EXPENSE</b>		<b>17,577</b>	<b>-</b>	-	<b>17,577</b>
AEA PRESIDENT SALARY OFFSET	7289 - MISCELLANEOUS REVENUE	(15,671)	-	-	(15,671)
	81112 - TEACHER SALARY & WAGES	15,671	-	-	15,671
<b>AEA PRESIDENT OFFSET TOTAL REVENUE</b>		<b>(15,671)</b>	<b>-</b>	-	<b>(15,671)</b>
<b>AEA PRESIDENT OFFSET TOTAL EXPENSE</b>		<b>15,671</b>	<b>-</b>	-	<b>15,671</b>
<b>TOTAL REVOLVING REVENUE</b>		<b>(3,473,589)</b>	<b>(1,120,302)</b>	-	<b>(2,353,287)</b>
<b>TOTAL REVOLVING EXPENSE</b>		<b>3,473,589</b>	<b>977,935</b>	<b>1,974,839</b>	<b>520,815</b>

Arlington Public Schools  
 Combined Report - All Funding Sources Report  
 Thru November 30, 2017

OBJECT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
8092 - Custodial/Overtime	150,000	-	150,000	52,662	-	-	97,338
81111 - Administration Salaries & Wages	4,296,201	412,624	4,708,825	1,907,769	2,717,216	71,553	12,287
81112 - Teacher Salaries & Wages	35,262,499	(292,710)	34,969,789	10,521,404	24,219,211	224,995	4,179
81113 - Custodial Salaries & Wages	1,315,392	841	1,316,233	556,087	653,805	97,071	9,270
81114 - Food Service Salaries & Wages	185,781	-	185,781	58,957	-	126,824	0
81115 - Clerical Salaries & Wages	1,960,607	(25,173)	1,935,434	806,030	1,119,010		10,395
81116 - Full/Time Teacher Aides Salaries & Wages	3,007,492	16,511	3,024,003	1,025,022	1,991,387	-	7,595
81117 - Other Full-time Salaries & Wages	2,173,972	23,353	2,197,325	831,485	1,363,877		1,963
81118 - Part-time Salaries & Wages	125,233	6,587	131,820	53,815	99,598		(21,593)
81119 - Summer Program	153,929	20,622	174,551	174,551	-		(0)
81120 - Bus Monitors	25,000	-	25,000	7,723	-	17,278	(1)
81201 - Temporary Salaries & Wages Professional	389,594	(78,100)	311,494	101,819	-	65,036	144,639
81202 - Temporary Salaries & Wages Other	372,700	-	372,700	162,030	20,082	55,463	135,126
81203 - Substitute Teachers Day - to- Day	21,825	240,422	262,247	74,698	-	190,000	(2,451)
81204 - Extended Term Sub Teacher	360,203	18,705	378,908	134,726	183,250	161,250	(100,317)
81205 - Student Activity Stipends	122,448	-	122,448	32,429	73,702	13,196	3,121
81206 - Temporary Clerical Help	30,000	-	30,000	11,822	-	19,727	(1,549)
81210 - Leadership Stipends	52,994	-	52,994	25,507	55,496		(28,009)
81215 - Admin Stipends	76,026	-	76,026	14,336	29,441	34,702	(2,452)
81301 - Overtime/Peakload Requirement	46,000	-	46,000	5,284	-	42,000	(1,284)
81302 - Snow/Ice Removal Custodial	15,000	-	15,000	-	-	15,000	-
81304 - Maintenance Salaries	569,463	-	569,463	213,915	302,350	53,198	(0)
81305 - Night Watch	7,167	-	7,167	1,984	-		5,183
81307 - Permit	-	-	-	8,506	-		(8,506)
81308 - Out of Classification Salary	600	-	600	3,910	-		(3,310)
81310 - Call Back	9,000	-	9,000	3,447	-		5,553
81313 - Auto Allowance	15,000	-	15,000	5,999	5,552		3,450
81314 - Custodial Clothing Allowance	11,200	-	11,200	9,200	-	2,000	-
81316 - Vacation	50,500	-	50,500	16,190	-	34,310	0
81318 - Teacher Moving Allowance	27,800	-	27,800	20,487	-		7,313
81320 - Skills Stipend	2,538	462	3,000	845	1,154		1,001
81322 - Other Stipend	12,750	10,000	22,750	12,354	4,026	7,000	(630)
81323 - Custodial Athletics	15,528	-	15,528	4,372	-	11,267	(111)
81413 - Longevity Teacher	366,316	(1,444)	364,872	267,491	67,336		30,045
81414 - Longevity Admin	8,663	-	8,663	14,388	917		(6,641)
81415 - Longevity Clerical	35,436	-	35,436	25,350	550	9,500	36
81416 - Longevity Custodial	15,600	-	15,600	14,712	-		888
81730 - Pensions	2,400	-	2,400	801	2,402		(803)
81731 - MTRB PENSION	128,078	-	128,078	-	-	-	128,078
81760 - Clothing Allowance	11,100	-	11,100	11,401	-		(301)
81765 - Auto/cellphone Allowance	-	-	-	18	82		(100)
82103 - Power/Electricity	800,000	-	800,000	404,033	395,967	-	-
82104 - Natural Gas	500,000	-	500,000	24,942	325,058	150,000	-

Arlington Public Schools  
 Combined Report - All Funding Sources Report  
 Thru November 30, 2017

OBJECT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
82403 - Plumbing Services	5,000	12,000	17,000	20,169	2,394		(5,563)
82404 - Roof Repairs	10,000	2,500	12,500	306	-		12,194
82405 - Flooring Supplies/Services	5,000	-	5,000	404	-		4,596
82407 - Masonry Supplies/ Services	5,000	-	5,000	-	-		5,000
82408 - Electrical Services	35,000	15,000	50,000	8,835	4,520	30,000	6,645
82409 - Grounds//Supplies	5,000	-	5,000	7,408	-		(2,408)
82410 - Painting Services	5,000	-	5,000	1,926	74		3,000
82411 - Window/Glass Services/Supplies	7,500	(2,500)	5,000	1,869	1,000		2,131
82412 - HVAC Contracted Services	60,000	-	60,000	15,377	47,820		(3,197)
82414 - Boiler Services	50,000	-	50,000	17,669	9,817		22,514
82415 - Contracted Snow Removal	-	30,000	30,000	-	-		30,000
82420 - Elevator Maintenance/Repairs	52,000	(22,000)	30,000	27,836	22,192		(20,028)
82703 - Equipment Rental	130,260	(46,900)	83,360	2,694	-	80,666	0
82904 - Custodial Supplies/Cleaning Services	385,452	-	385,452	165,572	208,109		11,772
82905 - Extermination Services	-	2,000	2,000	-	-		2,000
82999 - Miscellaneous Maint Services	10,000	2,400	12,400	541	1,758		10,101
8300 - Contracted Services	60,000	-	60,000	7,965	19,147	-	32,889
83101 - Professional & Tech Services	893,378	6,500	899,878	258,148	555,520	-	86,210
83102 - Legal Services	300,000	(100,000)	200,000	31,933	128,972		39,095
83201 - Tuition to Other Schools	8,263,196	(300,000)	7,963,196	2,238,955	5,580,791	52,102	91,349
83301 - Contracted Transportation to and From School	1,280,309	-	1,280,309	311,829	941,308	-	27,172
83302 - Field Trips (including expenses)	4,375	1,000	5,375	3,004	3,883	-	(1,511)
83303 - Bus Reimbursement	6,800	-	6,800	4,337	-		2,463
83402 - Telephone/pagers	39,455	-	39,455	11,477	19,089		8,889
83403 - Advertising	6,700	-	6,700	309	428		5,964
83404 - Reproduction/Printing	21,600	-	21,600	846	1,069	-	19,686
83405 - Postage	800	-	800	49	13		738
8350 - CURRICULUM SUPPLIES	129,577	-	129,577	2,055	-	-	127,522
83802 - Environmental Services	2,500	2,500	5,000	950	-		4,050
83803 - Security Services	14,000	-	14,000	6,916	8,811		(1,727)
83804 - Athletic Services	158,692	-	158,692	50,189	85,745	30,000	(7,242)
83807 - Insurance	47,856	-	47,856	46,452	-		1,404
83808 - Safety Equipment & Testing	800	-	800	-	-		800
84201 - Office Supplies	84,275	3,000	87,275	37,491	14,194	-	35,590
84303 - Plumbing Supplies	25,000	10,000	35,000	41,634	2,665		(9,299)
84306 - Carpentry Supplies/Doors	15,000	-	15,000	20,261	7,434		(12,695)
84308 - Electrical Supplies	25,000	-	25,000	9,192	2,364		13,445
84312 - HVAC Supplies	30,000	-	30,000	13,347	2,071		14,582
84321 - Equipment Maintenance	5,192	-	5,192	25,700	10,124		(30,632)
84399 - Miscellaneous Maint Supplies/Materials	-	-	-	2,281	3,936		(6,217)
84802 - Motor Vehicle Repair	37,835	(5,000)	32,835	34,889	22,750		(24,804)
84803 - Gas & Oil	40,000	-	40,000	10,080	16,705		13,215
84902 - Food Supplies	19,500	20,500	40,000	10,575	7,628		21,797

Arlington Public Schools  
 Combined Report - All Funding Sources Report  
 Thru November 30, 2017

OBJECT DESCRIPTION	ORIGINAL APPROPRIATION	TRANSFERS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	PROJECTED ENCUMBRANCES	AVAILABLE BUDGET
85100 - Educational Supplies	3,200	-	3,200	114	3,500		(414)
85101 - Reproduction supplies - Paper/Toner	115,534	-	115,534	41,606	14,997		58,931
85102 - Testing Materials	25,326	(2,000)	23,326	543	1,070		21,713
85103 - Instructional Materials	614,251	-	614,251	393,543	72,648	-	148,060
85104 - Athletic Supplies	50,653	-	50,653	31,116	15,588		3,949
85106 - Textbooks, Books & Periodicals	179,482	-	179,482	96,020	42,708	-	40,755
85110 - Instructional Equipment	31,087	-	31,087	4,681	1,424		24,982
85201 - Medical/Surgical Supplies/Services	15,000	-	15,000	12,591	8,620		(6,211)
85802 - Computer Supplies	15,341	3,000	18,341	63,759	12,420		(57,839)
85803 - Graduation Service/Ceremonies	15,000	-	15,000	412	9,703		4,885
85804 - Computer Software	265,627	-	265,627	211,132	3,120	48,951	2,424
85806 - Miscellaneous Supplies	865	-	865	274	421		170
87101 - Business Travel	3,050	-	3,050	503	3,342		(795)
87105 - Workshop Stipends/PD Expenses	11,674	-	11,674	1,801	1,799	-	8,074
87106 - Graduate Reimbursements	15,000	-	15,000	470	-	14,530	-
87202 - Training Educ Conferences & Attendance	173,295	8,100	181,395	134,513	69,549	-	(22,667)
87203 - TITLE II Covenant Sch Training	1,008	-	1,008	-	-	-	1,008
87205 - Title II Germaine Training	106,436	-	106,436	7,546	-	-	98,890
87207 - Title II St Agnes Training	3,947	-	3,947	-	1,520	-	2,427
87208 - TITLE IIA-ARL CATHOLIC	8,098	-	8,098	5,500	-	-	2,598
87301 - Professional Affiliations Membership/Pubs	64,326	1,200	65,526	35,063	10,100	-	20,363
87601 - Court Judgments/Damage Settlements	102,000	-	102,000	300	-		101,700
88501 - Capital Equipment/Furniture	-	6,000	6,000	13,625	1,041	-	(8,666)
88502 - Computer Network Telecom	480	-	480	2,845	-		(2,365)
88550 - Computer Equipment/Hardware	21,317	-	21,317	10,094	-	-	11,223
88560 - Space Rental	25,000	-	25,000	12,000	18,000		(5,000)
89203 - Credit Card Charges	-	-	-	3,733	-	-	(3,733)
<b>Grand Total</b>	<b>66,876,084</b>	<b>-</b>	<b>66,876,084</b>	<b>22,157,751</b>	<b>41,655,366</b>	<b>1,657,619</b>	<b>1,405,348</b>



## **Town of Arlington, Massachusetts**

---

### **8:30 p.m. Superintendent's Report**

#### **Summary:**

- Building Project Updates
- CPR Progress Updates, R. MacNeal and A. Elmer

#### **ATTACHMENTS:**

Type	File Name	Description
<input type="checkbox"/> Presentation	CPR_Program_Review_Update_for_2016-2017.pdf	CPR Review
<input type="checkbox"/> Report	CPR_AE_APS_12_2017.docx	CPR Program Review Findings 2016
<input type="checkbox"/> Report	Root_cause_investigation_CPR__12_13_2017.docx	Root Cause investigation progress 12 13 2017

# CPR Program Review Update

Program Area: Civil Rights

## CR7: Information to be translated into languages other than English

**Description of Corrective Action:** There is a misunderstanding of how the technology would work to automatically translate the documents. The documents have already been translated into Chinese, Japanese, and Spanish. The District will place hot links to translated documents on the website. Will put request to translate documents in those three languages. Staff will include request to translate in their email signature.

**Evidence of completion:** Links have been created for each one of the translated handbooks: (Both links have been shared with DESE)

[http://www.arlington.k12.ma.us/eforms/parent\\_forms/](http://www.arlington.k12.ma.us/eforms/parent_forms/)

<http://www.arlington.k12.ma.us/translations/>

# CR10A: Student Handbooks and Codes of Conduct

**Description of Corrective Action:** Although handbooks/code of conduct were updated, some protected categories were overlooked. The handbooks and associated codes of conduct will be updated to include the missing categories.

**Evidence of completion:** Links have been created for the updated handbooks: (The link has been shared with DESE)

<http://www.arlington.k12.ma.us/home/default.asp#>

# CR 10B: Bullying Intervention and Prevention

**Description of Corrective Action:** Bullying plan will be updated to reflect the change that all new staff will be trained for Fall 2017. Online Google classroom training module on bullying plan will be created by October 15, 2017 for teachers hired after October 15 (prior to that date there will be small group training for all new teachers hired prior to October 15, 2017. In addition, middle school handbook will be updated to include staff as possible aggressors in its definition of bullying by September 20, 2017.

**Evidence of completion:** Link to classroom training module and updated handbooks: (Both have been sent to DESE)

Online Google classroom training module:

<https://docs.google.com/a/arlington.k12.ma.us/viewer?a=v&pid=sites&srcid=YXJsaW5ndG9uLmsxMi5tYS51c3xjaGVzc29uLXMtY2hhbWJlcnxneDozODdiM2M3OTcwZDRmNDgy>

Handbooks: <http://www.arlington.k12.ma.us/home/default.asp#>

# CR 10C: Student Discipline

**Description of Corrective Action:** Update the District's handbooks to include the School-wide Education Service plan in the sections regarding discipline policy September 30, 2017. Update handbooks to include the documentation of the annual review process currently in place to assess the extent of suspensions and removals or the impact of such disciplinary action on selected student population by September 30, 2017. Documentation of the presentation of this data to school committee in public meeting on the district by website by September 30, 2017. Data to be examine will come from the SSDR report to the DESE and the data collected for the federal CRDC report.

**Evidence of Completion:** An annual discipline report was given during the December 7 School Committee Meeting. In addition, principals will be given a monthly discipline report beginning Jan 1, 2018. The suspension letter outlining the educational service options to students who have been suspended more than 10 consecutive days has been updated and sent to DESE.

## **CR12A: Annual and continuous notification concerning nondiscrimination and coordinators**

**Description of Corrective Action:** Documents which discuss compliance under Title IX and Section 504 and portions of District website which deal with these two regulations will be updated to include the office addresses and phone numbers of those designated in each building and across the district to ensure compliance.

**Evidence of Completion:** Link to updated page with email addresses for 504 coordinators and Title IX Liaison (Both links have been shared with DESE)

504 Coordinators: <http://www.arlington.k12.ma.us/administration/section504/>

Title IX Liaison: <http://www.arlington.k12.ma.us/administration/staffdirectory.asp>

**CR16: Notice to students 16 or over leaving school without a high school diploma, certificate or attainment, or certificate of completion**

**Description of Corrective Action:** Assistant principal will modify 10th consecutive absence letter to include offering of at least two dates and times for exit interview and that there may be an extension of the exit interview for up to 14 days by parental request by 09/01/17. Assistant principal will develop letter to be sent annually to all former students who have left school, not enrolled elsewhere and not earned their diploma, to inform them of availability of publicly funded post-high school academic support programs and to encourage them to participate in those programs by September 1, 2017. Letters will be sent out to all former students who are part of this group by December 15, 2017.

**Evidence of Completion:** Letter has been created and sent out to former students who are part of this group. (The letter has been shared with DESE.)

## **CR 17A: Use of physical restraint on any student enrolled in a publicly-funded education program**

**Description of Corrective Action:** Annual training that happens within the first month of school will be expanded to include de-escalation strategies and alternatives to restraint will be designed by September 1, 2017 and will be delivered to all staff by September 30, 2017.

**Evidence of Completion:** The powerpoint for the training and sign-in sheets have been sent to DESE

# CR24: Curriculum Review

**Description of Corrective Action:** Each curriculum director will present to the assistant superintendent a plan to assure for regular review of materials for simplistic and demeaning generalizations, lacking intellectual merit, on the basis of race, color, sex, gender identity, religion, national origin and sexual orientation; and that appropriate activities, discussions and/or supplementary materials are used to provide balance and context for any such stereotypes depicted in such materials by November 20, 2017. These plans will include training for teachers on how they should review any materials that are unique to their classroom in the same manner. Review cycles will be completed for the initial reviews by June 5, 2018.

**Evidence of Completion:** Rubrics and criteria for analyzing curriculum have been given to curriculum leaders and department heads. (The rubrics and criteria have been shared with DESE)

# CR25: Institutional Self-evaluation

**Description of Corrective Action:** Assistant superintendent will develop calendar for review of each program of the district to annually to ensure that all students, regardless of race, color, sex, gender identity, religion, national origin, limited English proficiency, sexual orientation, disability, or housing status, have equal access to all programs, including athletics and other extracurricular activities by February of 2018. Initial reviews will be completed by June 5, 2018.

**Evidence of Completion:** A survey for self-evaluation will be given on January 8, 2018. The data from this survey will be analyzed by district leadership to identify areas that need attention. (The survey has been shared with DESE)

# Questions

**MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY  
EDUCATION**  
**Program Quality Assurance Services**

**COORDINATED PROGRAM REVIEW**

**CORRECTIVE ACTION PLAN**

**Charter School or District: Arlington**

**CPR Onsite Year: 2016-2017**

**Program Area: Special Education**

*All corrective action must be fully implemented and all noncompliance corrected as soon as possible and no later than one year from the issuance of the Coordinated Program Review Final Report dated 06/05/2017.*

**Mandatory One-Year Compliance Date: 06/05/2018**

**Summary of Required Corrective Action Plans in this Report**

<b>Criterion</b>	<b>Criterion Title</b>	<b>CPR Rating</b>
SE 6	Determination of transition services	Partially Implemented
SE 7	Transfer of parental rights at age of majority and student participation and consent at the age of majority	Partially Implemented
SE 8	IEP Team composition and attendance	Partially Implemented
SE 13	Progress Reports and content	Partially Implemented
SE 14	Review and revision of IEPs	Partially Implemented
SE 18B	Determination of placement; provision of IEP to parent	Partially Implemented
SE 20	Least restrictive program selected	Partially Implemented

<b>Criterion</b>	<b>Criterion Title</b>	<b>CPR Rating</b>
SE 21	School day and school year requirements	Partially Implemented
SE 22	IEP implementation and availability	Partially Implemented
SE 24	Notice to parent regarding proposal or refusal to initiate or change the identification, evaluation, or educational placement of the student or the provision of FAPE	Partially Implemented
SE 54	Professional development	Partially Implemented
SE 55	Special education facilities and classrooms	Partially Implemented
SE 56	Special education programs and services are evaluated	Partially Implemented
CR 7	Information to be translated into languages other than English	Partially Implemented
CR 10A	Student handbooks and codes of conduct	Partially Implemented
CR 10B	Bullying Intervention and Prevention	Partially Implemented
CR 10C	Student Discipline	Partially Implemented
CR 12A	Annual and continuous notification concerning nondiscrimination and coordinators	Partially Implemented
CR 16	Notice to students 16 or over leaving school without a high school diploma, certificate of attainment, or certificate of completion	Partially Implemented
CR 17A	Use of physical restraint on any student enrolled in a publicly-funded education program	Partially Implemented
CR 18	Responsibilities of the school principal	Partially Implemented
CR 24	Curriculum review	Partially Implemented
CR 25	Institutional self-evaluation	Partially Implemented
ELE 7	Parent Involvement	Partially Implemented

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> SE 6 Determination of transition services	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of student records indicated that the district does not consistently invite students aged 14 and older to attend part or all of Team meetings at which transition services are discussed or proposed.	
<b>Description of Corrective Action:</b> The District will train all secondary (middle, high school, and out-of-district) special education staff including special education teachers (liaisons for annual reviews,) Team Chairpersons, and Special Education Coordinators on the need to invite students who are 14 years and older to attend part of all of their Team meetings.	
<b>Title/Role(s) of Responsible Persons:</b> Alison Elmer, Director of Special Education	<b>Expected Date of Completion:</b> 10/31/2017
<b>Evidence of Completion of the Corrective Action:</b> Signed participant attendance sheet/agenda/training material. Team meeting invitations will include students names and Attendance Sheets will show student present if parent allowed participation.	
<b>Description of Internal Monitoring Procedures:</b> Team Chairpersons will review all meeting invitations sent from liaisons during the first quarter of implementation. Quarterly, special education administrators will review five files from the secondary level to ensure students were invited to attend meetings when transition services are discussed or proposed. For files that were not in compliance, Teams will reconvene to include the student.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> SE 6 Determination of transition services	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<p><b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit evidence of special education staff training on inviting students 14 or older to meetings at which transition will be discussed or proposed, including the agenda, signed attendance sheet, name and role of presenter, and training materials.</p> <p>By March 12, 2018 submit the results of an internal review of approximately ten (10) records of students aged 14 or older with IEP meetings held subsequent to implementation of all corrective actions for evidence the district invited the student to the meeting and encouraged the student to attend. Provide a detailed summary of the internal review including the number of records reviewed, the number showing that the district invited the student, and the number showing the student attended the meeting. If non-compliance is identified, report the specific actions taken to correct it and report the root cause(s) of the ongoing non-compliance as well as a plan to remedy it.</p>	

\*Please note that when monitoring the district must maintain the following documentation and make it available to the Department upon request: a) List of student names and grade levels for the record review; b) Date of the review; c) Name of person(s) who conducted the review, their role(s), and their signature(s).

**Progress Report Due Date(s):**

11/01/2017

03/12/2018

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> SE 7 Transfer of parental rights at age of majority and student participation and consent at the age of majority	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of student records and staff interviews indicated that the district does not consistently inform students and parents at least one year prior to the student reaching age 18 of the rights that will transfer from the parent to the student upon the student's 18th birthday. Record review and staff interviews also indicated that upon the student reaching age 18, the district does not consistently obtain consent from the adult student with sole or shared decision-making authority to continue his or her special education program.	
<b>Description of Corrective Action:</b> The District will train all high school and out-of-district special education staff including special education teachers (liaisons for annual reviews,) and Team Chairpersons on the need to inform students and families during the IEP period in which the student will turn 17 years old of the transfer of rights at age 18. They will be trained to reflect this in the N1 under "Next Steps" and in the Team Meeting Summaries. At the beginning of the school year, the Team Chairperson will pull the names of students turning 17 during the upcoming school year and flag these names for distribution to the special education liaisons.  A second list will be created for students turning 18. This list will be shared with the Secondary Special Education Clerk who will input these birthdays into her calendar. She will be responsible for notifying these families of the requirement for the adult student to sign his or her IEP. She will keep record of outreach and notify the High School Special Education Coordinator when three attempts have been made and the IEP remains unsigned. High School Special Education Coordinator will request meeting with families as next step.	
<b>Title/Role(s) of Responsible Persons:</b> Alison Elmer, Director of Special Education	<b>Expected Date of Completion:</b> 10/31/2017
<b>Evidence of Completion of the Corrective Action:</b> Signed participant attendance sheets/agendas/training materials. Team Meeting Summaries and IEPs signature pages.	
<b>Description of Internal Monitoring Procedures:</b> The Team Chairperson and Special Education Coordinator will monitor the list created annually. On a quarterly basis, they will check against the Team Meeting Summaries and IEPs to ensure that this was discussed. The Secondary Special Education Coordinator will review monthly the list from the Clerk on IEPs that need to be signed.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> SE 7 Transfer of parental rights at age of majority and student participation and consent at the age of majority	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	

<b>Department Order of Corrective Action:</b>
<b>Required Elements of Progress Report(s):</b>
By November 1, 2017 submit evidence of high school and out-of-district special education staff training on the transfer of rights procedures, including the agenda, signed attendance sheet, name and role of presenter, and training materials.
For those student records identified by the Department, submit a copy of the current IEP with the student's signature by November 1, 2017.
By March 12, 2018 submit the results of an internal review of approximately five (5) records of students who turned 17 subsequent to implementation of all corrective actions for evidence the student and parent were notified at least one year before the student's 18th birthday of the transfer of rights that would occur when the student turned 18. Provide a detailed summary of the internal review including the number of records reviewed, and the number showing that the district notified the student and parent at least one year before the student's 18th birthday of the transfer of rights that would occur when the student turned 18.
By March 12, 2018 submit the results of an internal review of approximately five (5) records of students who turned 18 subsequent to implementation of all corrective actions for evidence the district gained the student's consent to continue their special education program and placement, or documentation of the student's choice to delegate decision-making rights. Provide a detailed summary of the internal review including the number of records reviewed, and the number showing that the district obtained the student's consent or documented the student's choice to delegate their rights. If non-compliance is identified, report the specific actions taken to correct it and report the root cause(s) of the ongoing non-compliance as well as a plan to remedy it.
*Please note that when monitoring the district must maintain the following documentation and make it available to the Department upon request: a) List of student names and grade levels for the record review; b) Date of the review; c) Name of person(s) who conducted the review, their role(s), and their signature(s).
<b>Progress Report Due Date(s):</b> 11/01/2017 03/12/2018

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> SE 8 IEP Team composition and attendance	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of student records indicated that when required Team members do not attend a Team meeting, the district does not consistently obtain the parent's agreement in writing to excuse the Team member's participation, and the absent member does not consistently provide written input into the development of the IEP to the parent and the IEP Team prior to the meeting.	
<b>Description of Corrective Action:</b> The District will train all special education staff including special education teachers (liaisons for annual reviews) and Team Chairpersons on the need to obtain written agreement from families to waive a required Team members attendance in advance of the meeting. Team Chairpersons will then request written input from that Team member in the form of an ED B (initial or re-evaluation) or Teaching Inquiry Form (annual reviews.)	
<b>Title/Role(s) of Responsible Persons:</b> Alison Elmer, Director of Special Education	<b>Expected Date of Completion:</b> 10/31/2017
<b>Evidence of Completion of the Corrective Action:</b> Signed participant attendance sheets/agendas/training materials. Attendance waivers. Written input from Team members (ED B or Teacher Inquiry Form).	
<b>Description of Internal Monitoring Procedures:</b> On a quarterly basis, special education administrators will gather from liaisons and Team Chairpersons the names of students in which parents waived team member participations. From these names, they will review a random sampling of these files to check for compliance with this requirement.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> SE 8 IEP Team composition and attendance	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<b>Required Elements of Progress Report(s):</b> By November 1, 2017, submit evidence of special education staff training on procedures for excusing a Team member from an IEP meeting, including the agenda, signed attendance sheet, name and role of presenter, and training materials.	
By March 12, 2018, submit the results of an internal review of approximately ten (10) records of students across all grade levels with Team meetings convened subsequent to implementation of all corrective actions and at which one or more Team member was absent. Provide a detailed narrative summary of the review including the number of records reviewed and the number at which the parent excused an absent Team member in writing and the excused Team member provided written input to the Team before the meeting. If non-compliance is identified, report the specific actions taken to correct each individual student record, identify and report the root cause(s) of the ongoing non-	

compliance and a plan to remedy it.

\*Please note that when monitoring the district must maintain the following documentation and make it available to the Department upon request: a) List of student names and grade levels for the record review; b) Date of the review; c) Name of person(s) who conducted the review, their roles(s), and their signature(s).

**Progress Report Due Date(s):**

11/01/2017

03/12/2018

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> SE 13 Progress Reports and content	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of student records and parent interviews indicated that although progress reports are provided to parents at least as often as parents are informed of the progress of non-disabled students, the progress reports do not consistently include specific written information on the student's progress toward the annual goals in the IEP.	
<b>Description of Corrective Action:</b> The District will train all special education staff including special education teachers, related service providers, and Team Chairpersons on the need to answer BOTH questions on the student progress report "(1) What is the student's progress toward the annual goal? (2) Is the progress sufficient to enable the student to achieve the annual goal by the end of the IEP period?"	
<b>Title/Role(s) of Responsible Persons:</b> Alison Elmer, Director of Special Education	<b>Expected Date of Completion:</b> 11/01/2017
<b>Evidence of Completion of the Corrective Action:</b> Memo to all staff. Signed participant attendance sheet/agenda/training materials.	
<b>Description of Internal Monitoring Procedures:</b> Team Chairpersons will review all progress reports before they are sent to parents to ensure they meet this criteria. Special Education Coordinators will pull a random sampling of 10 records during each progress reporting period to ensure that they meet these requirements.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> SE 13 Progress Reports and content	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<p><b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit evidence of training for special education teachers, related service providers, and Team Chairpersons on writing progress reports that provide written information on the student's progress toward each IEP goal. Include training materials, agenda, attendance lists with signature and role of participants, and name and role of presenter.</p> <p>By March 12, 2018 submit the results of an internal review of approximately fifteen (15) records across all grade levels with progress reports completed subsequent to implementation of all corrective actions for evidence that progress reports include written information on the student's progress towards each annual goal in the IEP. Provide a detailed summary of the internal review including the number of records reviewed, and the number showing that progress reports included details on the student's progress toward meeting each IEP goal. If non-compliance is identified, report the specific actions</p>	

taken to correct it and report the root cause(s) of the ongoing non-compliance as well as a plan to remedy it.

\*Please note that when monitoring the district must maintain the following documentation and make it available to the Department upon request: a) List of student names and grade levels for the record review; b) Date of the review; c) Name of person(s) who conducted the review, their roles(s), and their signature(s).

**Progress Report Due Date(s):**

11/01/2017

03/12/2018

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> SE 14 Review and revision of IEPs	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of student records and parent interviews indicated that Team meetings are not consistently held on or before the anniversary date of the IEP, to consider the student's progress and to review, revise, or develop a new IEP or refer the student for a re-evaluation, as appropriate. In addition, record review and parent interviews indicated that IEP Teams do not consistently convene to review and revise the IEP to address any lack of expected progress towards the annual goals and in the general curriculum.	
<b>Description of Corrective Action:</b> All special education staff, including special education teachers (liaisons for annual reviews), related service providers, and Team Chairpersons will be trained on the requirement to hold a team meeting before the expiration of the IEP. Parents requesting delay past the anniversary date of the IEP will be informed that the District must meet on or before the expiration date and will make three attempts to include them in this meeting, however it will be held without them if a mutually agreeable time cannot be found. By the end of September, special education liaisons will schedule all Annual Reviews for the school year and submit these to the Team Chairperson & Special Education Coordinator. The Team Chairperson will tentatively schedule all re-evaluations by the second week of October and submit this list to the Special Education Coordinator.	
After each progress reporting period, Team Chairpersons and Special Education Coordinators will review progress reports /report cards and note any student who is not making expected progress toward their annual goals or in the general education curriculum. These teams will be scheduled to reconvene to review and revise, if necessary, the IEP.	
<b>Title/Role(s) of Responsible Persons:</b> Alison Elmer, Director of Special Education	<b>Expected Date of Completion:</b> 01/31/2017
<b>Evidence of Completion of the Corrective Action:</b> Signed participant attendance sheets/agendas/training materials. Meeting invitations, IEPs.	
<b>Description of Internal Monitoring Procedures:</b> Our IEP software company has created a dashboard noting IEPs out of compliance. This will be reviewed monthly with Special Education Coordinators for patterns of non-compliance. Identified schools and or individuals will be provided additional training and supervision.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> SE 14 Review and revision of IEPs	<b>Corrective Action Plan Status:</b> Partially Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b> The district noted in its response to the draft report that the BSEA has advised the district that with written agreement the parties can extend the provisions of the IEP and hold a meeting after the anniversary date. As indicated by the Department, this evidence of	

written documentation was not present in the reviewed student records.

Therefore, the district proposal to make three attempts to include the parents in the annual IEP Team meeting but meet without them if a mutually agreeable date and time can not be found before the one-year anniversary is not acceptable.

The date and time proposed in the Meeting Invitation (N3) should be sufficiently in advance of the one-year anniversary to allow the parent and district to establish mutually agreed upon dates before the one-year anniversary. However, when the meeting is rescheduled beyond the one-year date, the district must clearly document that the Team meeting has been rescheduled after the IEP's anniversary date at the parent's request. It is recommended that the district document this request in the Meeting Invitation (N3).

Additionally, the internal monitoring process does not address that the parent's request to reschedule the annual Team meeting after the anniversary date must be clearly documented in the student record.

**Department Order of Corrective Action:**

Revise the district's procedures to ensure that annual Team meetings are scheduled sufficiently in advance to allow for rescheduling proposed meeting date/time before the one-year anniversary and for clearly documenting in the student record that the Team meeting has been re-scheduled after the IEP's anniversary date at the parent's request. It is recommended that the district document parent requests in the re-issued Meeting Invitation (N3).

Develop an internal oversight and tracking system for ensuring that when annual IEP Team meetings are scheduled beyond the anniversary date of the IEP at the parent's request, this request is clearly documented in the student record. The oversight system should include periodic reviews by the Director of Special Education to ensure ongoing compliance.

**Required Elements of Progress Report(s):**

By November 1, 2017 submit the revised procedures for scheduling annual Team meetings and documenting parent requests to reschedule beyond the anniversary date of the current IEP.

By November 1, 2017 submit evidence of special education staff training on the revised procedures and include the agenda, training materials, attendance lists with names and roles of participants, and name and role of presenter.

By November 1, 2017, submit a description of the district's internal oversight and tracking system with periodic reviews, along with the name/role of the person designated for oversight

By March 12, 2018, submit the results of an internal review of approximately 15 records across all grade levels and with annual meetings held subsequent to implementation of all corrective actions, to ensure that annual Team meetings were held on or before the anniversary date of the IEP or, if rescheduled beyond the anniversary date at parent

request, were documented in the student's record.

By March 12, 2018, submit the results of a second internal review of approximately 5-6 records with progress reporting subsequent to the implementation of all corrective actions, to ensure that Teams reconvene to review and revise the IEP to address any lack of expected progress towards the annual goals and in the general curriculum.

\*Please note when conducting internal monitoring, the district must maintain the following documentation and make it available to the Department upon request: a) list of the student names and grade levels for the records reviewed; b) date of the review; and c) name of person(s) who conducted the review, their role(s), and signature(s).

**Progress Report Due Date(s):**

11/01/2017

03/12/2018

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> SE 18B Determination of placement; provision of IEP to parent	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of student records and staff and parent interviews indicated that parents leave with summary notes at the conclusion of the IEP Team meeting, which include a completed IEP service delivery grid describing the types and amounts of special education and related services proposed by the district and a statement of the major goal areas associated with these services. Although the district provides the parent with two (2) copies of the proposed IEP and proposed placement along with the required notice, the IEP and placement are not consistently sent within two calendar weeks of the Team meeting.	
<b>Description of Corrective Action:</b> The District has created a timeline for paperwork submission that begins with the IEP meeting. Team Chairpersons will be responsible for ensuring compliance from Team members and notify building administrators when staff members are non-compliant.	
<b>Title/Role(s) of Responsible Persons:</b> Alison Elmer, Director of Special Education	<b>Expected Date of Completion:</b> 10/31/2017
<b>Evidence of Completion of the Corrective Action:</b> Signed and completed timeline checklists.	
<b>Description of Internal Monitoring Procedures:</b> Special Education Coordinators will review timeline checklists monthly with the building administrator & team chairperson to identify patterns or individual staff members who are not meeting timeline compliance requirements.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> SE 18B Determination of placement; provision of IEP to parent	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<p><b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit evidence of training or communication such as a memorandum to special education staff on the timeline for completing IEPs for provision to the parent within two (2) calendar weeks of the Team meeting. Include the agenda, training materials, and attendance lists with signature and role of participants, or memorandum outlining the timeline, and email documentation of the recipients of memorandum.</p> <p>By March 12, 2018 submit the results of an internal review of approximately 15 records across all grade levels with IEP Team meetings held subsequent to implementation of all corrective actions. Provide a detailed narrative summary of the review including the number of records reviewed and the number for which the IEP was provided to the parent within two (2) calendar weeks of the meeting. If non-compliance is identified, report the specific actions taken to correct each individual student record, identify and report the</p>	

root cause(s) of the ongoing non-compliance and a plan to remedy it.

\*Please note that when monitoring the district must maintain the following documentation and make it available to the Department upon request: a) List of student names and grade levels for the record review; b) Date of the review; c) Name of person(s) who conducted the review, their role(s), and their signature(s).

**Progress Report Due Date(s):**

11/01/2017

03/12/2018

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> SE 20 Least restrictive program selected	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of student records indicated that the district does not consistently state why removal from the general education classroom is considered critical to the student's program and the basis for its conclusion that education in the least restrictive environment, with the use of supplementary aids and services, could not be achieved satisfactorily.	
<b>Description of Corrective Action:</b> The District will train all special education staff including special education teachers, related service providers, and Team Chairpersons on the requirement that Teams must clearly identify times when a student is removed from the general education classroom and give good reason for such removal and cannot simply explain that the service cannot be provided in the general education classroom.	
<b>Title/Role(s) of Responsible Persons:</b> Alison Elmer, Director of Special Education	<b>Expected Date of Completion:</b> 10/31/2017
<b>Evidence of Completion of the Corrective Action:</b> Signed participant attendance sheets/meeting agenda/training materials. IEPs with C grid services will reflect the Non-participation justification fully completed.	
<b>Description of Internal Monitoring Procedures:</b> On a quarterly basis, special education administrators will review a random sampling of records from students receiving services outside of the general education classroom at each level to ensure this portion of the IEP is completed. If patterns emerge at certain schools or levels that this portion of the IEP is not completed additional training will be provided to that school team.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> SE 20 Least restrictive program selected	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<p><b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit evidence of training for special education staff on writing Non-participation Justification statements that explain why removal from the general education classroom is considered critical to the student's program and the basis for its conclusion that education in the least restrictive environment, with the use of supplementary aids and services, could not be achieved satisfactorily. Include the agenda, training materials, attendance lists with signature and role of participants, and name and role of presenter.</p> <p>By March 12, 2018 submit the results of an internal review of approximately ten (10) records across all grade levels with IEP development conducted subsequent to implementation of all corrective actions. Provide a detailed narrative summary of the</p>	

review including the number of records reviewed and the number for which the Non-participation Statement specifies why removal from the general education classroom is considered critical to the student's program. If non-compliance is identified, report the specific actions taken to correct each individual student record, identify and report the root cause(s) of the ongoing non-compliance and a plan to remedy it.

\*Please note that when monitoring the district must maintain the following documentation and make it available to the Department upon request: a) List of student names and grade levels for the record review; b) Date of the review; c) Name of person(s) who conducted the review, their role(s), and their signature(s).

**Progress Report Due Date(s):**

11/01/2017

03/12/2018

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> SE 21 School day and school year requirements	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of student records indicated that IEP Teams do not consistently consider extended year programming when the student has demonstrated or is likely to demonstrate substantial regression in his or her learning skills and/or substantial difficulty in relearning such skills if an extended program is not provided.	
<b>Description of Corrective Action:</b> The District will train all special education staff including special education teachers (liaisons for annual reviews) and Team Chairpersons on the need to consider extended year programming at the time they are developing the IEP. They cannot "wait to see" or delay a decision in an effort to gather more data.	
<b>Title/Role(s) of Responsible Persons:</b> Alison Elmer, Director of Special Education	<b>Expected Date of Completion:</b> 12/31/2017
<b>Evidence of Completion of the Corrective Action:</b> Signed participant attendance sheets/agenda/training materials, IEPs, and Team Meeting Summaries	
<b>Description of Internal Monitoring Procedures:</b> On a quarterly basis, special education administrators will pull a random sampling of records from each level to ensure that this consideration has been made. In the event that teams have not considered the need for extended year services then the Team will reconvene to make this consideration.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> SE 21 School day and school year requirements	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<p><b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit evidence of training for special education staff on the need for Teams to consider extended year programming when the student has demonstrated or is likely to demonstrate substantial regression in his or her learning skills and/or substantial difficulty in relearning such skills if an extended program is not provided. Include the agenda, training materials, attendance lists with signature and role of participants, and name and role of presenter.</p> <p>By March 12, 2018 submit the results of an internal review of approximately ten (10) records across all grade levels with IEP development conducted subsequent to implementation of all corrective actions. Provide a detailed narrative summary of the review including the number of records reviewed and the number for which Teams considered extended year programming when the student demonstrated or was likely to demonstrate substantial regression. If non-compliance is identified, report the specific actions taken to correct each individual student record, identify and report the root</p>	

cause(s) of the ongoing non-compliance and a plan to remedy it.

\*Please note that when monitoring the district must maintain the following documentation and make it available to the Department upon request: a) List of student names and grade levels for the record review; b) Date of the review; c) Name of person(s) who conducted the review, their role(s), and their signature(s).

**Progress Report Due Date(s):**

11/01/2017

03/12/2018

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> SE 22 IEP implementation and availability	<b>CPR Rating:</b> Partially Implemented
<p><b>Department CPR Findings:</b> A review of student records, staff and parent interviews, and parent surveys indicated that when the IEP of the student in need of special education has been accepted in whole or in part by the student's parent, the school district does not consistently provide the mutually agreed upon services without delay. Specifically, due to the late hiring of related service providers, speech and language services were not fully implemented at Dallin Elementary School for the start of the 2016-2017 school year until December 2016, and physical therapy services were not provided at Brackett Elementary School until the beginning of October 2016. Record review and staff and parent interviews indicated that, unless specifically requested by the parent, the district does not immediately inform parents in writing of any delayed services, reasons for delay, actions that the school district is taking to address the lack of space or personnel and does not offer alternative methods to meet the goals on the accepted IEP.</p>	
<p><b>Description of Corrective Action:</b> The speech &amp; language pathologist and physical therapist have been providing compensatory services throughout the school year to identified students. A list of all students who are owed services will be created and checked against services already delivered. Any student who is still owed services will be noticed by letter outlining the number of hours missed and the proposed compensatory service delivery plan.</p>	
<b>Title/Role(s) of Responsible Persons:</b> Alison Elmer, Director of Special Education	<b>Expected Date of Completion:</b> 09/30/2017
<p><b>Evidence of Completion of the Corrective Action:</b> Compensatory services delivered, to whom and dates. List of eligible students. Letter to families. Copies of agreements.</p>	
<p><b>Description of Internal Monitoring Procedures:</b> Director of Human Resources, the building principal, and special education administrators will create a list of any unfilled positions or vacancies at the start of the year and add to this list during any period of time a vacancy occurs. If a vacancy occurs parents will be notified in a letter by the building administrator of the delay in services, reasons for the delay and actions the District is taking to address the lack of services, and the proposal of alternative methods to meet the goals of the accepted IEP.</p>	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> SE 22 IEP implementation and availability	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<p><b>Basis for Decision:</b></p>	
<p><b>Department Order of Corrective Action:</b></p>	
<p><b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit a list of all Dallin School students who received/are owed compensatory speech and language services for the months of September to December 2016, and Brackett School students owed compensatory physical therapy services for September 2016. Include in each list the student name, school, type of services, and the</p>	

starting/ending dates of compensatory services.

By March 12, 2018 submit the results of an internal review of records of students whose IEP implementation was delayed due to lack of classroom space or personnel subsequent to implementation of corrective actions. Provide a detailed narrative summary of the review including the number of records reviewed and the number for which parents were notified of the absence or vacancy and were offered alternative methods to meet the goals on the accepted IEP. If non-compliance is identified, report the specific actions taken to correct each individual student record, identify and report the root cause(s) of the ongoing non-compliance and a plan to remedy it.

\*Please note that when monitoring the district must maintain the following documentation and make it available to the Department upon request: a) List of student names and grade levels for the record review; b) Date of the review; c) Name of person(s) who conducted the review, their role(s), and their signature(s).

**Progress Report Due Date(s):**

11/01/2017

03/12/2018

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> SE 24 Notice to parent regarding proposal or refusal to initiate or change the identification, evaluation, or educational placement of the student or the provision of FAPE	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of student records indicated that information included in the narrative description of the Notice of Proposed School District Action (N1) does not contain sufficient detail of the district's proposed actions, specifically a description of each evaluation procedure, test, record, or report the agency used as a basis for the proposed or refused action.	
<b>Description of Corrective Action:</b> District will train Team Chairpersons on the requirement to note with sufficient detail in the N1 the type of assessments/categories of testing they considered, in addition to the other information (ex. reports cards, progress reports, etc). We will change the default setting on our IEP software to list these questions separately in the N1.	
<b>Title/Role(s) of Responsible Persons:</b> Alison Elmer, Director of Special Education	<b>Expected Date of Completion:</b> 09/30/2017
<b>Evidence of Completion of the Corrective Action:</b> Signed participant attendance sheet/agenda/training materials, and N1s.	
<b>Description of Internal Monitoring Procedures:</b> On a quarterly basis, special education administrators will review a random sampling of IEPs from each level to ensure that this information is listed clearly in the N1. Patterns will be analyzed to identify particular school teams or individuals who require additional training in this requirement.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> SE 24 Notice to parent regarding proposal or refusal to initiate or change the identification, evaluation, or educational placement of the student or the provision of FAPE	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit evidence of training for Team Chairpersons on including sufficient detail in the description of each evaluation procedure, test, record, or report the agency used as a basis for the proposed or refused action on page 2 of the Notice of Proposed School District Action (N1) or Refusal to Act (N2). Include the agenda, training materials, attendance lists with signature and role of participants, and name and role of presenter.	
By March 12, 2018 submit the results of an internal review of approximately 15 records across all grade levels with IEP development conducted subsequent to implementation of	

all corrective actions. Provide a detailed narrative summary of the review including the number of records reviewed and the number for which the N1 or N2 provides sufficient detail in the description of each evaluation procedure, test, record, or report the agency used as a basis for the proposed or refused action. If non-compliance is identified, report the specific actions taken to correct each individual student record, identify and report the root cause(s) of the ongoing non-compliance and a plan to remedy it.

\*Please note that when monitoring the district must maintain the following documentation and make it available to the Department upon request: a) List of student names and grade levels for the record review; b) Date of the review; c) Name of person(s) who conducted the review, their roles(s), and their signature(s).

**Progress Report Due Date(s):**

11/01/2017

03/12/2018

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> SE 54 Professional development	<b>CPR Rating:</b> Partially Implemented
<p><b>Department CPR Findings:</b> A review of documents and staff interviews indicated that the district ensures that all staff, including both special education and general education staff, are trained on analyzing and accommodating diverse learning styles of all students in order to achieve an objective of inclusion in the general education classroom of students with diverse learning styles. However, document review and staff interviews indicated that the district does not ensure that all general education teachers are trained in methods of collaboration among teachers, paraprofessionals and teacher assistants to accommodate diverse learning styles of all students in the general education classroom and on state and federal special education requirements and related local special education policies and procedures.</p>	
<p><b>Description of Corrective Action:</b> The District will work with the school principals and Assistant Superintendent to include in the annual training methods to collaborate among teachers and teachers assistants to accommodate diverse learning styles in the general education classroom and state, federal, and local special education policies.</p>	
<b>Title/Role(s) of Responsible Persons:</b> Alison Elmer, Director of Special Education	<b>Expected Date of Completion:</b> 09/30/2017
<p><b>Evidence of Completion of the Corrective Action:</b> Sign-in sheets, copies of slides to be used in training.</p>	
<p><b>Description of Internal Monitoring Procedures:</b> Director of Special Education will review annual training materials principals and the assistant superintendent provide to staff and monitor the completion of the annual training through the collection of sign-in sheets.</p>	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> SE 54 Professional development	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<p><b>Basis for Decision:</b></p>	
<p><b>Department Order of Corrective Action:</b></p>	
<p><b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit a 2017-2018 professional development calendar identifying dates of scheduled training for general education and special education staff on state and federal special education requirements and methods of collaboration.</p>	
<p>By January 24, 2018 submit evidence of training for general education and special education staff on state and federal special education requirements and methods of collaboration including agenda, training materials, signed attendance sheet, and name and role of presenter.</p>	
<p><b>Progress Report Due Date(s):</b> 11/01/2017 01/24/2018</p>	

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> SE 55 Special education facilities and classrooms	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of facilities indicated that high school students are required to walk through another special education classroom or the school's social worker's office to access speech and language services, therefore compromising students' confidentiality.	
<b>Description of Corrective Action:</b> The office/classroom space of the high school speech and language pathologist will be moved to another location that does not require entry through another classroom and/or office space.	
<b>Title/Role(s) of Responsible Persons:</b> Alison Elmer, Director of Special Education	<b>Expected Date of Completion:</b> 09/06/2017
<b>Evidence of Completion of the Corrective Action:</b> Site visit, office relocation.	
<b>Description of Internal Monitoring Procedures:</b> The high school assistant principal and special education coordinator will assign classrooms/office space that meet this requirement and ensure student confidentiality. Director of Special Education will complete an annual walk-through of the building to ensure compliance.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> SE 55 Special education facilities and classrooms	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit a floor plan identifying the location for provision of speech and language services at Arlington High School.	
A follow-up site visit to the speech and language instructional spaces will be arranged by the Department prior to November 1, 2017.	
<b>Progress Report Due Date(s):</b> 11/01/2017	

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> SE 56 Special education programs and services are evaluated	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of documents and staff interviews indicated that the district has not conducted a formal evaluation of its special education programs and services in the last two years.	
<b>Description of Corrective Action:</b> The District will engage an independent evaluator or agency to conduct a formal evaluation of our special education program and services.	
<b>Title/Role(s) of Responsible Persons:</b> Alison Elmer, Director of Special Education	<b>Expected Date of Completion:</b> 06/05/2018
<b>Evidence of Completion of the Corrective Action:</b> Evaluation report.	
<b>Description of Internal Monitoring Procedures:</b> Based on report findings and recommendations we will create an evaluation cycle for on-going monitoring of our programs.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> SE 56 Special education programs and services are evaluated	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit a description of the district's proposed evaluation plan, the timeline for implementation, and the staff responsible.	
By March 12, 2018 submit the special education program evaluation including an analysis of the survey data, a summary of the results, and an action plan for any recommendations based on the results.	
<b>Progress Report Due Date(s):</b> 11/01/2017 03/12/2018	

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> CR 7 Information to be translated into languages other than English	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of documents and staff interviews indicated that the district does not consistently translate important information and documents, such as handbooks and codes of conduct, into its major languages of Chinese, Spanish, and Japanese. The district website has an online translation option, but the translator is not functional for linked documents such as the student handbook, code of conduct, or Bullying Prevention and Intervention Plan. Interviews indicated that although the district will provide translations and oral interpretation upon parent request, notices for requesting translations are provided only in English.	
<b>Description of Corrective Action:</b> A misunderstanding of how the technology would work to automatically translate the documents. The documents have already been translated into Chinese, Japanese, and Spanish. The District will place hot links to translated documents on the website. Will put request to translate documents in those three languages. Staff will include request to translate in their email signature.	
<b>Title/Role(s) of Responsible Persons:</b> Assistant Superintendent	<b>Expected Date of Completion:</b> 10/30/2017
<b>Evidence of Completion of the Corrective Action:</b> Share links with the Department. Selected notices to parents indicate the availability of translation in the major three languages (Chinese, Japanese, & Spanish)	
<b>Description of Internal Monitoring Procedures:</b> Will check website annually to ensure that links are active and linked to correct documentation.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> CR 7 Information to be translated into languages other than English	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit web links to Chinese, Japanese and Spanish translations of the district's code of conduct, high school handbook, and Bullying Prevention and Intervention Plan demonstrating their accessibility to families.  By November 1, 2017 submit sample notices to parents translated into the district's primary languages informing them that translations are available upon request.	
<b>Progress Report Due Date(s):</b> 11/01/2017	

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> CR 10A Student handbooks and codes of conduct	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of student handbooks indicated that the schools' non-discrimination policy affirming non-tolerance for harassment does not address sex or gender identity as protected categories, and the elementary schools' code of conduct does not include sex as a protected category.	
<b>Description of Corrective Action:</b> Although handbooks/code of conduct were updated some protected categories were overlooked. The handbooks and associated codes of conduct will be updated to include the missing categories.	
<b>Title/Role(s) of Responsible Persons:</b> Assistant Superintendent	<b>Expected Date of Completion:</b> 12/30/2017
<b>Evidence of Completion of the Corrective Action:</b> Links to the updated handbooks/code of conduct will be forwarded to the department.	
<b>Description of Internal Monitoring Procedures:</b> Annually the assistant superintendent will review handbooks/codes of conduct to insure compliance with all applicable state and federal regulations.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> CR 10A Student handbooks and codes of conduct	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit web links to the student handbooks, revised to include sex and gender identity in the non-discrimination policy affirming non-tolerance for harassment, and the elementary schools' code of conduct revised to include sex as a protected category.	
<b>Progress Report Due Date(s):</b> 11/01/2017	

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> CR 10B Bullying Intervention and Prevention	<b>CPR Rating:</b> Partially Implemented
<p><b>Department CPR Findings:</b> A review of documents indicated that the district Bullying Prevention and Intervention Plan states that staff hired after the start of the school year will be provided training on the district's Plan only if they cannot document participation in a comparable program within the last two years. In addition, the middle school handbook does not include staff as possible aggressors in its definition of bullying.</p>	
<p><b>Description of Corrective Action:</b> Bullying plan will be updated to reflect the change that all new staff will be trained for Fall 2017. Online Google classroom training module on bullying plan will be created by October 15, 2017 for teachers hired after October 15 (prior to that date there will be small group training for all new teachers hired prior to October 15, 2017. In addition, middle school handbook will be updated to include staff as possible aggressors in its definition of bullying by September 20, 2017.</p>	
<b>Title/Role(s) of Responsible Persons:</b> Assistant Superintendent	<b>Expected Date of Completion:</b> 05/30/2018
<p><b>Evidence of Completion of the Corrective Action:</b> Link to updated Bullying Prevention and Intervention Plan sent to DESE. Copy of Google classroom training module for staff hired after beginning of the year sent to DESE. Link updated middle school handbook sent to DESE.</p>	
<p><b>Description of Internal Monitoring Procedures:</b> Assistant Superintendent will monitor the signature of employees indicating that they have done the Google online training quarterly to ensure all new employees have completed training.</p>	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> CR 10B Bullying Intervention and Prevention	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<p><b>Basis for Decision:</b></p>	
<p><b>Department Order of Corrective Action:</b></p>	
<p><b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit a revised Bullying Prevention and Intervention Plan that states that all staff, including those hired after the start of the school year, must participate in training on the district's bullying plan; and the middle school handbook or a web link demonstrating that the Bullying and Intervention Plan disseminated to middle school students and families includes staff in the definition of aggressors.</p>	
<p><b>Progress Report Due Date(s):</b> 11/01/2017</p>	

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> CR 10C Student Discipline	<b>CPR Rating:</b> Partially Implemented
<p><b>Department CPR Findings:</b> A review of documents and staff interviews indicated that although the district provides educational services to students suspended for more than ten days in a school year either consecutively or cumulatively, the School-wide Education Service Plan is not included in the discipline policy. In addition, the district has not developed a system for periodic review of discipline data by principals to assess the extent of suspensions and removals or the impact of such disciplinary action on selected student populations.</p>	
<p><b>Description of Corrective Action:</b> Update the districts' handbooks to include the School-wide Education Service plan in the sections regarding discipline policy 9/30/ 2017. Update handbooks to include the documentation of the annual review process currently in place to assess the extent of suspensions and removals or the impact of such disciplinary action on selected student population by 9/30/2017. Documentation of the presentation of this data to school committee in public meeting on the district by website by 9/30/2017. Data to be examine will come from the SSDR report to the DESE and the data collected for the federal CRDC report.</p>	
<b>Title/Role(s) of Responsible Persons:</b> Assistant Superintendent, Data Specialists	<b>Expected Date of Completion:</b> 09/30/2017
<p><b>Evidence of Completion of the Corrective Action:</b> Link will be provided to the handbooks to show inclusion of School-wide Education Service plan in the sections regarding discipline. Documentation of the presentation of the data to school committee on district website.</p>	
<p><b>Description of Internal Monitoring Procedures:</b> Annual review of handbooks to ensure School-wide Education Service plan is up to date and annual presentation of data regarding suspensions and removals and the impact on selected student populations - both to be undertaken by the Assistant Superintendent.</p>	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> CR 10C Student Discipline	<p><b>Corrective Action Plan Status:</b> Approved  <b>Status Date:</b> 07/10/2017  <b>Correction Status:</b> Not Corrected</p>
<p><b>Basis for Decision:</b></p>	
<p><b>Department Order of Corrective Action:</b></p>	
<p><b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit a description of the system for periodic review of discipline data by principals to address the impact of disciplinary action on selected student populations and modify disciplinary practices as needed.</p>	
<p>By November 1, 2017 submit the revised discipline policy or a web link to the policy that provides students who are suspended for more than ten (10) consecutive days educational service options to allow them to continue to make academic progress toward state and local requirements.</p>	

By November 1, 2017 submit evidence of dissemination of the revised discipline policy to students, parents, and staff.

**Progress Report Due Date(s):**

11/01/2017

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> CR 12A Annual and continuous notification concerning nondiscrimination and coordinators	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of documents and the district's website indicated that the district's annual and continuous notification concerning nondiscrimination and coordinators does not include the office address(es) and phone number(s) of the person(s) designated to coordinate compliance under Title IX and Section 504.	
<b>Description of Corrective Action:</b> Documents which discuss compliance under Title IX and Section 504 and portions of district website which deal with these two regulations will be update to include the office addresses and phone numbers of those designated in each building and across the district to ensure compliance.	
<b>Title/Role(s) of Responsible Persons:</b> Assistant Superintendent	<b>Expected Date of Completion:</b> 11/01/2017
<b>Evidence of Completion of the Corrective Action:</b> Copies of documents and links to appropriate sections of the district website.	
<b>Description of Internal Monitoring Procedures:</b> Assistant superintendent will monitor annually to ensure that names/addresses/phone numbers are up to date.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> CR 12A Annual and continuous notification concerning nondiscrimination and coordinators	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit the revised student and staff handbooks or a link to the district website demonstrating that the office address(es) and phone number(s) of the person(s) designated to coordinate compliance under Title IX and Section 504 are included.	
<b>Progress Report Due Date(s):</b> 11/01/2017	

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> CR 16 Notice to students 16 or over leaving school without a high school diploma, certificate of attainment, or certificate of completion	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of documents and staff interviews indicated that the district has developed a notice to students 16 and over and their parents which is sent within five days of the student's tenth consecutive absence; however, the notice does not offer at least two (2) dates and times for an exit interview to discuss reasons why the student is permanently leaving school and does not state that the exit interview may be extended at the request of the parent/guardian for up to 14 days. In addition, document review indicated that the district has not developed a process to provide annual written notice to former students who have left school, not enrolled elsewhere and not earned their diploma, to inform them of the availability of publicly funded post-high school academic support programs and to encourage them to participate in those programs.	
<b>Description of Corrective Action:</b> Assistant principal will modify 10th consecutive absence letter to include offering of at least two dates and times for exit interview and that there may be an extension of the exit interview for up to 14 days by parental request by 09/01/17. Assistant principal will develop letter to be sent annually to all former students who have left school, not enrolled elsewhere and not earned their diploma, to inform them of availability of publicly funded post-high school academic support programs and to encourage them to participate in those programs by 9/1/17. Letters will be sent out to all former students who are part of this group by 12/15/17.	
<b>Title/Role(s) of Responsible Persons:</b> High school principal and assistant principal.	<b>Expected Date of Completion:</b> 12/15/2017
<b>Evidence of Completion of the Corrective Action:</b> Link to sample 10 day letter as appendix to high school handbook. Sample of letter to former students provided to DESE. List of students who received letter to DESE.	
<b>Description of Internal Monitoring Procedures:</b> Principal will monitor that the exit interviews have occurred and outcome of those interviews quarterly. Principal will also monitor the annual sending of letters to former students and the outcomes from that correspondence.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> CR 16 Notice to students 16 or over leaving school without a high school diploma, certificate of attainment, or certificate of completion	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit the notice to students 16 and over and their parents which is sent within five days of the student's tenth consecutive absence, revised to offer at	

least two (2) dates and times for an exit interview to discuss reasons why the student is permanently leaving school and stating that the exit interview may be extended at the request of the parent/guardian for up to 14 days.

By November 1, 2017 submit the annual written notice to former students who have left the district, not enrolled elsewhere and not earned their diploma, to inform them of the availability of publicly funded post-high school academic support programs and to encourage them to participate in those programs.

By March 12, 2018 submit the results of an internal review of all students 16 or older who left the district within the past two years indicating their status in obtaining a diploma or competency determination. The report should note the date the student left the district and whether they have transferred to another district. If the student has not transferred to another district, include the date the district sent the student a notice with information on the availability of publicly funded post-high school academic support programs and encouraging them to participate in available programs.

**Progress Report Due Date(s):**

11/01/2017

03/12/2018

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> CR 17A Use of physical restraint on any student enrolled in a publicly-funded education program	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of documents and staff interviews indicated that although the district has written restraint prevention and behavior support policy and procedures consistent with regulations under 603 CMR 46.00 regarding appropriate responses to student behavior that may require immediate intervention and provides annual staff training within the first month of each school year, the training does not include de-escalation strategies and alternatives to restraint.	
<b>Description of Corrective Action:</b> Annual training that happens within the first month of school will be expanded to include de-escalation strategies and alternatives to restraint will be designed by 9/1/2017 and will be delivered to all staff by 9/30/2017.	
<b>Title/Role(s) of Responsible Persons:</b> Assistant superintendent, building principals.	<b>Expected Date of Completion:</b> 09/30/2017
<b>Evidence of Completion of the Corrective Action:</b> Sign-in sheets, copies of slides to be used in training.	
<b>Description of Internal Monitoring Procedures:</b> Assistant superintendent will distribute slides to be used and collect sign-in sheets.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> CR 17A Use of physical restraint on any student enrolled in a publicly-funded education program	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit evidence of staff training on the restraint policy including de-escalation strategies and alternatives to restraint, and include training materials, signed attendance sheets, and the name and role of presenter.	
<b>Progress Report Due Date(s):</b> 11/01/2017	

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> CR 18 Responsibilities of the school principal	<b>CPR Rating:</b> Partially Implemented
<p><b>Department CPR Findings:</b> A review of documents indicated that the district's Curriculum Accommodation Plans do not contain the following: supports to assist the regular classroom teacher in analyzing diverse learning styles; provision of services to address the needs of children whose behavior may interfere with learning; or provisions encouraging teacher mentoring and collaboration and parental involvement. In addition, the elementary Curriculum Accommodation Plan does not identify appropriate services and support within the general education program including, but not limited to, direct and systematic instruction in reading.</p>	
<p><b>Description of Corrective Action:</b> DCAP will be updated to include: supports to assist the regular classroom teacher in analyzing diverse learning styles; provision of services to address the needs of children whose behavior may interfere with learning; or provisions encouraging teacher mentoring and collaboration and parental involvement. In addition, there will be a description of the appropriate services and support within the general education program including, but not limited to, direct and systematic instruction in reading and mathematics. Principals will review and emphasize this part of the DCAP during the annual back to school training.</p>	
<b>Title/Role(s) of Responsible Persons:</b> Assistant superintendent, principals	<b>Expected Date of Completion:</b> 06/05/2018
<p><b>Evidence of Completion of the Corrective Action:</b> DESE will be sent a link to the updated DCAP. Copy of presentation to teachers will be sent to DESE.</p>	
<p><b>Description of Internal Monitoring Procedures:</b> Assistant superintendent will annually update the DCAP to include new supports which are being offered. Assistant superintendent will monitor sign-in sheets for the annual meetings held by principals.</p>	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> CR 18 Responsibilities of the school principal	<p><b>Corrective Action Plan Status:</b> Approved  <b>Status Date:</b> 07/10/2017  <b>Correction Status:</b> Not Corrected</p>
<p><b>Basis for Decision:</b></p>	
<p><b>Department Order of Corrective Action:</b></p>	
<p><b>Required Elements of Progress Report(s):</b> By January 24, 2018 submit the K-12 DCAP, or a web link to the DCAP on the district's website, updated to include supports to assist the regular classroom teacher in analyzing diverse learning styles, providing services to address the needs of children whose behavior may interfere with learning, encouraging teacher mentoring and collaboration, and parental involvement; and for grades K-5, services and support within the general education program including, but not limited to, direct and systematic instruction in reading.</p>	

By January 24, 2018 submit evidence of staff training on the DCAP including the agenda, training materials, signed attendance lists, and the name and role of presenter(s).

**Progress Report Due Date(s):**

01/24/2018

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> CR 24 Curriculum review	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of documents and staff interviews indicated that the district does not ensure that individual teachers review all educational materials for simplistic and demeaning generalizations, lacking intellectual merit, on the basis of race, color, sex, gender identity, religion, national origin and sexual orientation; and that appropriate activities, discussions and/or supplementary materials are used to provide balance and context for any such stereotypes depicted in such materials.	
<b>Description of Corrective Action:</b> Each curriculum director will present to the assistant superintendent a plan to assure for regular review of materials for simplistic and demeaning generalizations, lacking intellectual merit, on the basis of race, color, sex, gender identity, religion, national origin and sexual orientation; and that appropriate activities, discussions and/or supplementary materials are used to provide balance and context for any such stereotypes depicted in such materials by 11/20/2017. These plans will include training for teachers on how they should review any materials that are unique to their classroom in the same manner. Review cycles will be completed for the initial reviews by 06/05/2018.	
<b>Title/Role(s) of Responsible Persons:</b> Assistant superintendent, curriculum directors, and literacy specialists.	<b>Expected Date of Completion:</b> 06/05/2018
<b>Evidence of Completion of the Corrective Action:</b> Plans for the review cycles and teacher training to DESE. Reports from review cycles to the DESE.	
<b>Description of Internal Monitoring Procedures:</b> Assistant superintendent shall report annually to the Curriculum, Instruction, Assessment, and Accountability sub-committee on the outcome of these reviews.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> CR 24 Curriculum review	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<p><b>Required Elements of Progress Report(s):</b> By November 1, 2017, submit procedures for the regular review by teachers of all educational materials for simplistic and demeaning generalizations, lacking intellectual merit, on the basis of race, color, sex, gender identity, religion, national origin, and sexual orientation.</p> <p>By January 24, 2018, submit evidence of staff training on the procedures including the agenda, training materials, signed attendance lists, and name and role of presenter.</p>	
<p><b>Progress Report Due Date(s):</b> 11/01/2017 01/24/2018</p>	

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> CR 25 Institutional self-evaluation	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> A review of documents and staff interviews indicated that the district does not evaluate all aspects of its K-12 program annually to ensure that all students, regardless of race, color, sex, gender identity, religion, national origin, limited English proficiency, sexual orientation, disability, or housing status, have equal access to all programs, including athletics and other extracurricular activities.	
<b>Description of Corrective Action:</b> Assistant superintendent will develop calendar for review of each program of the district to annually to ensure that all students, regardless of race, color, sex, gender identity, religion, national origin, limited English proficiency, sexual orientation, disability, or housing status, have equal access to all programs, including athletics and other extracurricular activities by February of 2018. Initial reviews will be completed by 06/05/2018.	
<b>Title/Role(s) of Responsible Persons:</b> Assistant superintendent, program directors, and principals.	<b>Expected Date of Completion:</b> 06/05/2018
<b>Evidence of Completion of the Corrective Action:</b> Calendar of reviews and outline of protocols for review to DESE. Reports from initial reviews.	
<b>Description of Internal Monitoring Procedures:</b> Assistant superintendent will report annually to the Curriculum, Instruction, Assessment, and Accountability sub-committee of the district school committee on the outcomes of the program reviews.	
<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> CR 25 Institutional self-evaluation	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<p><b>Required Elements of Progress Report(s):</b> By November 1, 2017 submit the district's plan for implementation, including timeline and key staff responsible for an institutional self-evaluation to ensure the district provides equal access to all programming across all grades PreK-12.</p> <p>By January 24, 2018 submit the evaluation tools and preliminary results of the self-evaluation with evidence documenting the implementation of the plan to evaluate policies and programming access.</p> <p>By March 12, 2018 submit a brief narrative summary on the outcomes of the institutional self-evaluation and changes the district is implementing to address any barriers to equal access.</p>	

**Progress Report Due Date(s):**

11/01/2017  
01/24/2018  
03/12/2018

## COORDINATED PROGRAM REVIEW CORRECTIVE ACTION PLAN

<b>Criterion &amp; Topic:</b> ELE 7 Parent Involvement	<b>CPR Rating:</b> Partially Implemented
<b>Department CPR Findings:</b> Staff interviews and parent surveys indicated that the district, at times, uses an online translator, students, or siblings to translate information for parents. Online translators do not always accurately convey the meaning of a document and relying on students or siblings is not appropriate for translations that require confidentiality. Therefore, the district does not meet the obligation to communicate effectively with parents whose preferred language of communication is not English and fails to include these parents of English learners in matters pertaining to their children's education.	
<b>Description of Corrective Action:</b> The district has determined the root of cause of partial implementation for ELE 7 (Parent and Community Involvement) specifically interpretation/translations services for families as non-consistency across the district. School and district personnel have been working in a silo with no clear protocol/process for interpretation/translation services needed for ELL families. There is no uniformity with regard to requests for translations and interpretation services. The district does identify when a family is in need of interpreter/translation services through the use of the DESE home language survey and placed in Power School but there is no follow-up and/or monitoring with school and district personnel. The district has identified the three (3) main spoken languages of families in the Arlington Public Schools as Chinese, Japanese, and Spanish. The ELL department is in the process of identifying all of the main district documents that need to be updated in translations in the district's three (3) main languages (October 1st).	
<p>The district will create a separate section and establish a clear procedure on the district's website that will explain about referrals for translations/interpretations services for all families and schools in need of these services (October 1st). These services will be broken down further into requests for translations for written documentation and requests for interpreters. The ELL department is creating a database of professional in-district bilingual personnel that have established relationships with school personnel and families that can be used as interpreters when requested (November 1st) and shared with school personnel. The district is also looking into specific translation software that can be purchased in helping school personnel with document requests to translate in languages needed (November 1st).</p> <p>Training and communication of process will be shared with all leadership staff in August 2017 at the district leadership retreat.</p>	
<b>Title/Role(s) of Responsible Persons:</b> Carla Bruzzese, Director of English Language Education	<b>Expected Date of Completion:</b> 11/01/2017
<b>Evidence of Completion of the Corrective Action:</b> District website link; list of translators; signed participant attendance sheets/agenda/training materials. Translated documents.	
<b>Description of Internal Monitoring Procedures:</b> Through the use of Title III funding, the ELL family liaison position has been created in order to connect home and school partnerships. The ELL family liaison will provide school	

personnel with a spreadsheet of families in need of either translation/interpretation services throughout the school year. When an in-district bilingual staff person is not available and/or language requested not available, the ELL family liaison will coordinate in finding a speaker of the language requested. The ELL family liaison will coordinate between the school personnel/families and a Professional Translation/Interpretation Service to accommodate families/school requests for these services. The ELL family liaison will follow up and monitor all district requests each quarter throughout the school year and update and notify school personnel accordingly.

<b>CORRECTIVE ACTION PLAN APPROVAL SECTION</b>	
<b>Criterion:</b> ELE 7 Parent Involvement	<b>Corrective Action Plan Status:</b> Approved <b>Status Date:</b> 07/10/2017 <b>Correction Status:</b> Not Corrected
<b>Basis for Decision:</b>	
<b>Department Order of Corrective Action:</b>	
<b>Required Elements of Progress Report(s):</b> By November 1, 2017 please submit the district's written key procedures and processes to follow in securing a translator or an interpreter.	
By November 1, 2017 provide training to all staff members to ensure that they are all knowledgeable about the procedures and processes to follow in securing a translator or an interpreter and submit the training materials, sign-in sheets and agendas.	
<b>Progress Report Due Date(s):</b> 11/01/2017	



ARLINGTON

SCHOOLS

Special Education Office  
Arlington High School  
P.O. Box 167  
869 Massachusetts Avenue  
Arlington, MA 02476-0002

Telephone  
(781) 316-3530  
Fax  
(781) 316-3647

To: Kathleen Bodie, Ed.D., Superintendent  
From: Alison Elmer, Director of Special Education  
Date: December 4, 2017  
Re: Coordinated Program Review findings of non-compliance

On September 14, 2017, Mr. Kardon moved to request the Superintendent to investigate the root causes for the high number of issues identified in the Coordinated Program Review and report back to the school committee in 90 days regarding the results of the investigation and any corrective measures to be undertaken and report back in December, this motion was seconded by Mr. Hayner. The motion passed with a 4-3 vote with each member voting as follows: *Mr. Kardon: Yes; Ms. Susse: Yes; Ms. Stark: No; Mr. Schlichtman: No; Mr. Hayner: Yes; Dr. Allison-Ampe: Yes; and Mr. Thielman: No.*

In creating the Corrective Action Plan (CAP,) the District engaged in a process in which we explored where the non-compliance was happening, when it was happening, and ultimately why it was occurring for each finding. The District then had to (1) describe the corrective action to be taken, (2) indicate the responsible persons, (3) provide evidence of completion, and (4) describe the internal monitoring procedures. The CAP is a public document and can be found on the Department of Elementary and Secondary Education (DESE) website at the following address: <http://www.doe.mass.edu/pqa/review/cpr/caps/>. I have appended it to this memorandum. The Director of Special Education presented this document, along with the Coordinated Program Review (CPR) findings, to the School Committee via a PowerPoint presentation on September 14, 2017.

The District has begun to implement the CAP and submitted evidence on November 1, 2017 for the first of two required progress reports. All thirteen individual submissions were accepted and one of these findings has now been found "Corrected." To date we have trained all required staff in the following areas:

- All secondary (middle, high school, and out-of-district) special education staff including special education teachers, Team Chairpersons, and Special Education Coordinators on the need to invite students who are 14 years and older to attend part or all of their Team meetings. (SE 6)
- All high school and out-of-district special education staff, including special education teachers, and Team Chairpersons on the need to inform students and families during the IEP period in which the student will turn 17 years old of the transfer of rights at age 18. They have been trained to reflect this in the N1 under "Next Steps" and in the Team Meeting Summaries. (SE 7)

- All special education staff, including special education teachers, and Team Chairpersons on the need to obtain written agreement from families to waive required Team members attendance in advance of the meeting. (SE 8)
- All special education staff, including special education teachers, related service providers, and Team Chairpersons on the need to answer BOTH questions on the student progress report, "(1) What is the student's progress toward the annual goal? (2) Is the progress sufficient to enable the student to achieve the annual goal by the end of the IEP period?" (SE 13)
- All special education staff, including special education teachers, related service providers, and Team Chairpersons on the requirement to hold a team meeting before the expiration of the IEP. Should parents/guardians wish to extend the provisions of the IEP past the anniversary date, this request must be documented in the student record and should be noted in the Meeting Invitation. (SE 14)
- All special education staff on the timeline for completing IEPs for provision to the parent within two (2) calendar weeks of the Team meeting. (SE 18B)
- All special education staff, including special education teachers, related service providers, and Team Chairpersons on the requirement that Teams must clearly identify times when a student is removed from the general education classroom and give good reason for such removal and cannot simply explain that the service cannot be provided in the general education classroom. (SE 20)
- All special education staff, including special education teachers, and Team Chairpersons on the need for Teams to consider extended year programming when the student has demonstrated or is likely to demonstrate substantial regression in his or her learning skills and/or substantial difficulty in relearning such skills if an extended program is not provided. (SE 21)
- Team Chairpersons on including sufficient detail in the description of each evaluation procedure, test, record, or report the agency used as a basis for the proposed or refused action on page 2 of the Notice of Proposed School District Action (N1) or Refusal to Act (N2). (SE 24)
- All general education and special education staff on state and federal special education requirements and methods of collaboration. (SE 54)

In addition to these trainings, the District has taken the following corrective action steps:

- Notified and extended offers of compensatory services to all students impacted by staff vacancies at Dallin (Speech & Language Pathologist) and district-wide (Physical Therapist) at the start of the SY16-17 school year (SE 22)
- Relocated the location of the office of the Speech Language Pathologist at Arlington High School. (SE 55)
- Began the formal evaluation of special education programs and services by an independent evaluator. Draft report is expected in January, with a final report expected to follow in February. (SE 56)

A second and final progress report is due on March 12, 2018. This progress report will include the findings of our record review subsequent to the staff training and implementation of internal monitoring processes the District has developed.

The School Committee has asked for further investigation into why Arlington Public Schools has not only one of the greatest numbers of findings across the state, but why these findings seem to persist through each review cycle, referencing both the 2006 review (35 findings) and 2011 review (22 findings.) Several themes emerged in our review of the previous reports and our most recent report in 2017 (13 findings.)

- Staffing –
  - *Recruitment of highly qualified special education teachers and related service providers*  
Specifically the compensatory service claims cited in SE 22 arose from our difficulty in identifying and hiring appropriately licensed and certified specialists based on the salary and benefits package we offer as compared to surrounding communities.
  - *Retention of special education staff*  
While this does not seem to be specific to Arlington Public Schools, as national trends also demonstrate, teacher turn-over is higher in special education and often cites the demands of “paperwork,” “hostile parent interactions,” “fears of litigation,” and the “social emotional demands of working with complex and high needs student populations.” Competitive salary seems to be another driver of turnover; with some newer teachers leaving for higher paying districts once they have work experience on their resumes.
  - *Higher caseloads/workloads than comparable districts (Town Manager 12)*  
This leads to greater demands on time and less oversight of compliance paperwork and requirements. (Source: DESE, Resource Allocation and District Action Report, Dec 2017.)
- Training
  - *Professional development*  
Within the Department, over the last four years, there has been a focus on instructional practices, program development, and content, in addition to the District-wide priorities of social emotional learning, cultural proficiency, and curriculum development. There has not been a specific focus on regulatory compliance with the limited time and monetary resources for staff training and professional development.
  - *On-boarding/New Teacher training*  
With each new hire or change over in staff, new training is required to bring team members up-to-speed on previous department/district professional development.
- Leadership
  - *Consistent oversight of the department and time to create and implement policy/procedure changes*  
Since 2006 there have been five Administrators of Special Education, with an average tenure of less than three years each.
  - *Administrative structure growth and change*  
During this same period, the administrative team has grown and been reorganized

multiple times from “Program Developers” to “Assistant Directors” to “Coordinators.” This staffing went from two individuals under various titles and responsibilities to the current six administrators who also have staff evaluation responsibilities. Eighteen individuals have held these positions over this time.

- *Role of the Team Chairperson and retention*

With the changing roles and responsibilities of the special education administrators, the role and expectations of the special education team chairperson have also changed. Within the last four years, twenty individuals have filled these roles in either a part-time or full-time basis. Turnover may be attributed to many of the factors affecting teacher retention, as well as the career pathway for these individuals. In many districts these are administrative roles or a pathway to administrative positions.

In reviewing these themes, it seems a focus on compliance training and retention of highly qualified and trained staff should be a priority of the Department and District as we move forward. This should not be at the expense of program and professional development in other related areas (content, pedagogy, and district initiatives.) I look forward to the recommendations of the independent program evaluation to help us complete our understanding of needs across the Department and develop a plan of action to address these concerns.

Respectfully submitted,

Alison Elmer  
Director of Special Education

Encl: Coordinated Program Review Corrective Action Plan



## Town of Arlington, Massachusetts

---

### 8:50 p.m. Consent Agenda

#### **Summary:**

Approval of Minutes: School Committee Regular Meeting, December 7, 2017

Approval of Warrant: Warrant # 18119, dated 12/7/2017, Total Amount \$636,948.55

Approval of Trip: None

Approval of Job Description: Director of Instructional Technology

#### **ATTACHMENTS:**

Type	File Name	Description
<input type="checkbox"/> Warrant	warrant_12_7_2018_18119.pdf	Warrant 12 7 2017 18119
<input type="checkbox"/> Document for Approval	Arlington_Director_of_Instructional_Technology_Job_Description_2017.pdf	Dir of Instructional Technology

# APPROVAL OF ACCOUNTS PAYABLE

I / We certify that there is due to the vendors named within this Accounts Payable Warrant the amount set against their respective names, in payment for services performed to date.

Warrant Number	18119	Total Warrant Amount	\$636,948.55
Dated	12/7/17		

## STATEMENT MADE UNDER THE PENALTIES OF PERJURY

  
John Damato  
Superintendent of Schools / Chief Financial Officer

  
John Drury  
School Committee

  
William Sawyer  
School Committee

  
Cindy Stark  
School Committee

  
Linda Thorne  
School Committee

12/07/2017 12:36  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY

TOWN OF ARLINGTON

P 1  
apwarrnt

SC

DATE: 12/07/2017 WARRANT: 18119 AMOUNT: \$ 636,948.55

PAY TO EACH OF THE PERSONS NAMED IN THE ATTACHED WARRANT THE SUMS SET AGAINST THEIR RESPECTIVE NAMES, AMOUNTING IN THE AGGREGATE, AND CHARGE THE SAME TO APPROPRIATIONS OR ACCOUNTS INDICATED.

TOWN MANAGER

\_\_\_\_\_

COMPTRROLLER

\_\_\_\_\_

\_\_\_\_\_

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 2  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
27354 A TO Z FOODS 1 03034309 835001	00000 712018 INV FOOD SERV FOOD SERVI Invoice Net			12/07/2017	6698971 330.00 330.00 CHECK TOTAL	330.00	300921		-----
27354 A TO Z FOODS 1 03034309 835001	00000 712018 INV FOOD SERV FOOD SERVI Invoice Net			12/07/2017	6698972 337.50 337.50 CHECK TOTAL	337.50	300922		-----
31400 ABACS LLC 1 02456821 83101	00000 7741618 INV SPED/CLINI PROF TECH Invoice Net	2320		12/07/2017	MMLN22-17 1,708.50 1,708.50 RXRE22-17	1,708.50	300669		-----
31400 ABACS LLC 1 02456821 83101	00000 7741818 INV SPED/CLINI PROF TECH Invoice Net	2320		12/07/2017	619.75 619.75 AAVZ22-17	619.75	300671		-----
31400 ABACS LLC 1 02456821 83101	00000 7741918 INV SPED/CLINI PROF TECH Invoice Net	2320		12/07/2017	1,139.00 1,139.00 MMLN23-17	1,139.00	300672		-----
31400 ABACS LLC 1 02456821 83101	00000 7741618 INV SPED/CLINI PROF TECH Invoice Net	2320		12/07/2017	1,139.00 1,139.00 AAVZ23-17	1,139.00	301227		-----
31400 ABACS LLC 1 02456821 83101	00000 7741918 INV SPED/CLINI PROF TECH Invoice Net	2320		12/07/2017	887.75 887.75 RXRE23-17	887.75	301228		-----
31400 ABACS LLC 1 02456821 83101	00000 7741818 INV SPED/CLINI PROF TECH Invoice Net	2320		12/07/2017	982.22 982.22 CHECK TOTAL	982.22	301229		-----
26864 ACCO BRANDS USA LLC 1 02156506 84201	00003 11454918 INV ELEM EDUC OFFICE Invoice Net	2430		12/07/2017	2681499 354.60 354.60 CHECK TOTAL	354.60	301147		-----
16467 ASSOCIATION OF COMPUTE 1 02396720 85103	00000 11269518 INV C&I MATH INSTRUCT Invoice Net	2415		12/07/2017	CONTEST, MATERIALS, CD 505.00 505.00 CHECK TOTAL	505.00	301516		-----
21009 ACTION APPAREL, INC. 1 03034309 835002	00000 712818 INV FOOD SERV FOOD SERV/ Invoice Net			12/07/2017	33588 264.37 264.37 CHECK TOTAL	264.37	300923		-----
32432 AHOLD FINANCIAL SERVIC 1 15122260 84902	00003 11369718 INV HARDY GEN HARDY FOOD Invoice Net	3520		12/07/2017	130114 271.84 271.84 CHECK TOTAL	271.84	300518		-----

12/07/2017 12:36  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 3  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
32432	AHOLD FINANCIAL SERVIC	00003	11367718	INV	12/07/2017	481530			
	1 02016518 85103 2415			FAM/CONS S	INSTRUCT	113.72			
				Invoice Net		113.72			
32432	AHOLD FINANCIAL SERVIC	00003	11367718	INV	12/07/2017	481541			
	1 02016518 85103 2415			FAM/CONS S	INSTRUCT	78.51			
				Invoice Net		78.51			
32432	AHOLD FINANCIAL SERVIC	00003	11367718	INV	12/07/2017	481546			
	1 02016518 85103 2415			FAM/CONS S	INSTRUCT	20.57			
				Invoice Net		20.57			
32432	AHOLD FINANCIAL SERVIC	00003	11367718	INV	12/07/2017	481550			
	1 02016518 85103 2415			FAM/CONS S	INSTRUCT	18.84			
				Invoice Net		18.84			
32432	AHOLD FINANCIAL SERVIC	00003	11367718	INV	12/07/2017	130101			
	1 02016518 85103 2415			FAM/CONS S	INSTRUCT	109.16			
				Invoice Net		109.16			
32432	AHOLD FINANCIAL SERVIC	00003	11367718	INV	12/07/2017	130103			
	1 02016518 85103 2415			FAM/CONS S	INSTRUCT	20.16			
				Invoice Net		20.16			
32432	AHOLD FINANCIAL SERVIC	00003	7759018	INV	12/07/2017	130113			
	1 02456800 84902 2430			PK-SPED	FOOD SUPPL	64.27			
				Invoice Net		64.27			
32432	AHOLD FINANCIAL SERVIC	00003	11370118	INV	12/07/2017	130115			
	1 15123260 84902 3520			AFT SCH	FOOD SUPPL	84.93			
				Invoice Net		84.93			
32432	AHOLD FINANCIAL SERVIC	00003	11371218	INV	12/07/2017	130111			
	1 15125145 84902 3520			BRACKETT	FOOD	189.88			
				Invoice Net		189.88			
32432	AHOLD FINANCIAL SERVIC	00003	11371218	INV	12/07/2017	130121			
	1 15125145 84902 3520			BRACKETT	FOOD	152.76			
				Invoice Net		152.76			
32432	AHOLD FINANCIAL SERVIC	00003	11370518	INV	12/07/2017	130120			
	1 15124145 84902 3520			THOMPSON	FOOD SUPPL	165.71			
				Invoice Net		165.71			
32432	AHOLD FINANCIAL SERVIC	00003	11366218	INV	12/07/2017	481516			
	1 02016566 84902 2210			MMGT PRINC	HS FOOD	153.35			
				Invoice Net		153.35			
32432	AHOLD FINANCIAL SERVIC	00003	11366218	INV	12/07/2017	481538			
	1 02016566 84902 2210			MMGT PRINC	HS FOOD	113.35			
				Invoice Net		113.35			
32432	AHOLD FINANCIAL SERVIC	00003	11369718	INV	12/07/2017	130124			
	1 15122260 84902 3520			HARDY GEN	HARDY FOOD	303.40			
				Invoice Net		303.40			
32432	AHOLD FINANCIAL SERVIC	00003	11370118	INV	12/07/2017	130126			
	1 15123260 84902 3520			AFT SCH	FOOD SUPPL	199.58			
				Invoice Net		199.58			
32432	AHOLD FINANCIAL SERVIC	00003	11367718	INV	12/07/2017	130118			
	1 02016518 85103 2415			FAM/CONS S	INSTRUCT	66.96			
				Invoice Net		66.96			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 4  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: .18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
32432 AHOULD FINANCIAL SERVIC	00003 11367718 INV 1 02016518 85103 2415 FAM/CONS S INSTRUCT Invoice Net				12/07/2017	130123 68.64 68.64 CHECK TOTAL	301795		-----
32432 AHOULD FINANCIAL SERVIC	00003 11401418 INV 1 02036507 85103 2415 SEC EDUC INSTRUCT Invoice Net				12/07/2017	481533 259.64 259.64 CHECK TOTAL	300602		-----
32432 AHOULD FINANCIAL SERVIC	00003 11401418 INV 1 02036507 85103 2415 SEC EDUC INSTRUCT Invoice Net				12/07/2017	130117 266.58 266.58 CHECK TOTAL	301792		-----
31790 ALLARD, AVRIL	00000 11101818 INV 1 14856542 83101 3520 HS INSTRUM PROF TECH Invoice Net				12/07/2017	10/23-11/17/17-PIANO 2,756.00 2,756.00 CHECK TOTAL	301517		-----
74883 W.ALTON JONES CAMPUS	00002 11440918 INV 1 145 8350 OUTDOOR ED OUTDOOR ED Invoice Net				12/07/2017	2021 18,336.00 18,336.00 CHECK TOTAL	300815		-----
74883 W.ALTON JONES CAMPUS	00002 11440918 INV 1 145 8350 OUTDOOR ED OUTDOOR ED Invoice Net				12/07/2017	2026 20,652.00 20,652.00 CHECK TOTAL	300816		-----
30895 ANGIOLILLO, PAUL	00000 11493118 INV 1 1336770 81112 6200 ADULT ED INSTRUCT Invoice Net				12/07/2017	GREAT TEAS 11/8/17 69.00 69.00 CHECK TOTAL	301025		-----
70224 ARLINGTON COAL & LUMBE	00000 11431718 INV 1 02016507 85103 2415 SEC EDUC INSTRUCT Invoice Net				12/07/2017	223765 240.48 240.48 CHECK TOTAL	300976		-----
74880 ARLINGTON SWIFTY PRINT	00000 11424718 INV 1 02606910 84201 1210 SUPER OFFICE Invoice Net				12/07/2017	140495 419.75 419.75 CHECK TOTAL	301406		-----
23400 ASSABET VALLEY COLLABO	00000 7764818 INV 1 02456575 87202 2357 SPED/P.D. TRAINING Invoice Net				12/07/2017	181540 865.00 865.00 CHECK TOTAL	301230		-----

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 5  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
24394	AUDIOLOGY AND HEARING	00000	7743118	INV	12/07/2017	20998	301231		
1	02456842 85110 2420	ADAPTIVE T	EQ INSTRUC			112.50			
		Invoice Net				112.50			
24394	AUDIOLOGY AND HEARING	00000	7743118	INV	12/07/2017	21066	301232		
1	02456842 85110 2420	ADAPTIVE T	EQ INSTRUC			275.00			
		Invoice Net				275.00			
					CHECK TOTAL	387.50			
74780	B&H FOTO & ELECTRONICS	00002	11447218	INV	12/07/2017	133307638	300570		
1	02016563 84201 2430	LIBRARY/ME	OFFICE			377.98			
		Invoice Net				377.98			
74780	B&H FOTO & ELECTRONICS	00002	11447218	INV	12/07/2017	13318687	300571		
1	02016563 84201 2430	LIBRARY/ME	OFFICE			19.50			
		Invoice Net				19.50			
					CHECK TOTAL	397.48			
32731	BARRETT, DAVID	00000		INV	12/07/2017	11322	300517		
1	02026644 83804 3510	ATH/G/SOCC	ATHLETIC			60.00			
		Invoice Net				60.00			
					CHECK TOTAL	60.00			
74965	BANNER PUBLICATIONS INC	00000	584318	INV	12/07/2017	48894	300742		
1	02636935 83403 1420	HUMAN RES/	ADS			78.00			
		Invoice Net				78.00			
					CHECK TOTAL	78.00			
24583	BAYSTATE INTERPRETERS,	00001	7744718	INV	12/07/2017	297539	300673		
1	02456857 83101 2330	SPED CONTR	PROF TECH			994.08			
		Invoice Net				994.08			
24583	BAYSTATE INTERPRETERS,	00001	7744718	INV	12/07/2017	297675	301233		
1	02456857 83101 2330	SPED CONTR	PROF TECH			2,935.77			
		Invoice Net				2,935.77			
					CHECK TOTAL	3,929.85			
24583	BAYSTATE INTERPRETERS,	00001	11482018	INV	12/07/2017	297240	301518		
1	02636915 85103 1220	CURRICULUM	INSTRUCT			130.00			
		Invoice Net				130.00			
					CHECK TOTAL	130.00			
16670	TOWN OF BELMONT	00001	11457918	INV	12/07/2017	3,438	300572		
1	02026624 83804 3510	ATHL/FOOTB	ATHLETIC			199.36			
		Invoice Net				199.36			
					CHECK TOTAL	199.36			
70412	BELMONT AND CRYSTAL SP	00001	11449418	INV	12/07/2017	1035734 111817	300817		
1	1952 84000	TRANSCRIPT	MISC EXPEN			10.36			
		Invoice Net				10.36			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 6  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL			-----
34051 ROBERT C.BICKNELL 1 1336770 83406	00000 11493518 INV 12/07/2017 6200 ADULT ED PROMO SVC Invoice Net					WINTER CATALOG COVER 250.00 250.00	301026		
30581 BLOMQUIST, SUSAN M. 1 177 8200	00000 11222418 INV 12/07/2017 APSCP APSCP Invoice Net					CHECK TOTAL REIM EXP8/15-11/7/17 588.35 588.35	300573		
17687 BODIE, KATHLEEN 1 02606910 87101 2 02606910 87202	00000 11425918 INV 12/07/2017 1210 SUPER BUS TRAVEL 2357 SUPER TRAINING Invoice Net					REIMB MASC CONF EXP 86.25 252.64 338.89	300627		
22234 THE BOOK RACK 1 0772017 85103	00001 11364517 INV 12/07/2017 LANGUAGE INSTRUCT Invoice Net					CHECK TOTAL 834 341.00 341.00	300977		
22234 THE BOOK RACK 1 02066506 85106	00001 11472618 INV 12/07/2017 ELEM EDUC TEXTBOOKS Invoice Net					832 205.80 205.80	300978		
22234 THE BOOK RACK 1 02016563 85106	00001 11446618 INV 12/07/2017 LIBRARY/ME TEXTBOOKS Invoice Net					837 163.80 163.80	301027		
22234 THE BOOK RACK 1 02156506 85106	00001 11455618 INV 12/07/2017 ELEM EDUC TEXTBOOKS Invoice Net					836 227.60 227.60	301150		
22234 THE BOOK RACK 1 02126506 85106	00001 11436818 INV 12/07/2017 ELEM EDUC TEXTBOOKS Invoice Net					835 904.20 904.20	301519		
22234 THE BOOK RACK 1 02186506 85106	00001 11472718 INV 12/07/2017 ELEM EDUC TEXTBOOKS Invoice Net					833 205.80 205.80	301776		
						CHECK TOTAL 2,048.20			-----
25591 BOWERS, VIRGINIA A. 1 02456803 83101 2 02456857 83101	00000 7743218 INV 12/07/2017 2310 SPED/TUTOR PROF TECH SPED CONTR PROF TECH Invoice Net					11/13/17-11/171/7 375.00 750.00 1,125.00	300675		
25591 BOWERS, VIRGINIA A. 1 02456803 83101 2 02456857 83101	00000 7743218 INV 12/07/2017 2310 SPED/TUTOR PROF TECH SPED CONTR PROF TECH Invoice Net					11/20/17-11/23/17 200.00 350.00 550.00	301234		
25591 BOWERS, VIRGINIA A.	00000 7743218 INV 12/07/2017					11/27/17-12/1/17	301670		

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 7  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1 02456803 83101	2310	SPED/TUTOR		PROF TECH		175.00			
2 02456857 83101	2310	SPED CONTR		PROF TECH		750.00			
		Invoice Net				925.00			
					CHECK TOTAL	2,600.00			
31797 BRANDYS, ELZBIETA		00000 11289818	INV	12/07/2017		10/23-11/17/17-FLUTE	301520		
1 14856542 83101	3520	HS INSTRUM		PROF TECH		1,456.00			
		Invoice Net				1,456.00			
					CHECK TOTAL	1,456.00			
22744 BROADLEY, DEBORAH		00000 11425218	INV	12/07/2017		CONSULT11/2-11/17/17	300522		
1 02606910 83101	2440	SUPER		PROF TECH		800.00			
		Invoice Net				800.00			
					CHECK TOTAL	800.00			
70585 THOMAS BROW		00000	INV	12/07/2017		11036		301018	
1 02026624 83804	3510	ATHL/FOOTB		ATHLETIC		66.00			
		Invoice Net				66.00			
					CHECK TOTAL	66.00			
30897 BRUNO, JEFF		00000 11359418	INV	12/07/2017		REIM BACKPACKING 1+2	300979		
1 1955 84000		PE SURVIVA		MISC EXP		908.63			
		Invoice Net				908.63			
					CHECK TOTAL	908.63			
27674 BUCKLEY, JOHN		00000	INV	12/07/2017		11260		300474	
1 02026624 83804	3510	ATHL/FOOTB		ATHLETIC		89.00			
		Invoice Net				89.00			
					CHECK TOTAL	89.00			
19146 BUEHLER, MADELEINE		00000 11493218	INV	12/07/2017		FRNCH CAFE10/5-11/16	301028		
1 1336770 81112	6200	ADULT ED		INSTRUCT		420.00			
		Invoice Net				420.00			
					CHECK TOTAL	420.00			
70426 BUREAU OF EDUCATION &		00002 11388018	INV	12/07/2017		4760451		300521	
1 0572018 87202	3200	ESH		TRAVEL		259.00			
		Invoice Net				259.00			
					CHECK TOTAL	259.00			
70657 C & W TRANSPORTATION,		00000 11481818	INV	12/07/2017		13430		301407	
1 18406507 83302	3520	AHS/LANG		FIELD TRIP		450.00			
		Invoice Net				450.00			
					CHECK TOTAL	450.00			
32644 COUNCIL OF ADMINISTRAT		00000 11417318	INV	12/07/2017		CONF 11/29-12/1/17	301521		
1 02636915 87202	2357	CURRICULUM		TRAINING		476.00			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 8  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
2 0812018 87105 2110	TITLE I			STIPENDS		1,799.00			
	Invoice Net					2,275.00			
						CHECK TOTAL			
70693 CAM OFFICE SERVICES, I 00000 705618 INV 12/07/2017						111562			
1 02666920 85101 1410	BUS OFFICE			REPRO SUPP		403.56			
	Invoice Net					403.56			
70693 CAM OFFICE SERVICES, I 00000 11459818 INV 12/07/2017						111866			
1 02036507 85101 2430	SEC EDUC			REPRO SUPP		180.31			
	Invoice Net					180.31			
70693 CAM OFFICE SERVICES, I 00000 181822 INV 12/07/2017						111600			
1 02456806 85101 2430	SPED ADM M			REPRO SUPP		262.95			
	Invoice Net					262.95			
70693 CAM OFFICE SERVICES, I 00000 181885 INV 12/07/2017						111789			
1 02816970 85101 3300	TRANS ED			REPRO SUPP		73.57			
	Invoice Net					73.57			
70693 CAM OFFICE SERVICES, I 00000 613818 INV 12/07/2017						111900			
1 02696925 84201 1410	PAYROLL OFFICE					220.61			
	Invoice Net					220.61			
70693 CAM OFFICE SERVICES, I 00000 11482818 INV 12/07/2017						112004			
1 02016507 85101 2430	SEC EDUC			REPRO SUPP		590.86			
	Invoice Net					590.86			
						CHECK TOTAL			
						1,731.86			
26998 CARLSON, CHRIS 00000 181418 INV 12/07/2017						REIMB MILEGE-NOV'17			
1 02456806 87101 2110	SPED ADM M			BUS TRAVEL		196.88			
	Invoice Net					196.88			
						CHECK TOTAL			
						196.88			
33892 CARNEY, DAWN 00000 11346618 INV 12/07/2017						REIM NECTFL MEMBERSP			
1 02516730 87301 2357	C&I WORLD			PROF AFFLI		40.00			
	Invoice Net					40.00			
33892 CARNEY, DAWN 00000 11486718 INV 12/07/2017						REIM CONF +HOTEL EXP			
1 02516730 87202 2357	C&I WORLD			TRAINING		327.27			
	Invoice Net					327.27			
						CHECK TOTAL			
						367.27			
70762 CAROLINA BIOLOGICAL SU 00001 11330018 INV 12/07/2017						49988144 RI			
1 02426715 85103 2415	C&I SCIENCE			INSTRUCT		217.38			
	Invoice Net					217.38			
						CHECK TOTAL			
						217.38			
70766 THE CARROLL CENTER FOR 00000 7743618 INV 12/07/2017						1710060			
1 02456830 83101 2320	SPED/MEDS			PROF TECH		330.00			
	Invoice Net					330.00			
70766 THE CARROLL CENTER FOR 00000 7743718 INV 12/07/2017						1710055			
1 02456830 83101 2320	SPED/MEDS			PROF TECH		1,584.00			
	Invoice Net					1,584.00			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 9  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
70766	THE CARROLL CENTER FOR 1 02456830 83101	00000 2320	SPED/MEDS	INV PROF TECH Invoice Net	12/07/2017	1710052 792.00 792.00	300681		
70766	THE CARROLL CENTER FOR 1 02456830 83101	00000 2320	SPED/MEDS	INV PROF TECH Invoice Net	12/07/2017	1710056 1,551.00 1,551.00	300682		
70766	THE CARROLL CENTER FOR 1 02456830 83101	00000 2320	SPED/MEDS	INV PROF TECH Invoice Net	12/07/2017	1710054 330.00 330.00	300683		
70766	THE CARROLL CENTER FOR 1 02456830 83101	00000 2320	SPED/MEDS	INV PROF TECH Invoice Net	12/07/2017	1710053 330.00 330.00	300684		
70766	THE CARROLL CENTER FOR 1 02456830 83101	00000 2320	SPED/MEDS	INV PROF TECH Invoice Net	12/07/2017	1710061 132.00 132.00	300685		
70766	THE CARROLL CENTER FOR 1 02456830 83101	00000 2320	SPED/MEDS	INV PROF TECH Invoice Net	12/07/2017	1710058 396.00 396.00	300686		
70766	THE CARROLL CENTER FOR 1 02456830 83101	00000 2320	SPED/MEDS	INV PROF TECH Invoice Net	12/07/2017	1710057 264.00 264.00	300687		
70766	THE CARROLL CENTER FOR 1 02456830 83101	00000 2320	SPED/MEDS	INV PROF TECH Invoice Net	12/07/2017	1710059 396.00 396.00	300688		
						CHECK TOTAL	6,105.00		
73222	CENTER FOR RESPONSIVE 1 02636575 87202	00000 2357	PROF DEV	INV TRAINING Invoice Net	12/07/2017	IN4-00116970 2,388.00 2,388.00	301151		
73222	CENTER FOR RESPONSIVE 1 02066575 87202 2 134 8350	00000 2357	PROF DEV BISHOP	INV TRAINING BISHOP SCH	12/07/2017	IN4-00117243 790.00 790.00 1,580.00	301523		
						CHECK TOTAL	3,968.00		
30952	CHAPMAN, KEVIN 1 02026624 83804	00000 3510	ATHL/FOOTB	INV ATHLETIC Invoice Net	12/07/2017	18129 66.00 66.00	300477		
						CHECK TOTAL	66.00		
70887	BOSTON CHILDREN'S HOSP 1 0572018 87202	00006 3200	ESH	INV TRAVEL Invoice Net	12/07/2017	aps111517cd 125.00 125.00	300519		
70887	BOSTON CHILDREN'S HOSP 1 0572018 87202	00006 3200	ESH	INV TRAVEL Invoice Net	12/07/2017	APS111517LC 125.00 125.00	300520		
						CHECK TOTAL	250.00		

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 10  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
23761 CITY OF BOSTON - 1 02456848 83201	00000 7720817 INV 12/07/2017 TUITION DY TUITION Invoice Net	9300				ARLINGTON 2 3,732.96 3,732.96	300515		
23761 CITY OF BOSTON - 1 02456848 83201	00000 7720817 INV 12/07/2017 TUITION DY TUITION Invoice Net	9300				ARLINGTON 3 4,811.52 4,811.52	300516		
						CHECK TOTAL 8,544.48			
29920 CLARK, JAMES 1 02026624 83804	00000 INV 12/07/2017 ATHL/FOOTB ATHLETIC Invoice Net	3510				11255 89.00 89.00	300478		
29920 CLARK, JAMES 1 02026624 83804	00000 INV 12/07/2017 ATHL/FOOTB ATHLETIC Invoice Net	3510				18072 89.00 89.00	300479		
						CHECK TOTAL 178.00			
34066 CLARK, JAMES S. 1 02026638 83804	00000 INV 12/07/2017 ATH/G/F.H. ATHLETIC Invoice Net	3510				11641 90.00 90.00	301568		
34066 CLARK, JAMES S. 1 02026638 83804	00000 INV 12/07/2017 ATH/G/F.H. ATHLETIC Invoice Net	3510				11643 90.00 90.00	301569		
						CHECK TOTAL 180.00			
19320 CLEMENTE, CHRIS 1 02026624 83804	00000 INV 12/07/2017 ATHL/FOOTB ATHLETIC Invoice Net	3510				11046 66.00 66.00	300565		
						CHECK TOTAL 66.00			
26355 COLLEGE BOARD 1 1951 84000	00000 11449618 INV 12/07/2017 COLLEGE F MISC EXP Invoice Net					EA74458487 400.00 400.00	301152		
						CHECK TOTAL 400.00			
19921 COLLINS SPORTS MEDICIN 1 02026620 85104	00001 11394518 INV 12/07/2017 ATHLE/ADMI ATHL SUPPL Invoice Net	3510				287652 1,417.25 1,417.25	301524		
						CHECK TOTAL 1,417.25			
71022 CONCEISON, JAMES 1 02026644 83804	00000 INV 12/07/2017 ATH/G/SOCC ATHLETIC Invoice Net	3510				11272 60.00 60.00	300480		
71022 CONCEISON, JAMES 1 02026644 83804	00000 INV 12/07/2017 ATH/G/SOCC ATHLETIC Invoice Net	3510				11373 60.00 60.00	300481		
						CHECK TOTAL 120.00			

12/07/2017 12:36  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 11  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
32325	COOKING WITH KIMI 1 1336770 81112 2 1336782 81112	6200	00001	11492918 INV ADULT ED INSTRUCT TEENZONE TEACHER SA Invoice Net	12/07/2017	159 300.00 600.00 900.00 CHECK TOTAL 900.00	301029		
71080	COSTA FRUIT & PRODUCE 1 03034309 835001		00001	710818 INV FOOD SERV FOOD SERVI Invoice Net	12/07/2017	3920561 419.40 419.40	300924		
71080	COSTA FRUIT & PRODUCE 1 03034309 835001		00001	710818 INV FOOD SERV FOOD SERVI Invoice Net	12/07/2017	3926880 1,147.42 1,147.42	300925		
71080	COSTA FRUIT & PRODUCE 1 03034309 835001		00001	710818 INV FOOD SERV FOOD SERVI Invoice Net	12/07/2017	3929614 1,328.17 1,328.17	300926		
71080	COSTA FRUIT & PRODUCE 1 03034309 835001		00001	710818 INV FOOD SERV FOOD SERVI Invoice Net	12/07/2017	3926917 604.65 604.65	300927		
71080	COSTA FRUIT & PRODUCE 1 03034309 835001		00001	710818 INV FOOD SERV FOOD SERVI Invoice Net	12/07/2017	3929638 885.56 885.56	300928		
71080	COSTA FRUIT & PRODUCE 1 03034309 835001		00001	710818 INV FOOD SERV FOOD SERVI Invoice Net	12/07/2017	3929660 795.12 795.12	300929		
71080	COSTA FRUIT & PRODUCE 1 03034309 835001		00001	710818 INV FOOD SERV FOOD SERVI Invoice Net	12/07/2017	3931034 562.51 562.51	300930		
71080	COSTA FRUIT & PRODUCE 1 03034309 835001		00001	710818 INV FOOD SERV FOOD SERVI Invoice Net	12/07/2017	3931134 985.67 985.67	300931		
71080	COSTA FRUIT & PRODUCE 1 03034309 835001		00001	710818 INV FOOD SERV FOOD SERVI Invoice Net	12/07/2017	3933805 648.78 648.78	301676		
71080	COSTA FRUIT & PRODUCE 1 03034309 835001		00001	710818 INV FOOD SERV FOOD SERVI Invoice Net	12/07/2017	3933836 1,134.30 1,134.30	301677		
71080	COSTA FRUIT & PRODUCE 1 03034309 835001		00001	710818 INV FOOD SERV FOOD SERVI Invoice Net	12/07/2017	3937061 1,032.39 1,032.39	301678		
71080	COSTA FRUIT & PRODUCE 1 03034309 835001		00001	710818 INV FOOD SERV FOOD SERVI Invoice Net	12/07/2017	3937081 1,146.56 1,146.56	301679		
71080	COSTA FRUIT & PRODUCE 1 03034309 835001		00001	710818 INV FOOD SERV FOOD SERVI Invoice Net	12/07/2017	3937092 669.56 669.56 CHECK TOTAL 11,360.09	301680		

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 12  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
33894	CREATIVE LANGUAGE CLAS	00000	11345818	INV	12/07/2017	ARLING-AT02	300982		
1	02516730 85106	2410	C&I WORLD	TEXTBOOKS		165.00			
			Invoice Net			165.00			
					CHECK TOTAL	165.00			
33679	COLLABORATIVE FOR REG	00000	7762018	INV	12/07/2017	181200	301235		
1	02456575 87202	2357	SPED/P.D.	TRAINING		3,900.00			
			Invoice Net			3,900.00			
					CHECK TOTAL	3,900.00			
71154	CURRICULUM ASSOCIATES,	00001	11294018	INV	12/07/2017	M1958	300525		
1	02636915 85103	1220	CURRICULUM	INSTRUCT		18,282.00			
			Invoice Net			18,282.00			
					CHECK TOTAL	18,282.00			
71176	D'AGOSTINO'S DELI	00001	11385918	INV	12/07/2017	13046	300526		
1	02016566 84902	2210	MMGT PRINC	HS FOOD		338.48			
			Invoice Net			338.48			
71176	D'AGOSTINO'S DELI	00001	11466118	INV	12/07/2017	13075	300985		
1	02426715 85103	2415	C&I SCIENCE	INSTRUCT		133.32			
			Invoice Net			133.32			
71176	D'AGOSTINO'S DELI	00001	11349918	INV	12/07/2017	12370	301030		
1	02606575 84902	2357	MEMBERSHIP	FOOD SUPPL		124.95			
			Invoice Net			124.95			
71176	D'AGOSTINO'S DELI	00001	11349918	INV	12/07/2017	12351	301031		
1	02606575 84902	2357	MEMBERSHIP	FOOD SUPPL		111.00			
			Invoice Net			111.00			
71176	D'AGOSTINO'S DELI	00001	710418	INV	12/07/2017	13252	301681		
1	03034309 835001		FOOD SERV	FOOD SERVI		390.50			
			Invoice Net			390.50			
					CHECK TOTAL	1,098.25			
34067	D'ANGELO, MICHAEL	00000		INV	12/07/2017	11244	301570		
1	02026624 83804	3510	ATHL/FOOTB	ATHLETIC		66.00			
			Invoice Net			66.00			
					CHECK TOTAL	66.00			
71187	DALY, PATRICK	00000		INV	12/07/2017	11271	300482		
1	02026644 83804	3510	ATH/G/SOCC	ATHLETIC		60.00			
			Invoice Net			60.00			
					CHECK TOTAL	60.00			
71246	DEMCO, INC.	00001	11415318	INV	12/07/2017	6255228	300575		
1	169	85106	2410	BILL'S BKS	TEXTBOOKS	102.32			
				Invoice Net		102.32			
					CHECK TOTAL	102.32			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 13  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
33944 ACCUTRAIN CORPORATION 1 03092018 87208	00000 11468618 INV TITLE IV A Invoice Net	2357		12/07/2017		13425 358.00 358.00 CHECK TOTAL 358.00	301153		-----
32840 DOCTROW, SUSAN R. 1 1336770 81112	00000 11496718 INV ADULT ED Invoice Net	6200		12/07/2017		JEWELRY MAKING 150.00 150.00 CHECK TOTAL 150.00	301727		-----
34076 DONLAN, EDWIGE 1 1336770 81112	00000 11493018 INV ADULT ED Invoice Net	6200		12/07/2017		ART JOURNALING 380.00 380.00 CHECK TOTAL 380.00	301730		-----
71363 DUDLEY AUTOMOTIVE 1 02816970 84802	SERV 00000 182120 INV TRANS ED Invoice Net	3300		12/07/2017		20908 35.00 35.00 CHECK TOTAL 516.42	301236		-----
71363 DUDLEY AUTOMOTIVE 1 02816970 84802	SERV 00000 182120 INV TRANS ED Invoice Net	3300		12/07/2017		20959 481.42 481.42 CHECK TOTAL 516.42	301237		-----
25808 EDTECH SOLUTIONS, LLC 1 02456842 83101	00000 7744618 INV ADAPTIVE T Invoice Net	2320		12/07/2017		1232 1,500.00 1,500.00 #1232 4,500.00 4,500.00 CHECK TOTAL 6,000.00	301239		-----
25808 EDTECH SOLUTIONS, LLC 1 02456860 83101	00000 7744518 INV SPED TEST Invoice Net	2720		12/07/2017			301672		-----
27525 EDTECH TEACHER 1 02636575 87202	00001 11247118 INV PROF DEV Invoice Net	2357		12/07/2017		694904464 892.50 892.50 CHECK TOTAL 892.50	300576		-----
71410 EDCO 1 02636575 87202	00000 11293118 INV PROF DEV Invoice Net	2357		12/07/2017		1181334 1,480.00 1,480.00 1181348 110.00 110.00 1181352 150.00 150.00 1181357 300.00 300.00	300819 300820 300821 300822		-----
71410 EDCO 1 02636575 87202	00000 11293118 INV PROF DEV Invoice Net	2357		12/07/2017					-----
71410 EDCO 1 02636575 87202	00000 11293118 INV PROF DEV Invoice Net	2357		12/07/2017					-----
71410 EDCO 1 02636575 87202	00000 11293118 INV PROF DEV Invoice Net	2357		12/07/2017					-----
71410 EDCO 1 02636575 87202	00000 11293118 INV PROF DEV Invoice Net	2357		12/07/2017					-----

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 14  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
71410 EDCO 1 02456575 87202	00000 2357	11293518	SPED/P.D.	INV TRAINING Invoice Net	12/07/2017	1181413 2,470.00 2,470.00 CHECK TOTAL	301238		-----
32835 EINSTEIN'S WORKSHOP 1 1336780 81112	00001 3520	11435818	KIDZONE	INV INSTRUCTIO Invoice Net	12/07/2017	501 1,920.00 1,920.00 503 1,920.00 1,920.00 CHECK TOTAL	300743		-----
32835 EINSTEIN'S WORKSHOP 1 1336780 81112	00001 3520	11435818	KIDZONE	INV INSTRUCTIO Invoice Net	12/07/2017	503 1,920.00 1,920.00 CHECK TOTAL	301032		-----
34046 ELIZABETH A GOMPELS 1 1336770 81112	00001 6200	11491618	ADULT ED	INV INSTRUCT Invoice Net	12/07/2017	ACE20171002 1,080.00 1,080.00 ACE20171101 1,080.00 1,080.00 CHECK TOTAL	301154		-----
34046 ELIZABETH A GOMPELS 1 1336770 81112	00001 6200	11491618	ADULT ED	INV INSTRUCT Invoice Net	12/07/2017	ACE20171101 1,080.00 1,080.00 CHECK TOTAL	301525		-----
34047 RAMIN POURALI 1 1336770 81112	00001 6200	11492318	ADULT ED	INV INSTRUCT Invoice Net	12/07/2017	101917 135.00 135.00 CHECK TOTAL	300986		-----
33909 EXPLORICA, INC. 1 18406507 85103	00000 2415	11481918	AHS/LANG	INV INSTRUCT Invoice Net	12/07/2017	#1 1,000.00 1,000.00 CHECK TOTAL	301156		-----
21724 FANTINI BAKING CO., IN 1 03034309 835001	00000	711318	FOOD SERV	INV FOOD SERVI Invoice Net	12/07/2017	Y426182 101.03 101.03 CHECK TOTAL	301682		-----
21724 FANTINI BAKING CO., IN 1 03034309 835001	00000	711318	FOOD SERV	INV FOOD SERVI Invoice Net	12/07/2017	Y426183 123.64 123.64 CHECK TOTAL	301683		-----
33910 FERNANDEZ, MANUEL J. 1 02636575 83101	00000 2357	11474118	PROF DEV	INV PROF TECH Invoice Net	12/07/2017	722 300.00 300.00 CHECK TOTAL	301777		-----
33850 FLEISHMAN, IRA 1 02026638 83804	00000 3510	11366	ATH/G/F.H.	INV ATHLETIC Invoice Net	12/07/2017	142.00 142.00 142.00 CHECK TOTAL	300483		-----

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 15  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL			-----
71600 FLINN SCIENTIFIC, INC.	00001 11329918	INV	12/07/2017			2128415	300531		
1 02426715 85103	2415	C&I SCIENC	INSTRUCT			216.21			
				Invoice Net		216.21			
						CHECK TOTAL	216.21		-----
28810 FLYNN, DENNIS	00000	INV	12/07/2017			11087	300484		
1 02026624 83804	3510	ATHL/FOOTB	ATHLETIC			66.00			
				Invoice Net		66.00			
28810 FLYNN, DENNIS	00000	INV	12/07/2017			11090	301019		
1 02026624 83804	3510	ATHL/FOOTB	ATHLETIC			66.00			
				Invoice Net		66.00			
						CHECK TOTAL	132.00		-----
30300 FOLLETT SCHOOL SOLUTIO	00001 11397618	INV	12/07/2017			712326F-1	300532		
1 02486745 85106	2410	C&I SOC ST	TEXTBOOKS			77.39			
				Invoice Net		77.39			
30300 FOLLETT SCHOOL SOLUTIO	00001 11268418	INV	12/07/2017			2154167A	300823		
1 02396720 85106	2410	C&I MATH	TEXTBOOKS			132.81			
				Invoice Net		132.81			
30300 FOLLETT SCHOOL SOLUTIO	00001 11446818	INV	12/07/2017			727988-2	301732		
1 02016563 85106	2410	LIBRARY/ME	TEXTBOOKS			13.95			
				Invoice Net		13.95			
30300 FOLLETT SCHOOL SOLUTIO	00001 11447618	INV	12/07/2017			1293176	301734		
1 02016563 84201	2430	LIBRARY/ME	OFFICE			203.12			
				Invoice Net		203.12			
						CHECK TOTAL	427.27		-----
20963 FRANK, JOSEPH C.	00000	INV	12/07/2017			11645	300485		
1 02026638 83804	3510	ATH/G/F.H.	ATHLETIC			90.00			
				Invoice Net		90.00			
						CHECK TOTAL	90.00		-----
25201 FREY	00003 11465318	INV	12/07/2017			202501487820	300533		
1 02426715 85103	2415	C&I SCIENC	INSTRUCT			567.77			
				Invoice Net		567.77			
25201 FREY	00003 11329818	INV	12/07/2017			302500162790	301526		
1 02426715 85103	2415	C&I SCIENC	INSTRUCT			3,197.00			
				Invoice Net		3,197.00			
25201 FREY	00003 11329818	INV	12/07/2017			202501490572	301527		
1 02426715 85103	2415	C&I SCIENC	INSTRUCT			25.08			
				Invoice Net		25.08			
						CHECK TOTAL	3,789.85		-----
75117 GEARY, ED	00000	INV	12/07/2017			11448	300486		
1 02026638 83804	3510	ATH/G/F.H.	ATHLETIC			90.00			
				Invoice Net		90.00			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 16  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL			-----
34050 GEHRING, ERIK 1 1336770 81112	00000 11492718 INV ADULT ED INSTRUCT Invoice Net	6200			12/07/2017	OUTDOOR PHOTOGRAPHY 240.00 240.00	301033		-----
27441 GILHOOLY, JOHN 1 02026624 83804	00000 ATHL/FOOTB INV Invoice Net	3510		ATHLETIC	12/07/2017	11089 66.00 66.00	301020		-----
29258 GOLDMAN, STEPHEN 1 02026644 83804	00000 ATH/G/SOCC INV Invoice Net	3510		ATHLETIC	12/07/2017	11270 90.00 90.00	300487		-----
32240 GRANNAN, PHILLIP 1 1336770 81112	00000 11497218 INV ADULT ED INSTRUCT Invoice Net	6200			12/07/2017	GUITAR X2,UKULELE X2 1,530.00 1,530.00	301778		-----
31897 GROSSMAN, SUZANNE 1 1336770 81112	00000 11492818 INV ADULT ED INSTRUCT Invoice Net	6200			12/07/2017	DIG+INTERMED PHOTOG 720.00 720.00	301779		-----
34000 HAMMER AND CHISEL INC. 1 18406507 85103	00000 11482418 INV AHS/LANG INSTRUCT Invoice Net	2415			12/07/2017	0042 5,770.00 5,770.00	300534		-----
33131 GLOBAL PAYMENTS, INC 1 03034309 865600	00000 712518 INV FOOD SERV FOOD SERV/ Invoice Net				12/07/2017	REC0000022500 3,516.50 3,516.50	300933		-----
20160 HEINEMANN PROFESSIONAL 1 02306740 87202	00002 11404118 INV C&I ENGLIS ENG PROF D Invoice Net	2357			12/07/2017	6849408 498.00 498.00	301780		-----
20160 HEINEMANN PROFESSIONAL 1 18406506 85103	00002 11493718 INV ELEM ED INSTRUCT Invoice Net	2415			12/07/2017	6853128 6,916.05 6,916.05	301781		-----
20160 HEINEMANN PROFESSIONAL 1 0812018 85106	00002 11473018 INV TITLE I TEXTBOOKS Invoice Net	2410			12/07/2017	6853775 1,430.00 1,430.00	301782		-----
						CHECK TOTAL	8,844.05		-----

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 17  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
21828 HENLEY ENTERPRISE 1 02816970 84802	00000 7746318 TRANS ED Invoice Net	3300		INV VEHICLE RE	12/07/2017	175849 168.27 168.27 CHECK TOTAL 168.27	300689		-----
33923 HENNE, MIRANDA 1 14856542 83101	00000 11089518 HS INSTRUM Invoice Net	3520		INV PROF TECH	12/07/2017	10/23-12/1/17-CELLO 2,262.00 2,262.00 CHECK TOTAL 2,262.00	301528		-----
33693 HIGHROCK CHURCH INC. 1 02046960 88560	00000 708118 4220 ALTERNAT Invoice Net			INV SPACE RENT	12/07/2017	23809 3,000.00 3,000.00 CHECK TOTAL 3,000.00	300744		-----
29843 NA LU-HOGAN 1 178	00000 11487018 835106 2410 MANDARIN Invoice Net			INV LANG - CS	12/07/2017	REIMB CONF+WRKSHP 240.00 240.00 REIMB MaFLA MEMBRSHIP 45.00 45.00 CHECK TOTAL 285.00	300987		-----
29843 NA LU-HOGAN 1 178	00000 11487718 835106 2410 MANDARIN Invoice Net			INV LANG - CS	12/07/2017	REIMB CONF+WRKSHP 240.00 240.00 REIMB MaFLA MEMBRSHIP 45.00 45.00 CHECK TOTAL 285.00	301783		-----
27739 HOWSHAN, PHIL 1 02026624 83804	00000 3510 ATHL/FOOTB Invoice Net			INV ATHLETIC	12/07/2017	18111 89.00 89.00 CHECK TOTAL 89.00	300488		-----
32802 HOYT, CARLOS A. JR. 1 18406575 87202	00000 707618 2357 LANG/PROF Invoice Net			INV TRAINING	12/07/2017	104 2,000.00 2,000.00 CHECK TOTAL 3,600.00	300991		-----
32802 HOYT, CARLOS A. JR. 1 02036575 87202	00000 11460318 2357 PROF DEV Invoice Net			INV TRAINING	12/07/2017	106 1,600.00 1,600.00 CHECK TOTAL 3,600.00	301529		-----
32312 JACKSON, STEVEN W. 1 14856542 83101	00000 11489218 3520 HS INSTRUM Invoice Net			INV PROF TECH	12/07/2017	P1366 150.00 150.00 CHECK TOTAL 150.00	300535		-----
15276 JOURNEY WORKS PUBLICAT 1 1672017 85103	00001 11359618 2410 TOBACCO Invoice Net			INV MATERIALS	12/07/2017	123587A 92.00 92.00 CHECK TOTAL 92.00	301532		-----
72233 JUDGE BAKER CHILDREN'S	00000 7752718			INV	12/07/2017	OCT563	301240		

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 18  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1 07506848	83201 9300	CB OOD DAY		TUITION Invoice Net		10,473.96			
72233 JUDGE BAKER CHILDREN'S	00000 7753618	INV	12/07/2017			10,473.96			
1 07506848	83201 9300	CB OOD DAY		TUITION Invoice Net		OCT564	301241		
72233 JUDGE BAKER CHILDREN'S	00000 7757218	INV	12/07/2017			10,473.96			
1 02456848	83201 9300	TUITION DY		TUITION Invoice Net		10,473.96	301242		
72233 JUDGE BAKER CHILDREN'S	00000 7757318	INV	12/07/2017			OCT565			
1 02456848	83201 9300	TUITION DY		TUITION Invoice Net		10,473.96	301243		
						10,473.96			
						10,473.96			
						CHECK TOTAL	41,895.84		
33640 EILEEN CATIZONE	00001 11424218	INV	12/07/2017			ACTIVITIES KITS	300824		
1 02296581	85106 2410	READING IN		TEXTBOOKS Invoice Net		3,125.00			
						3,125.00			
						CHECK TOTAL	3,125.00		
19317 JUSTICE RESOURCE INSTI	00000 181693	INV	12/07/2017			12350418ARL-MK	300690		
1 02456851	83201 9300	OOD RESIDE		TUITION Invoice Net		542.16			
19317 JUSTICE RESOURCE INSTI	00000 7746618	INV	12/07/2017			542.16			
1 02456851	83201 9300	OOD RESIDE		TUITION Invoice Net		13850418ARL-JC	300691		
19317 JUSTICE RESOURCE INSTI	00000 7752018	INV	12/07/2017			16,806.96			
1 07506848	83201 9300	CB OOD DAY		TUITION Invoice Net		16,806.96			
19317 JUSTICE RESOURCE INSTI	00000 7752418	INV	12/07/2017			12450418ARL-AC	300692		
1 07506848	83201 9300	CB OOD DAY		TUITION Invoice Net		5,315.52			
19317 JUSTICE RESOURCE INSTI	00000 7752518	INV	12/07/2017			5,315.52			
1 07506848	83201 9300	CB OOD DAY		TUITION Invoice Net		12450418ARL-ED	300693		
19317 JUSTICE RESOURCE INSTI	00000 7754818	INV	12/07/2017			5,315.52			
1 07506848	83201 9300	CB OOD DAY		TUITION Invoice Net		5,315.52			
19317 JUSTICE RESOURCE INSTI	00000 7754918	INV	12/07/2017			12450418ARL-HK	300695		
1 07506848	83201 9300	CB OOD DAY		TUITION Invoice Net		2,657.76			
19317 JUSTICE RESOURCE INSTI	00000 7760918	INV	12/07/2017			2,657.76			
1 02456851	83201 9300	OOD RESIDE		TUITION Invoice Net		12450418ARL-SK	300696		
19317 JUSTICE RESOURCE INSTI	00000 7761718	INV	12/07/2017			5,315.52			
1 02456848	83201 9300	TUITION DY		TUITION Invoice Net		5,315.52			
						13150418ARL-TW	300697		
						8,403.48			
						8,403.48			
						12450418ARL-ESJ	300698		
						5,315.52			
						5,315.52			
						CHECK TOTAL	54,987.96		

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 19  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
27856 KAZANJIAN, MARK 1 02026648 83804	3510 00000 ATH/G/VBB Invoice Net			INV ATHLETIC	12/07/2017	11309 29.50 29.50 CHECK TOTAL	300489		-----
34068 KEARNS, RANDY 1 02026630 83804	3510 00000 ATHL/SOCCE Invoice Net			INV ATHLETIC	12/07/2017	11327 60.00 60.00 CHECK TOTAL	301571		-----
25488 KEENAN, JOHN 1 02026648 83804	3510 00000 ATH/G/VBB Invoice Net			INV ATHLETIC	12/07/2017	10653 169.50 169.50 CHECK TOTAL	300490		-----
31326 KEYES, LINDA 1 02026638 83804	3510 00000 ATH/G/F.H. Invoice Net			INV ATHLETIC	12/07/2017	11644 90.00 90.00 CHECK TOTAL	300491		-----
31794 KOBAYASHI-KIRKER, KAEDE 1 14856542 83101	3520 00000 11089418 HS INSTRUM Invoice Net			INV PROF TECH	12/07/2017	10/23-11/17/17VIOLIN 2,132.00 2,132.00 CHECK TOTAL	301534		-----
72363 LABBB COLLABORATIVE 1 02456848 83201	9400 00000 181643 TUITION Invoice Net			INV DY TUITION	12/07/2017	2182285 5,593.40 5,593.40 CHECK TOTAL	300700		-----
72363 LABBB COLLABORATIVE 1 02456848 83201	9400 00000 7747618 TUITION Invoice Net			INV DY TUITION	12/07/2017	2181963 5,221.80 5,221.80 CHECK TOTAL	300701		-----
72363 LABBB COLLABORATIVE 1 02456848 83201	9400 00000 7747718 TUITION Invoice Net			INV DY TUITION	12/07/2017	2181962 5,890.80 5,890.80 CHECK TOTAL	300702		-----
72363 LABBB COLLABORATIVE 1 02456848 83201	9400 00000 7747818 TUITION Invoice Net			INV DY TUITION	12/07/2017	2181961 5,890.80 5,890.80 CHECK TOTAL	300703		-----
72363 LABBB COLLABORATIVE 1 02456848 83201	9400 00000 7747918 TUITION Invoice Net			INV DY TUITION	12/07/2017	2181960 5,221.80 5,221.80 CHECK TOTAL	300704		-----
72363 LABBB COLLABORATIVE 1 02456848 83201	9400 00000 7748018 TUITION Invoice Net			INV DY TUITION	12/07/2017	2181959 5,890.80 5,890.80 CHECK TOTAL	300705		-----
72363 LABBB COLLABORATIVE 1 02456848 83201	9400 00000 7748618 TUITION Invoice Net			INV DY TUITION	12/07/2017	2181957 5,221.80 5,221.80 CHECK TOTAL	300706		-----
72363 LABBB COLLABORATIVE	00000 7748918 TUITION Invoice Net			INV	12/07/2017	2181956 2181956 CHECK TOTAL	300707		-----

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 20  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1 02456848	83201 9400			TUITION DY	TUITION	5,221.80			
				Invoice Net		5,221.80			
72363 LABBB COLLABORATIVE	1 02456848 83201 9400	00000	7749018	INV	12/07/2017	2181955	300708		
				TUITION DY	TUITION	5,890.80			
				Invoice Net		5,890.80			
72363 LABBB COLLABORATIVE	1 02456848 83201 9400	00000	7749218	INV	12/07/2017	2181954	300710		
				TUITION DY	TUITION	5,890.80			
				Invoice Net		5,890.80			
72363 LABBB COLLABORATIVE	1 02456848 83201 9400	00000	7749318	INV	12/07/2017	2181953	300712		
				TUITION DY	TUITION	5,221.80			
				Invoice Net		5,221.80			
72363 LABBB COLLABORATIVE	1 02456848 83201 9400	00000	7749518	INV	12/07/2017	2182178	300713		
				TUITION DY	TUITION	5,476.00			
				Invoice Net		5,476.00			
72363 LABBB COLLABORATIVE	1 02456848 83201 9400	00000	7749718	INV	12/07/2017	2181952	300714		
				TUITION DY	TUITION	5,221.80			
				Invoice Net		5,221.80			
72363 LABBB COLLABORATIVE	1 02456848 83201 9400	00000	7749818	INV	12/07/2017	2181950	300715		
				TUITION DY	TUITION	5,221.80			
				Invoice Net		5,221.80			
72363 LABBB COLLABORATIVE	1 02456848 83201 9400	00000	7750018	INV	12/07/2017	2181948	300716		
				TUITION DY	TUITION	5,890.80			
				Invoice Net		5,890.80			
72363 LABBB COLLABORATIVE	1 02456848 83201 9400	00000	7750118	INV	12/07/2017	2181949	300717		
				TUITION DY	TUITION	5,890.80			
				Invoice Net		5,890.80			
72363 LABBB COLLABORATIVE	1 02456848 83201 9400	00000	7750218	INV	12/07/2017	2182177	300718		
				TUITION DY	TUITION	5,476.00			
				Invoice Net		5,476.00			
72363 LABBB COLLABORATIVE	1 02456848 83201 9400	00000	7750318	INV	12/07/2017	2181947	300719		
				TUITION DY	TUITION	5,221.80			
				Invoice Net		5,221.80			
72363 LABBB COLLABORATIVE	1 02456848 83201 9400	00000	7750718	INV	12/07/2017	2181946	300720		
				TUITION DY	TUITION	5,221.80			
				Invoice Net		5,221.80			
72363 LABBB COLLABORATIVE	1 02456821 83101 2320	00000	7759318	INV	12/07/2017	2182324	300721		
				SPED/CLINI	PROF TECH	980.00			
				Invoice Net		980.00			
72363 LABBB COLLABORATIVE	1 02456821 83101 2320	00000	7759418	INV	12/07/2017	2182325	300722		
				SPED/CLINI	PROF TECH	490.00			
				Invoice Net		490.00			
72363 LABBB COLLABORATIVE	1 02456821 83101 2320	00000	7759518	INV	12/07/2017	2182326	300723		
				SPED/CLINI	PROF TECH	980.00			
				Invoice Net		980.00			
72363 LABBB COLLABORATIVE	1 02456821 83101 2320	00000	7759618	INV	12/07/2017	2182323	300724		
				SPED/CLINI	PROF TECH	180.00			
				Invoice Net		180.00			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 21  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
72363 LABBB COLLABORATIVE 1 02456821 83101 2320	00000 7759718 INV 12/07/2017 SPED/CLINI PROF TECH Invoice Net					2182327 530.00 530.00			300725
72363 LABBB COLLABORATIVE 1 02456848 83201 9400	00000 7763518 INV 12/07/2017 TUITION DY TUITION Invoice Net					2181951 5,221.80 5,221.80			300726
72363 LABBB COLLABORATIVE 1 02456848 83201 9400	00000 7764718 INV 12/07/2017 TUITION DY TUITION Invoice Net					2181958 5,890.80 5,890.80			300727
72363 LABBB COLLABORATIVE 1 02816980 83301 3300	00000 7762118 INV 12/07/2017 SPED/REIMB TRANS Invoice Net					2182339 1,020.00 1,020.00			301244
72363 LABBB COLLABORATIVE 1 02816980 83301 3300	00000 7762218 INV 12/07/2017 SPED/REIMB TRANS Invoice Net					2182337 1,020.00 1,020.00			301245
72363 LABBB COLLABORATIVE 1 02816980 83301 3300	00000 7762318 INV 12/07/2017 SPED/REIMB TRANS Invoice Net					2182343 1,020.00 1,020.00			301246
						CHECK TOTAL 122,109.80			
17690 LAHEY, VERONIQUE 1 02516730 87202 2357	00000 11486517 INV 12/07/2017 C&I WORLD TRAINING Invoice Net					REIMB MaFLA CONF 140.00 140.00			301798
						CHECK TOTAL 140.00			
33075 LAMONICA, MARTIN 1 1336770 81112 6200	00000 11491918 INV 12/07/2017 ADULT ED INSTRUCT Invoice Net					WRITING FOR PUBLIC 75.00 75.00			300988
						CHECK TOTAL 75.00			
32103 LARP ADVENTURE PROGRAM 1 149 8350	00001 11460118 INV 12/07/2017 CO-CURRICU OTTOSON CO Invoice Net					0389 6,270.00 6,270.00			300989
						CHECK TOTAL 6,270.00			
72441 LEARNING PREP SCHOOL I 1 07506848 83201 9300	00001 7752618 INV 12/07/2017 CB OOD DAY TUITION Invoice Net					50335-AD 2,230.03 2,230.03			301673
72441 LEARNING PREP SCHOOL I 1 07506848 83201 9300	00001 7756018 INV 12/07/2017 CB OOD DAY TUITION Invoice Net					50335-CM 3,300.00 3,300.00			301674
72441 LEARNING PREP SCHOOL I 1 02456848 83201 9300	00001 7757518 INV 12/07/2017 TUITION DY TUITION Invoice Net					50335-NW 2,965.94 2,965.94			301675
						CHECK TOTAL 8,495.97			
30465 LINDE, NANCY	00000 11496418 INV 12/07/2017					QUILTING 10/17-11/21			301034

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 22  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1 1336770	81112 6200	ADULT ED		INSTRUCT		375.00			
		Invoice Net				375.00			
						CHECK TOTAL	375.00		
72554 JAMES K. LUISELLI, ED.	00000 7765018	INV	12/07/2017			02	300728		
1 02456821 83101	2320	SPED/CLINI		PROF TECH		600.00			
		Invoice Net				600.00			
						CHECK TOTAL	600.00		
15547 MANSFIELD PAPER CO., I	00000 11367918	INV	12/07/2017			237554	300584		
1 02016518 85103	2415	FAM/CONS S		INSTRUCT		55.87			
		Invoice Net				55.87			
						CHECK TOTAL	240382	300585	
15547 MANSFIELD PAPER CO., I	00000 11367918	INV	12/07/2017			69.00			
1 02016518 85103	2415	FAM/CONS S		INSTRUCT		69.00			
		Invoice Net				CHECK TOTAL	245327	301685	
15547 MANSFIELD PAPER CO., I	00000 711118	INV	12/07/2017			218.55			
1 03034309 835000		FOOD SERV		FOOD SERV/		218.55			
		Invoice Net				CHECK TOTAL	245329	301686	
15547 MANSFIELD PAPER CO., I	00000 711118	INV	12/07/2017			1,312.85			
1 03034309 835000		FOOD SERV		FOOD SERV/		1,312.85			
		Invoice Net				CHECK TOTAL	1,656.27		
26167 MANUELIAN, MARTIN	00000		INV	12/07/2017		11287	300492		
1 02026630 83804	3510	ATHL/SOCCE		ATHLETIC		82.00			
		Invoice Net				CHECK TOTAL	82.00		
16176 MAP OF THE MONTH	00000 11406018	INV	12/07/2017			2017-1104-03	300749		
1 02216506 85103	2415	ELEM EDUC		INSTRUCT		71.00			
		Invoice Net				CHECK TOTAL	71.00		
29812 MARKET BASKET	00001 11368018	INV	12/07/2017			ACCT#200154004OCT'17	300577		
1 02016518 85103	2415	FAM/CONS S		INSTRUCT		60.73			
		Invoice Net				CHECK TOTAL	60.73		
29812 MARKET BASKET	00001 11401318	INV	12/07/2017			OMS-OCT'17	300578		
1 02036507 85103	2415	SEC EDUC		INSTRUCT		93.53			
		Invoice Net				CHECK TOTAL	93.53		
29812 MARKET BASKET	00001 11401318	INV	12/07/2017			OMS-NOV'17	301791		
1 02036507 85103	2415	SEC EDUC		INSTRUCT		121.49			
		Invoice Net				CHECK TOTAL	121.49		

12/07/2017 12:36  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 23  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
29812	MARKET BASKET 1 02016518 85103	00001 2415	11368018 FAM/CONS Invoice Net	INV S	12/07/2017 INSTRUCT	ACCT2001540004NOV'17 296.18 296.18	301793		
						CHECK TOTAL 296.18			
30856	MA SCHOOL PSYCHOLOGIST 1 02456575 87202	00000 2357	181631 SPED/P.D. Invoice Net	INV TRAINING	12/07/2017	FALL CONF 10/27/17 1,900.00 1,900.00	301247		
30856	MA SCHOOL PSYCHOLOGIST 1 02066575 87202	00000 2357	11419918 PROF DEV Invoice Net	INV TRAINING	12/07/2017	FALL CONF 10/27/17 250.00 250.00	301538		
						CHECK TOTAL 2,150.00			
74971	MASSCUE, INC. 1 02636575 87202	00000 2357	11440618 PROF DEV Invoice Net	INV TRAINING	12/07/2017	12716 1,500.00 1,500.00	300537		
						CHECK TOTAL 1,500.00			
72575	MBTA STUDENT PASS 1 1322018 83301	PROG 3300	00001 11316018 METCO GRNT Invoice Net	INV TRANS	12/07/2017	261145 1,260.00 1,260.00	301035		
						CHECK TOTAL 1,260.00			
21547	MC DONNELL, CRAIG J. 1 02026624 83804	00000 3510	11345918 ATHL/FOOTB Invoice Net	INV ATHLETIC	12/07/2017	11245 66.00 66.00	300493		
						CHECK TOTAL 66.00			
29253	MEA, CASSANDRA 1 02516730 87202	00000 2357	11492118 C&I WORLD Invoice Net	INV TRAINING	12/07/2017	REIMB 65.00 65.00	301784		
						CHECK TOTAL 65.00			
29357	MEHTA, SHRUTI 1 1336770 81112	00000 6200	11492118 ADULT ED Invoice Net	INV INSTRUCT	12/07/2017	INDIAN SPICE BOX 270.00 270.00	300990		
						CHECK TOTAL 270.00			
27022	MELLO, ROBERT 1 02026648 83804	00000 3510	182115 ATH/G/VBB Invoice Net	INV ATHLETIC	12/07/2017	11293 169.50 169.50	300514		
						CHECK TOTAL 169.50			
16697	MENDES, ELLEN 1 02456839 83405	00000 2430	182115 TEAM CHAIR Invoice Net	INV POSTAGE	12/07/2017	REIMB 13.30 13.30	301249		
						CHECK TOTAL 13.30			

12/07/2017 12:36  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 24  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
26308 METCO DIRECTORS' ASSOC 1 1322018 83101 2440	00000 11316318 INV METCO GRNT CONTRACT Invoice Net				12/07/2017	2017FALLMDAYLC-01 280.00 280.00 CHECK TOTAL 280.00	300750		-----
72714 MIAA 1 02026620 83804 3510	00000 11394418 INV ATHLE/ADMI ATHLETIC Invoice Net				12/07/2017	0007420-IN 275.00 275.00 CHECK TOTAL 275.00	301038		-----
73548 MIDDLESEX PARTNERSHIPS 1 02366557 87301 2710	00003 11440318 INV WELLNES/HS PROF AFFLI Invoice Net				12/07/2017	3593 150.00 150.00 CHECK TOTAL 150.00	300579		-----
29771 MINDWING CONCEPTS, INC 1 02216506 85103 2415	00000 11376718 INV ELEM EDUC INSTRUCT Invoice Net				12/07/2017	6988 74.95 74.95 CHECK TOTAL 74.95	301040		-----
31139 MINDFUL SCHOOLS 1 14117109 83101 2357	00000 11417518 INV MINDFULNES MINDFULNES Invoice Net				12/07/2017	3686 975.00 975.00 CHECK TOTAL 975.00	300539		-----
32117 MONTILLO, FRANCESCA 1 1336770 81112 6200	00000 11492418 INV ADULT ED INSTRUCT Invoice Net				12/07/2017	BAKING THE HOLIDAYS 155.00 155.00 CHECK TOTAL 410.00	301036		-----
32117 MONTILLO, FRANCESCA 1 1336770 81112 6200	00000 11496618 INV ADULT ED INSTRUCT Invoice Net				12/07/2017	LAZY ITALIAN CHICKEN 255.00 255.00 CHECK TOTAL 410.00	301738		-----
32722 MOORE MEDICAL LLC 1 02496554 85201 3200	00001 11387018 INV HEALTH SRV MED SUPPLY Invoice Net				12/07/2017	83417032 110.01 110.01 CHECK TOTAL 645.76	300541		-----
32722 MOORE MEDICAL LLC 1 02496554 85201 3200	00001 11387418 INV HEALTH SRV MED SUPPLY Invoice Net				12/07/2017	99695947 535.75 535.75 CHECK TOTAL 645.76	300751		-----
72727 MASS SECONDARY SCHOOL 1 0792018 87207 2357	00000 11338218 INV IMPRV ED Training Invoice Net				12/07/2017	0012635-IN 520.00 520.00 CHECK TOTAL 520.00	301567		-----
26268 MSTCA	00000 11393418 INV				12/07/2017	COACHES INVIT11/4/17	301039		-----

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 25  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1 02026623	83804 3510	ATHL/BOY C	ATHLETIC	162.50					
2 02026637	83804 3510	ATH/G/CC	ATHLETIC	162.50					
		Invoice Net		325.00					
				CHECK TOTAL	325.00				
72731 MA TEACHERS' RETIREMEN	00000 11416817	INV	12/07/2017	SPED 240-FY'17		300992			
1 0942017 81731 5100	SPED 142	MTRB		20,406.00					
		Invoice Net		20,406.00					
				CHECK TOTAL	20,406.00				
31795 MURADYAN, LILIT	00000 11289418	INV	12/07/2017	10/23-11/17/17VIOLIN		301543			
1 14856542 83101 3520	HS INSTRUM	PROF TECH		988.00					
		Invoice Net		988.00					
				CHECK TOTAL	988.00				
31900 MURPHY-MCNAMARA, EILEE	00000 11492618	INV	12/07/2017	WATERCOLOR PAINTING		301037			
1 1336770 81112 6200	ADULT ED	INSTRUCT		420.00					
		Invoice Net		420.00					
				CHECK TOTAL	420.00				
33968 MURRAY, MARY ANN	00000	INV	12/07/2017	11156		300495			
1 02026646 83804 3510	ATH/G/SWIM	ATHLETIC		81.00					
		Invoice Net		81.00					
				CHECK TOTAL	81.00				
20948 NALLY ASSOCIATES, INC.	00000 11457818	INV	12/07/2017	17-2679		301408			
1 02026620 83804 3510	ATHLE/ADMI	ATHLETIC		339.06					
		Invoice Net		339.06					
				CHECK TOTAL	339.06				
73056 ARLINGTON CENTER AUTO	00000 7745618	INV	12/07/2017	838624		300730			
1 02816970 84802 3300	TRANS ED	VEHICLE RE		45.94					
		Invoice Net		45.94					
				CHECK TOTAL	86.57				
73056 ARLINGTON CENTER AUTO	00000 7745618	INV	12/07/2017	838691		300731			
1 02816970 84802 3300	TRANS ED	VEHICLE RE		9.99					
		Invoice Net		9.99					
				CHECK TOTAL	86.57				
73056 ARLINGTON CENTER AUTO	00000 7745618	INV	12/07/2017	839020		301250			
1 02816970 84802 3300	TRANS ED	VEHICLE RE		30.64					
		Invoice Net		30.64					
				CHECK TOTAL	86.57				
31909 NASH, GRANT	00000	INV	12/07/2017	18011		300496			
1 02026630 83804 3510	ATHL/SOCCE	ATHLETIC		82.00					
		Invoice Net		82.00					
				CHECK TOTAL	82.00				
31791 NERKARARYAN, KNARIK	00000 11489118	INV	12/07/2017	10/23-11/17/17-VOICE		301545			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 26  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1 14856542	83101 3520	HS INSTRUM		PROF TECH		832.00			
		Invoice Net				832.00			
						CHECK TOTAL	832.00		
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1032095		300934	
		FOOD SERV	FOOD SERVI			234.85			
		Invoice Net				234.85			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1032103		300935	
		FOOD SERV	FOOD SERVI			462.00			
		Invoice Net				462.00			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1032112		300936	
		FOOD SERV	FOOD SERVI			167.04			
		Invoice Net				167.04			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1038680		300937	
		FOOD SERV	FOOD SERVI			193.73			
		Invoice Net				193.73			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1038683		300938	
		FOOD SERV	FOOD SERVI			153.28			
		Invoice Net				153.28			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1038685		300939	
		FOOD SERV	FOOD SERVI			90.87			
		Invoice Net				90.87			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1038689		300940	
		FOOD SERV	FOOD SERVI			64.92			
		Invoice Net				64.92			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1038692		300941	
		FOOD SERV	FOOD SERVI			103.80			
		Invoice Net				103.80			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1038693		300942	
		FOOD SERV	FOOD SERVI			90.84			
		Invoice Net				90.84			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1038695		300944	
		FOOD SERV	FOOD SERVI			103.83			
		Invoice Net				103.83			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1038697		300945	
		FOOD SERV	FOOD SERVI			181.74			
		Invoice Net				181.74			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1040620		300946	
		FOOD SERV	FOOD SERVI			173.05			
		Invoice Net				173.05			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1040627		300947	
		FOOD SERV	FOOD SERVI			229.28			
		Invoice Net				229.28			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001 713518	INV	12/07/2017		1040635		300948	
		FOOD SERV	FOOD SERVI			90.90			
		Invoice Net				90.90			
33157 NEW ENGLAND ICE CREAM		00001 713518	INV	12/07/2017		1040637		300949	

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 27  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1 03034309 835001				FOOD SERV	FOOD SERVI	77.91			
				Invoice Net		77.91			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1040640	300950		
				FOOD SERV	FOOD SERVI	155.19			
				Invoice Net		155.19			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1040641	300952		
				FOOD SERV	FOOD SERVI	64.89			
				Invoice Net		64.89			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1040647	300953		
				FOOD SERV	FOOD SERVI	25.98			
				Invoice Net		25.98			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1040651	300954		
				FOOD SERV	FOOD SERVI	51.90			
				Invoice Net		51.90			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1040655	300955		
				FOOD SERV	FOOD SERVI	64.92			
				Invoice Net		64.92			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1044208	301687		
				FOOD SERV	FOOD SERVI	154.96			
				Invoice Net		154.96			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1044215	301688		
				FOOD SERV	FOOD SERVI	280.58			
				Invoice Net		280.58			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1044218	301689		
				FOOD SERV	FOOD SERVI	51.93			
				Invoice Net		51.93			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1044221	301690		
				FOOD SERV	FOOD SERVI	64.92			
				Invoice Net		64.92			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1044224	301692		
				FOOD SERV	FOOD SERVI	77.31			
				Invoice Net		77.31			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1044232	301693		
				FOOD SERV	FOOD SERVI	90.84			
				Invoice Net		90.84			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1044234	301694		
				FOOD SERV	FOOD SERVI	103.86			
				Invoice Net		103.86			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1044237	301695		
				FOOD SERV	FOOD SERVI	207.72			
				Invoice Net		207.72			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1045685	301696		
				FOOD SERV	FOOD SERVI	526.20			
				Invoice Net		526.20			
33157 NEW ENGLAND ICE CREAM	1 03034309 835001	00001	713518	INV	12/07/2017	1045691	301697		
				FOOD SERV	FOOD SERVI	482.60			
				Invoice Net		482.60			

12/07/2017 12:36  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 28  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
33157 NEW ENGLAND ICE CREAM 1 03034309 835001		00001	713518	INV FOOD SERV	12/07/2017 FOOD SERVI	1049071 251.45 251.45	301698		
33157 NEW ENGLAND ICE CREAM 1 03034309 835001		00001	713518	INV FOOD SERV	12/07/2017 FOOD SERVI	1049079 115.65 115.65	301699		
33157 NEW ENGLAND ICE CREAM 1 03034309 835001		00001	713518	INV FOOD SERV	12/07/2017 FOOD SERVI	1049074 51.33 51.33	301700		
33157 NEW ENGLAND ICE CREAM 1 03034309 835001		00001	713518	INV FOOD SERV	12/07/2017 FOOD SERVI	1049082 64.92 64.92	301701		
33157 NEW ENGLAND ICE CREAM 1 03034309 835001		00001	713518	INV FOOD SERV	12/07/2017 FOOD SERVI	1049083 77.31 77.31	301702		
33157 NEW ENGLAND ICE CREAM 1 03034309 835001		00001	713518	INV FOOD SERV	12/07/2017 FOOD SERVI	1049085 77.85 77.85	301703		
33157 NEW ENGLAND ICE CREAM 1 03034309 835001		00001	713518	INV FOOD SERV	12/07/2017 FOOD SERVI	1049086 38.97 38.97	301704		
33157 NEW ENGLAND ICE CREAM 1 03034309 835001		00001	713518	INV FOOD SERV	12/07/2017 FOOD SERVI	1049087 103.83 103.83	301705		
33157 NEW ENGLAND ICE CREAM 1 03034309 835001		00001	713518	INV FOOD SERV	12/07/2017 FOOD SERVI	1049123 114.30 114.30	301706		
						CHECK TOTAL 5,717.45			
17599 THE NEW ENGLAND CENTER 1 02456851 83201 9300		00001	7747318	INV OOD RESIDE	12/07/2017 TUITION	224375 9,843.12 9,843.12	300729		
						CHECK TOTAL 9,843.12			
28922 NEW YORK TIMES 1 02016563 85106	2410	00001	11431518	INV LIBRARY/ME	12/07/2017 TEXTBOOKS	11/06/17-11/19/17 9.45 9.45	300825		
						CHECK TOTAL 9.45			
32116 NOLAN, MARION 1 02456818 87101	2320	00000	181883	INV SPED/DEAF	12/07/2017 BUS TRAVEL	REIMB MILEGE-OCT/NOV 78.65 78.65	301251		
						CHECK TOTAL 78.65			
33054 COUNTY OF NORFOLK 1 02456848 83201 2 02666948 83201	9100	00002	182122	INV TUITION DY	12/07/2017 TUITION	1008174611-1ST SEMES 2,171.28 11,068.22 13,239.50	300994		

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 29  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
CHECK TOTAL									
26908	NORTHEAST CUTLERY 1 03034309 865000	00000	712118	INV	12/07/2017	856095 36.00 36.00	300956		
				FOOD SERV	FOOD SERV/				
				Invoice Net					
26908	NORTHEAST CUTLERY 1 03034309 865000	00000	712118	INV	12/07/2017	856096 18.00 18.00	300957		
				FOOD SERV	FOOD SERV/				
				Invoice Net					
CHECK TOTAL									
27384	OSTERLING, EMMY 1 02516730 87202	2357	00000	11487618	INV	12/07/2017	REIMB MaFLA CONF 150.00 150.00	300995	
				C&I WORLD	TRAINING				
				Invoice Net					
CHECK TOTAL									
28757	PASKOWSKI, JOHN 1 02026648 83804	3510	00000		INV	12/07/2017	11453 169.50 169.50	300497	
				ATH/G/VBB	ATHLETIC				
				Invoice Net					
CHECK TOTAL									
27223	ROBERT D. PEHLKE, JR 1 1336765 83402	6200	00000	11413018	INV	12/07/2017	AC1127171 1,912.50 1,912.50	300826	
				GEN ADMIN	COMMUNICAT				
				Invoice Net					
CHECK TOTAL									
73402	J. W. PEPPER & SON, IN 1 02546755 85103	2415	00000	11441618	INV	12/07/2017	01S63215 280.99 280.99	301736	
				VISUAL/PER	INSTRUCT				
				Invoice Net					
CHECK TOTAL									
15550	PEPSI-COLA COMPANY 1 03034309 835001		00001	711918	INV	12/07/2017	30873703 358.94 358.94	300958	
				FOOD SERV	FOOD SERVI				
				Invoice Net					
15550	PEPSI-COLA COMPANY 1 03034309 835001		00001	711918	INV	12/07/2017	28675803 526.68 526.68	300959	
				FOOD SERV	FOOD SERVI				
				Invoice Net					
CHECK TOTAL									
25030	PETER PAN BUS LINES 1 145 8300		00001	11439518	INV	12/07/2017	CCHE106865 1,550.00 1,550.00	300542	
				OUTDOOR ED	CONT/SERV				
				Invoice Net					
25030	PETER PAN BUS LINES 1 145 8300		00001	11439518	INV	12/07/2017	CCHE106866 3,100.00 3,100.00	300543	
				OUTDOOR ED	CONT/SERV				
				Invoice Net					
25030	PETER PAN BUS LINES 1 145 8300		00001	11439518	INV	12/07/2017	CCHE106867 3,100.00 3,100.00	300544	
				OUTDOOR ED	CONT/SERV				
				Invoice Net					

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 30  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
25030 PETER PAN BUS LINES 1 145 8300	00001 11439518 OUTDOOR ED Invoice Net			INV	12/07/2017	CCHE107297 3,100.00 3,100.00	300827		
25030 PETER PAN BUS LINES 1 145 8300	00001 11439518 OUTDOOR ED Invoice Net			INV	12/07/2017	CCHE107298 3,100.00 3,100.00	300828		
						CHECK TOTAL 13,950.00			-----
24978 PETERS, JUDY 1 02026638 83804	00000 ATH/G/F.H. Invoice Net	3510		INV	12/07/2017	18247 82.00 82.00	301715		
						CHECK TOTAL 82.00			-----
73454 JOSEPH F. PINKOS 1 02026644 83804	00000 ATH/G/SOCC Invoice Net	3510		INV	12/07/2017	18053 60.00 60.00	300498		
						CHECK TOTAL 60.00			-----
13902 PITSCO, INC. 1 02426715 85103	00001 11465918 C&I SCIENC Invoice Net	2415		INV	12/07/2017	115084-1 275.00 275.00	300546		
13902 PITSCO, INC. 1 02426715 85103	00001 11466318 C&I SCIENC Invoice Net	2415		INV	12/07/2017	694794-1 294.19 294.19	300829		
						CHECK TOTAL 569.19			-----
29782 PLAY-WELL-TEKNOLOGIES 1 1336780 81112 3520	00001 11435718 KIDZONE Invoice Net			INV	12/07/2017	DB13825 2,240.00 2,240.00	301158		
29782 PLAY-WELL-TEKNOLOGIES 1 1336780 81112 3520	00001 11435718 KIDZONE Invoice Net			INV	12/07/2017	DB13837 4,060.00 4,060.00	301740		
						CHECK TOTAL 6,300.00			-----
73471 PLAY TIME, INC. 1 15124145 82422	00000 11370418 THOMPSON Invoice Net	3520		INV	12/07/2017	32971 99.76 99.76	300547		
73471 PLAY TIME, INC. 1 15124145 82422	00000 11370418 THOMPSON Invoice Net	3520		INV	12/07/2017	32973 87.52 87.52	300548		
73471 PLAY TIME, INC. 1 15124145 82422	00000 11370418 THOMPSON Invoice Net	3520		INV	12/07/2017	32987 67.14 67.14	300549		
73471 PLAY TIME, INC. 1 15122220 85103	00000 11369518 HARDY 2ND Invoice Net	3520		INV	12/07/2017	32981 17.11 17.11	300550		
73471 PLAY TIME, INC.	00000 11369618 INV			12/07/2017	32978		300580		

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 31  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1 15123260 85103	3520	AFT SCH	GENERAL			17.09			
		Invoice Net				17.09			
73471 PLAY TIME, INC.	00000 11369618	INV	12/07/2017			32980		300582	
1 15123260 85103	3520	AFT SCH	GENERAL			47.45			
		Invoice Net				47.45			
73471 PLAY TIME, INC.	00000 11370418	INV	12/07/2017			4630		300831	
1 15124145 82422	3520	THOMPSON	SUPPLIES			112.58			
		Invoice Net				112.58			
						CHECK TOTAL			448.65
29828 POTTER, DAVID	00000		INV	12/07/2017		10654		300499	
1 02026648 83804	3510	ATH/G/VBB	ATHLETIC			169.50			
		Invoice Net				169.50			
						CHECK TOTAL			169.50
73559 PSYCHIATRIC EDUCATION	00000 181886	INV	12/07/2017			14.11		301253	
1 02456803 83101	2310	SPED/TUTOR	PROF TECH			93.75			
		Invoice Net				93.75			
						CHECK TOTAL			93.75
33899 QUINN, MIKE	00000		INV	12/07/2017		18073		300500	
1 02026624 83804	3510	ATHL/FOOTB	ATHLETIC			89.00			
		Invoice Net				89.00			
						CHECK TOTAL			89.00
29687 RAEMER, DANIEL B.	00000 11474318	INV	12/07/2017			WORKSHOP 11/2/17		301785	
1 02636575 87202	2357	PROF DEV	TRAINING			2,250.00			
		Invoice Net				2,250.00			
						CHECK TOTAL			2,250.00
32155 RAMANISANKAR, ASHWINI	00000 11491818	INV	12/07/2017			MASALA DASAI 10/17		300996	
1 1336770 81112	6200	ADULT ED	INSTRUCT			175.00			
		Invoice Net				175.00			
						CHECK TOTAL			175.00
31002 RATHBUN, JENNIE	00000 11496518	INV	12/07/2017			READING NOVELS		301041	
1 1336770 81112	6200	ADULT ED	INSTRUCT			150.00			
		Invoice Net				150.00			
						CHECK TOTAL			150.00
24398 READ NATURALLY	00003 11455018	INV	12/07/2017			219656		301547	
1 02156506 85106	2410	ELEM EDUC	TEXTBOOKS			479.78			
		Invoice Net				479.78			
						CHECK TOTAL			479.78
14467 REALLY GOOD STUFF, LLC	00000 11376018	INV	12/07/2017			6286345		301548	
1 02216506 85103	2415	ELEM EDUC	INSTRUCT			39.96			
		Invoice Net				39.96			
						CHECK TOTAL			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 32  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
14467 REALLY GOOD STUFF, LLC 1 02216506 85103	00000 11376018 ELEM EDUC Invoice Net	2415		INV INSTRUCT	12/07/2017	6267935 35.79 35.79 CHECK TOTAL	301549 75.75		
32721 RICCIO, MEGAN 1 14856542 83101	00000 11102117 HS INSTRUM Invoice Net	3520		INV PROF TECH	12/07/2017	10/23-11/17/17FRHORN 208.00 208.00 CHECK TOTAL	301550 208.00		
14743 ALL AMERICAN SPORTS CO 1 02026624 85104	00002 11310418 ATHL/FOOTB Invoice Net	3510		INV ATHL SUPPL	12/07/2017	60338008 4,470.00 4,470.00 CHECK TOTAL	301409 4,470.00		
14309 RING, RICHARD T. 1 02026630 83804	00000 ATHL/SOCCE Invoice Net	3510		INV ATHLETIC	12/07/2017	18006 82.00 82.00 CHECK TOTAL	300501 82.00		
27715 RODERICK, ARTHUR 1 02026644 83804	00000 ATH/G/SOCC Invoice Net	3510		INV ATHLETIC	12/07/2017	11371 60.00 60.00 CHECK TOTAL	300503 240.00		
27715 RODERICK, ARTHUR 1 02026630 83804	00000 ATHL/SOCCE Invoice Net	3510		INV ATHLETIC	12/07/2017	11329 60.00 60.00 CHECK TOTAL	300504 240.00		
27715 RODERICK, ARTHUR 1 02026644 83804	00000 ATH/G/SOCC Invoice Net	3510		INV ATHLETIC	12/07/2017	18049 60.00 60.00 CHECK TOTAL	300506 240.00		
27715 RODERICK, ARTHUR 1 02026644 83804	00000 ATH/G/SOCC Invoice Net	3510		INV ATHLETIC	12/07/2017	11375 60.00 60.00 CHECK TOTAL	300508 240.00		
33972 RODRIGUEZ, JONATHAN LE 1 15123160 83302	00000 11284618 THOMPSON Invoice Net	3520		INV FIELD TRIP	12/07/2017	GUITAR PERFORMANCE 280.00 280.00 CHECK TOTAL	300832 280.00		
33041 THE ROLA CORPORATION 1 1336780 81112	00000 11433318 KIDZONE Invoice Net	3520		INV INSTRUCTIO	12/07/2017	CLASSWEEK11/20+11/27 5,610.00 5,610.00 CHECK TOTAL	301159 5,610.00		
33587 ROTH, KAREN R. 1 1336770 81112	00000 11493618 ADULT ED Invoice Net	6200		INV INSTRUCT	12/07/2017	KNITTING BEGINNERS 180.00 180.00 CHECK TOTAL	301042 180.00		

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 33  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL 180.00			-----
30829	ROTHENBERG, JEN	00000 11497018	INV 12/07/2017	REIMB	SUPPLIES 11/17	301410			
1	1336765	84201	6200	GEN ADMIN	OFFICE	309.34			
				Invoice Net		309.34			
						CHECK TOTAL 309.34			-----
34069	ROUINE, ROBERT	00000 11281	INV 12/07/2017			301572			
1	02026648	83804	3510	ATH/G/VBB	ATHLETIC	169.50			
				Invoice Net		169.50			
						CHECK TOTAL 169.50			-----
23093	A. RUSSO & SONS, INC.	00000 11370218	INV 12/07/2017			300552			
1	15122260	84902	3520	HARDY GEN	HARDY FOOD	410909			
				Invoice Net		134.25			
23093	A. RUSSO & SONS, INC.	00000 11370218	INV 12/07/2017			300997			
1	15122260	84902	3520	HARDY GEN	HARDY FOOD	414545			
				Invoice Net		186.00			
23093	A. RUSSO & SONS, INC.	00000 11370218	INV 12/07/2017			301551			
1	15122260	84902	3520	HARDY GEN	HARDY FOOD	416140			
				Invoice Net		113.00			
23093	A. RUSSO & SONS, INC.	00000 11370318	INV 12/07/2017			301741			
1	15123260	84902	3520	AFT SCH	FOOD SUPPL	416982			
				Invoice Net		182.48			
23093	A. RUSSO & SONS, INC.	00000 11370318	INV 12/07/2017			301797			
1	15123260	84902	3520	AFT SCH	FOOD SUPPL	413066			
				Invoice Net		199.70			
						199.70			
						CHECK TOTAL 815.43			-----
21862	RYAN, KATHLEEN M.	00000 11436518	INV 12/07/2017			301742			
1	02496998	81765	1450	SYSTEMWIDE	AUTO ALLOW	REIMB MILEAGE-NOV'17			
				Invoice Net		16.05			
						16.05			
						CHECK TOTAL 16.05			-----
24874	SAL'S PIZZA	00000 711218	INV 12/07/2017			300960			
1	03034309	835001		FOOD SERV	FOOD SERVI	47014			
				Invoice Net		142.80			
24874	SAL'S PIZZA	00000 711218	INV 12/07/2017			300961			
1	03034309	835001		FOOD SERV	FOOD SERVI	47015			
				Invoice Net		142.80			
24874	SAL'S PIZZA	00000 711218	INV 12/07/2017			300962			
1	03034309	835001		FOOD SERV	FOOD SERVI	47016			
				Invoice Net		142.80			
24874	SAL'S PIZZA	00000 711218	INV 12/07/2017			300963			
1	03034309	835001		FOOD SERV	FOOD SERVI	47017			
				Invoice Net		107.10			
24874	SAL'S PIZZA	00000 711218	INV 12/07/2017			300964			
				Invoice Net		107.10			
						47018			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 34  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1 03034309 835001				FOOD SERV	FOOD SERVI	107.10			
				Invoice Net		107.10			
24874 SAL'S PIZZA	00000 711218 INV	12/07/2017				47019	300965		
1 03034309 835001				FOOD SERV	FOOD SERVI	142.80			
				Invoice Net		142.80			
24874 SAL'S PIZZA	00000 711218 INV	12/07/2017				47020	300966		
1 03034309 835001				FOOD SERV	FOOD SERVI	71.40			
				Invoice Net		71.40			
						CHECK TOTAL	856.80		
20859 SANCINITO, JOSEPH A.	00000 11398018 INV	12/07/2017				REIM MOCK TRIAL FEE	300586		
1 02486745 83302 2440				C&I SOC ST	FIELD TRIP	275.00			
				Invoice Net		275.00			
						CHECK TOTAL	275.00		
23999 SDI INNOVATIONS, INC	00001 11460218 INV	12/07/2017				S17-0133797	300833		
1 02036507 85103 2415				SEC EDUC	INSTRUCT	4,711.84			
				Invoice Net		4,711.84			
						CHECK TOTAL	4,711.84		
73185 SCHOOL SPECIALTY, INC.	00006 65026818 INV	12/07/2017				208119594403	300553		
1 02096506 85103 2415				ELEM EDUC	INSTRUCT	26.39			
				Invoice Net		26.39			
73185 SCHOOL SPECIALTY, INC.	00006 65025018 INV	12/07/2017				208119503924	300554		
1 02036507 85103 2415				SEC EDUC	INSTRUCT	392.20			
				Invoice Net		392.20			
73185 SCHOOL SPECIALTY, INC.	00006 65027818 INV	12/07/2017				208119609450	300590		
1 15122235 85103 3520				HARDY SCI	HARDY SCI	32.12			
				Invoice Net		32.12			
73185 SCHOOL SPECIALTY, INC.	00006 65001318 INV	12/07/2017				308102786182	300592		
1 02096506 85103 2415				ELEM EDUC	INSTRUCT	281.88			
				Invoice Net		281.88			
73185 SCHOOL SPECIALTY, INC.	00006 65015318 INV	12/07/2017				308102811429	300593		
1 02096506 85103 2415				ELEM EDUC	INSTRUCT	671.73			
				Invoice Net		671.73			
73185 SCHOOL SPECIALTY, INC.	00006 65015418 INV	12/07/2017				308102811428	300595		
1 02096506 85103 2415				ELEM EDUC	INSTRUCT	174.04			
				Invoice Net		174.04			
73185 SCHOOL SPECIALTY, INC.	00006 65001518 INV	12/07/2017				308102786185	300597		
1 02096506 85103 2415				ELEM EDUC	INSTRUCT	293.93			
				Invoice Net		293.93			
73185 SCHOOL SPECIALTY, INC.	00006 65001418 INV	12/07/2017				308102798612	300598		
1 02096506 85103 2415				ELEM EDUC	INSTRUCT	493.72			
				Invoice Net		493.72			
73185 SCHOOL SPECIALTY, INC.	00006 65008918 INV	12/07/2017				308102851165	300753		
1 02216506 85103 2415				ELEM EDUC	INSTRUCT	1,352.76			
				Invoice Net		1,352.76			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 35  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304

WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
73185	SCHOOL SPECIALTY, INC.	00006	65012818	INV	12/07/2017	308102837088			
1	02096506 85103	2415	ELEM EDUC	INSTRUCT		790.06			
			Invoice Net			790.06			
73185	SCHOOL SPECIALTY, INC.	00006	65012618	INV	12/07/2017	308102837071			
1	02096506 85103	2415	ELEM EDUC	INSTRUCT		1,006.25			
			Invoice Net			1,006.25			
73185	SCHOOL SPECIALTY, INC.	00006	65015718	INV	12/07/2017	208118833776			
1	02096506 85103	2415	ELEM EDUC	INSTRUCT		60.25			
			Invoice Net			60.25			
73185	SCHOOL SPECIALTY, INC.	00006	65011418	INV	12/07/2017	208118810615			
1	02096506 85103	2415	ELEM EDUC	INSTRUCT		84.26			
			Invoice Net			84.26			
73185	SCHOOL SPECIALTY, INC.	00006	65004618	INV	12/07/2017	208118786967			
1	02066506 85103	2415	ELEM EDUC	INSTRUCT		113.62			
			Invoice Net			113.62			
73185	SCHOOL SPECIALTY, INC.	00006	65019018	INV	12/07/2017	308102898020			
1	02426715 85103	2415	C&I SCIENC	INSTRUCT		138.63			
			Invoice Net			138.63			
73185	SCHOOL SPECIALTY, INC.	00006	65025218	INV	12/07/2017	308102921324			
1	15123230 85103	3520	AFT SCH	COM SERV		241.46			
			Invoice Net			241.46			
73185	SCHOOL SPECIALTY, INC.	00006	65027318	INV	12/07/2017	208119609610			
1	02016507 88501	4230	SEC EDUC	CAP EQUIP		47.50			
			Invoice Net			47.50			
73185	SCHOOL SPECIALTY, INC.	00006	65027618	INV	12/07/2017	208119614356			
1	15122220 85103	3520	HARDY 2ND	HARDY 2ART		46.53			
			Invoice Net			46.53			
73185	SCHOOL SPECIALTY, INC.	00006	65027718	INV	12/07/2017	208119609277			
1	15122215 85103	3520	HARDY GYM	HARDY GYM		542.01			
			Invoice Net			542.01			
73185	SCHOOL SPECIALTY, INC.	00006	65001118	INV	12/07/2017	308102798610			
1	02096506 85103	2415	ELEM EDUC	INSTRUCT		279.04			
			Invoice Net			279.04			
73185	SCHOOL SPECIALTY, INC.	00006	65001718	INV	12/07/2017	208118699607			
1	02096506 85103	2415	ELEM EDUC	INSTRUCT		198.09			
			Invoice Net			198.09			
73185	SCHOOL SPECIALTY, INC.	00006	65015218	INV	12/07/2017	308102828203			
1	02096506 85103	2415	ELEM EDUC	INSTRUCT		244.50			
			Invoice Net			244.50			
73185	SCHOOL SPECIALTY, INC.	00006	65025718	INV	12/07/2017	208119503075			
1	15123245 84201	3520	AFT SCH	OFFICE		230.24			
			Invoice Net			230.24			
73185	SCHOOL SPECIALTY, INC.	00006	65027918	INV	12/07/2017	308102920867			
1	02546750 85103	2415	VISUAL/ART	INSTRUCT		126.13			
			Invoice Net			126.13			
73185	SCHOOL SPECIALTY, INC.	00006	65020318	INV	12/07/2017	208119605100			
1	02366548 85103	2415	HEALTH/H.S	INSTRUCT		76.37			
			Invoice Net			76.37			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 36  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
73185 SCHOOL SPECIALTY, INC.	1 15122210 85103	00006 3520	65020918 HARDY	INV HARDY ART	12/07/2017	208119459284 6.42 6.42	301161		
73185 SCHOOL SPECIALTY, INC.	1 15123245 84201	00006 3520	65025718 AFT SCH	INV OFFICE	12/07/2017	208119645411 252.86 252.86	301162		
73185 SCHOOL SPECIALTY, INC.	1 02216506 85103	00006 2415	65028118 ELEM EDUC	INV INSTRUCT	12/07/2017	208119632517 139.86 139.86	301165		
73185 SCHOOL SPECIALTY, INC.	1 02366548 85103	00006 2415	65024818 HEALTH/H.S	INV INSTRUCT	12/07/2017	308102910083 283.09 283.09	301166		
73185 SCHOOL SPECIALTY, INC.	1 02036507 85103	00006 2415	65027518 SEC EDUC	INV INSTRUCT	12/07/2017	208119609349 919.34 919.34	301411		
73185 SCHOOL SPECIALTY, INC.	1 02036507 85103	00006 2415	65028018 SEC EDUC	INV INSTRUCT	12/07/2017	208119614725 410.60 410.60	301553		
73185 SCHOOL SPECIALTY, INC.	1 02126506 85103	00006 2415	65013318 ELEM EDUC	INV INSTRUCT	12/07/2017	208119414953 42.87 42.87	301554		
73185 SCHOOL SPECIALTY, INC.	1 02066506 84201	00006 2430	65023318 ELEM EDUC	INV OFFICE	12/07/2017	308102908825 592.93 592.93	301556		
73185 SCHOOL SPECIALTY, INC.	1 02066506 85103	00006 2415	65026918 ELEM EDUC	INV INSTRUCT	12/07/2017	308102922071 751.09 751.09	301557		
73185 SCHOOL SPECIALTY, INC.	1 02126506 85103	00006 2415	65022018 ELEM EDUC	INV INSTRUCT	12/07/2017	208119349495 22.00 22.00	301743		
73185 SCHOOL SPECIALTY, INC.	1 02126506 85103	00006 2415	65024418 ELEM EDUC	INV INSTRUCT	12/07/2017	308102912828 46.80 46.80	301744		
73185 SCHOOL SPECIALTY, INC.	1 136 8350	00006 4230	65026018 DALLIN	INV DALLIN GIF	12/07/2017	208119535429 402.26 402.26	301745		
73185 SCHOOL SPECIALTY, INC.	1 15206960 88501	00006 4230	65023618 FACIL/MAIN	INV CAP EQUIP	12/07/2017	208119453336 566.88 566.88	301786		
73185 SCHOOL SPECIALTY, INC.	1 02486745 84201	00006 2430	65000118 C&I SOC ST	INV OFFICE	12/07/2017	208119679579 -89.95 -89.95	301787		
73185 SCHOOL SPECIALTY, INC.	1 02486745 84201	00006 2430	65000118 C&I SOC ST	INV OFFICE	12/07/2017	208118610198 269.88 269.88	301788		
				Invoice Net		CHECK TOTAL	12,560.64		-----

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 37  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
73835 SCOREBOARD ENTERPRISES 1 02026620 83804	00002 11393618 3510 ATHLE/ADMI Invoice Net	INV	12/07/2017	32725 345.00 345.00		300615			
				CHECK TOTAL	345.00				
73852 SEEM COLLABORATIVE 1 02456848 83201	00000 7762818 9400 TUITION DY Invoice Net	INV	12/07/2017	68691 12,167.20 12,167.20		300732			
73852 SEEM COLLABORATIVE 1 02456821 83101	00000 182121 2320 SPED/CLINI Invoice Net	INV	12/07/2017	S03160 315.00 315.00		301255			
				CHECK TOTAL	12,482.20				
28807 SEVEN HILLS PEDIATRIC 1 07506848 83201	00001 7751418 9300 CB OOD DAY Invoice Net	INV	12/07/2017	09-133999 3,991.89 3,991.89		300733			
28807 SEVEN HILLS PEDIATRIC 1 07506848 83201	00001 7751518 9300 CB OOD DAY Invoice Net	INV	12/07/2017	09-134000 3,991.89 3,991.89		300734			
28807 SEVEN HILLS PEDIATRIC 1 07506848 83201	00001 7755018 9300 CB OOD DAY Invoice Net	INV	12/07/2017	09-134014 3,991.89 3,991.89		300735			
				CHECK TOTAL	11,975.67				
73878 R.W. SHATTUCK & CO., I 1 02016507 85103	00000 11431818 2415 SEC EDUC Invoice Net	INV	12/07/2017	189307/1 68.22 68.22		301002			
				CHECK TOTAL	68.22				
31782 SHINE, NORA E. PhD, LL 1 1954 7289	00000 11359318 HEALTH ED Invoice Net	INV	12/07/2017	WORKSHOP 11/7/17 300.00 300.00		300599			
				CHECK TOTAL	300.00				
14215 SIGNET ELECTRONIC SYST 1 02606910 83101	00001 11460018 1210 SUPER Invoice Net	INV	12/07/2017	123952 535.75 535.75		301746			
				CHECK TOTAL	535.75				
33893 SIMON, MICHAEL ALAN 1 14856542 83101	00000 11289318 3520 HS INSTRUM Invoice Net	INV	12/07/2017	10/23-11/27/17-BASS 1,560.00 1,560.00		301559			
				CHECK TOTAL	1,560.00				
30003 SMITH, KEVIN 1 1336770 81112	00000 11492018 6200 ADULT ED Invoice Net	INV	12/07/2017	CANE A CHAIR 300.00 300.00		301044			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 38  
apwarrrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
						CHECK TOTAL			-----
18260	SMITH, MARK H. 1 02026630 83804	3510	00000 ATHL/SOCCE Invoice Net	INV ATHLETIC	12/07/2017	11333 60.00 60.00	300509		-----
27662	THINK SOCIAL PUBLISHIN 1 02246506 85103	2415	00000 ELEM EDUC Invoice Net	11415518 INSTRUCT	12/07/2017	82155 519.51 519.51	301789		-----
74015	SPORTS, ETC. 1 02026626 85104 2 02026640 85104	3510	00000 ATHL/HOCKE ATH/G/I.H. Invoice Net	11409518 ATHL SUPPL ATHL SUPPL	12/07/2017	7146 360.00 240.00 600.00	301045		-----
29873	ST. JOHN'S EPISCOPAL C 1 1336770 82702	6200	00000 ADULT ED Invoice Net	11491218 RENT FACI	12/07/2017	ZUMBA 1,000.00 1,000.00	4/4/16-6/19/17 300555		-----
21752	ST. ANN'S HOME 1 07506848 83201	9300	00000 CB OOD DAY Invoice Net	7752118 TUITION	12/07/2017	189303 5,390.68 5,390.68	300736		-----
18977	STONE, ROGER 1 02026630 83804	3510	00000 ATHL/SOCCE Invoice Net	INV ATHLETIC	12/07/2017	11047 30.00 30.00	300567		-----
34070	SUITTER, RICH 1 02026624 83804	3510	00000 ATHL/FOOTB Invoice Net	INV ATHLETIC	12/07/2017	18071 89.00 89.00	301573		-----
34070	SUITTER, RICH 1 02026624 83804	3510	00000 ATHL/FOOTB Invoice Net	INV ATHLETIC	12/07/2017	11259 89.00 89.00	301574		-----
74140	ARLINGTON RENTALS INC 1 02016575 87202	2357	00000 PROF DEV Invoice Net	11482318 TRAINING	12/07/2017	01-165300-06 161.50 161.50	300840		-----
27240	TCI PRESS INC.		00000	11429518	INV	12/07/2017	86845	301560	

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 39  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1 1336775	83404 6200	SUMMER FUN Invoice Net		PRINTING		14,417.17 14,417.17 CHECK TOTAL			-----
74148	TEACHERS COLLEGE PRESS 1 02636915 85106	00001 11439118 2410 CURRICULUM Invoice Net	INV	12/07/2017		3893720 41.61 41.61 CHECK TOTAL	300758		-----
31792	TEAGER, DANIEL H. 1 14856542 83101	00000 11289518 3520 HS INSTRUM Invoice Net	INV	12/07/2017		10/23-11/17/17TRUMPT 1,222.00 1,222.00 CHECK TOTAL	301561		-----
22736	THURSTON FOODS, INC. 1 15122260 84902	00000 11370918 3520 HARDY GEN Invoice Net	INV	12/07/2017		814398 914.01 914.01 914.01	300841		-----
22736	THURSTON FOODS, INC. 1 15123260 84902	00000 11370818 3520 AFT SCH Invoice Net	INV	12/07/2017		812830 367.36 367.36 367.36	300842		-----
22736	THURSTON FOODS, INC. 1 03034309 835001	00000 710918 FOOD SERV Invoice Net	INV	12/07/2017		809486 809486 451.32 451.32 451.32	300967		-----
22736	THURSTON FOODS, INC. 1 03034309 835001	00000 710918 FOOD SERV Invoice Net	INV	12/07/2017		809484 537.80 537.80 537.80	300968		-----
22736	THURSTON FOODS, INC. 1 03034309 835001	00000 710918 FOOD SERV Invoice Net	INV	12/07/2017		809488 685.43 685.43 685.43	300969		-----
22736	THURSTON FOODS, INC. 1 03034309 835001	00000 710918 FOOD SERV Invoice Net	INV	12/07/2017		810938 1,691.77 1,691.77 1,691.77	300970		-----
22736	THURSTON FOODS, INC. 1 03034309 835001	00000 710918 FOOD SERV Invoice Net	INV	12/07/2017		810936 1,103.22 1,103.22 1,103.22	301707		-----
22736	THURSTON FOODS, INC. 1 03034309 835001	00000 710918 FOOD SERV Invoice Net	INV	12/07/2017		812829 640.78 640.78 640.78	301708		-----
22736	THURSTON FOODS, INC. 1 03034309 835001	00000 710918 FOOD SERV Invoice Net	INV	12/07/2017		812831 615.80 615.80 615.80	301709		-----
22736	THURSTON FOODS, INC. 1 03034309 835001	00000 710918 FOOD SERV Invoice Net	INV	12/07/2017		812832 60.00 60.00 60.00	301710		-----
22736	THURSTON FOODS, INC. 1 03034309 835001	00000 710918 FOOD SERV Invoice Net	INV	12/07/2017		812833 196.82 196.82 196.82	301711		-----

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 40  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
22736 THURSTON FOODS, INC. 1 03034309 835001	00000 710918 INV FOOD SERV FOOD SERVI Invoice Net				12/07/2017	814743 683.55 683.55	301712		
22736 THURSTON FOODS, INC. 1 03034309 835001	00000 710918 INV FOOD SERV FOOD SERVI Invoice Net				12/07/2017	814745 673.79 673.79	301713		
22736 THURSTON FOODS, INC. 1 03034309 835001	00000 710918 INV FOOD SERV FOOD SERVI Invoice Net				12/07/2017	814746 1,021.64 1,021.64	301714		
						CHECK TOTAL 9,643.29			
22736 THURSTON FOODS, INC. 1 02016518 85103	00000 11367818 INV FAM/CONS S INSTRUCT Invoice Net	2415			12/07/2017	801303 310.58 310.58	300618		
						CHECK TOTAL 310.58			
22736 THURSTON FOODS, INC. 1 02016518 85103	00000 11367818 INV FAM/CONS S INSTRUCT Invoice Net	2415			12/07/2017	810937 90.63 90.63	301796		
						CHECK TOTAL 90.63			
34078 TIFFE, RAECHEL 1 1336770 81112	00000 11496918 INV ADULT ED INSTRUCT Invoice Net	6200			12/07/2017	PODCAST, BLOG, VEGAN 435.00 435.00	301748		
						CHECK TOTAL 435.00			
29870 TOBIN, RICHARD 1 02026638 83804	00000 INV ATH/G/F.H. ATHLETIC Invoice Net	3510			12/07/2017	18014 142.00 142.00	300510		
						CHECK TOTAL 142.00			
30320 TORO, CHRISTINA 1 02516730 87202	00000 11487218 INV C&I WORLD TRAINING Invoice Net	2357			12/07/2017	REIMB MaFLA CONF 80.00 80.00	301003		
						CHECK TOTAL 80.00			
20728 TRICON SPORTS 1 02026622 85104	00001 11457118 INV ATHL/BASKB ATHL SUPPL 2 02026635 85104 3510 ATH/G/BB ATHL SUPPL Invoice Net	3300			12/07/2017	16994 497.00 445.00 942.00	301168		
						CHECK TOTAL 942.00			
18547 TRUCK & BUS SUPPLY CO. 1 02816970 84802	00001 7745918 INV TRANS ED VEHICLE RE Invoice Net	3300			12/07/2017	5015 212.77 212.77	300737		
						CHECK TOTAL 212.77			

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 41  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
32876 TRUSTEES OF TUFTS COLL 1 02456575 87202	00001 182119 INV SPED/P.D. Invoice Net	2357		TRAINING	12/07/2017	3201-PD 9/26/17 350.00 350.00 CHECK TOTAL 350.00	301263		
32720 USUI, ASUKA 1 14856542 83101	00000 11289618 INV HS INSTRUM PROF TECH Invoice Net	3520			12/07/2017	10/23-11/24/17VIOLIN 780.00 780.00 CHECK TOTAL 780.00	301562		
31959 VAN VOORHIES, SANDRA 1 02456830 83101	00000 7744218 INV SPED/MEDS PROF TECH Invoice Net	2320			12/07/2017	MA 10/23-11/15/17 240.00 240.00 CHECK TOTAL 280.00	301257		
31959 VAN VOORHIES, SANDRA 1 02456830 83101	00000 7744318 INV SPED/MEDS PROF TECH Invoice Net	2320			12/07/2017	LK 11/9/17 40.00 40.00 CHECK TOTAL 280.00	301258		
34045 VAN CLEAVE, MARCIE 1 1336770 81112	00000 11492218 INV ADULT ED INSTRUCT Invoice Net	6200			12/07/2017	COMMUNITY DANCE 300.00 300.00 CHECK TOTAL 300.00	301004		
34075 SUSAN C. RUDERMAN 1 1336770 81112	00001 11493318 INV ADULT ED INSTRUCT Invoice Net	6200			12/07/2017	START A NONPROFIT 250.00 250.00 CHECK TOTAL 250.00	301750		
18655 VERNIER SOFTWARE AND T 1 02426715 85103	00000 11465518 INV C&I SCIENC INSTRUCT Invoice Net	2415			12/07/2017	5274413 225.00 225.00 CHECK TOTAL 458.87	300556		
18655 VERNIER SOFTWARE AND T 1 02426715 85103	00000 11444418 INV C&I SCIENC INSTRUCT Invoice Net	2415			12/07/2017	5269245 233.87 233.87 CHECK TOTAL 458.87	301563		
32674 VIGGIANO, MICHAEL 1 02026644 83804	00000 INV ATH/G/SOCC ATHLETIC Invoice Net	3510			12/07/2017	11374 60.00 60.00 CHECK TOTAL 60.00	300511		
29245 VINT, WILLIAM 1 14856542 83101	00000 11289718 INV HS INSTRUM PROF TECH Invoice Net	3520			12/07/2017	10/23-11/17-WOODWIND 2,080.00 2,080.00 CHECK TOTAL 2,080.00	301564		
11037 VOCELL BUS COMPANY	00000 11394718 INV				12/07/2017	GIRLS -11/06/17	300557		

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 42  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1 02026986 83301 3510	ATH/G/TRAN	TRANS				499.00			
	Invoice Net					499.00			
11037 VOCELL BUS COMPANY	00000 11394618	INV		12/07/2017		BOYS -11/09/17	300558		
1 02026985 83301 3510	ATH/B/TRAN	TRANS				400.00			
	Invoice Net					400.00			
					CHECK	TOTAL		899.00	
13234 W. B. MASON CO., INC.	00001 11412818	INV		12/07/2017		I49618245	300559		
1 1336765 84201 6200	GEN ADMIN	OFFICE				59.79			
	Invoice Net					59.79			
13234 W. B. MASON CO., INC.	00001 11350018	INV		12/07/2017		I49733198	300560		
1 02606910 84201 1210	SUPER	OFFICE				50.36			
	Invoice Net					50.36			
13234 W. B. MASON CO., INC.	00001 11481418	INV		12/07/2017		I49613376	300561		
1 02016507 84201 2430	SEC EDUC	OFFICE				936.66			
	Invoice Net					936.66			
13234 W. B. MASON CO., INC.	00001 11481418	INV		12/07/2017		I49651603	300562		
1 02016507 84201 2430	SEC EDUC	OFFICE				39.60			
	Invoice Net					39.60			
13234 W. B. MASON CO., INC.	00001 11481418	INV		12/07/2017		I49690848	300563		
1 02016507 84201 2430	SEC EDUC	OFFICE				79.98			
	Invoice Net					79.98			
13234 W. B. MASON CO., INC.	00001 11286618	INV		12/07/2017		I49063844	300621		
1 02546750 85103 2415	VISUAL/ART	INSTRUCT				71.82			
	Invoice Net					71.82			
13234 W. B. MASON CO., INC.	00001 705518	INV		12/07/2017		I49832829	300759		
1 02666920 85101 1410	BUS OFFICE	REPRO SUPP				635.80			
	Invoice Net					635.80			
13234 W. B. MASON CO., INC.	00001 11404218	INV		12/07/2017		I49914484	300760		
1 02306740 85103 2410	C&I ENGLIS	INSTRUCT				53.88			
	Invoice Net					53.88			
13234 W. B. MASON CO., INC.	00001 709018	INV		12/07/2017		I49894388	300761		
1 18406507 88501 4230	AHS/LANG	CAP EQUIP				6,290.00			
	Invoice Net					6,290.00			
13234 W. B. MASON CO., INC.	00001 11338718	INV		12/07/2017		I49822704	300762		
1 02096506 85101 2430	ELEM EDUC	REPRO SUPP				2,543.20			
	Invoice Net					2,543.20			
13234 W. B. MASON CO., INC.	00001 613618	INV		12/07/2017		I49870988	300843		
1 02696925 84201 1410	PAYROLL	OFFICE				4.91			
	Invoice Net					4.91			
13234 W. B. MASON CO., INC.	00001 613618	INV		12/07/2017		I49823070	300845		
1 02696925 84201 1410	PAYROLL	OFFICE				6.06			
	Invoice Net					6.06			
13234 W. B. MASON CO., INC.	00001 11482618	INV		12/07/2017		I49822900	300846		
1 02016507 85101 2430	SEC EDUC	REPRO SUPP				2,543.20			
	Invoice Net					2,543.20			
13234 W. B. MASON CO., INC.	00001 710718	INV		12/07/2017		I49690819	300972		

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LISTP 43  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK
1 03034309 835005				FOOD SERV	FOOD SERV	31.96			
				Invoice Net		31.96			
13234 W. B. MASON CO., INC.	1 03034309 835005	00001	710718	INV	12/07/2017	I49780206	300973		
				FOOD SERV	FOOD SERV	46.86			
				Invoice Net		46.86			
13234 W. B. MASON CO., INC.	1 02486745 84201 2430	00001	11397918	INV	12/07/2017	I49929166	301005		
				C&I SOC ST	OFFICE	13.95			
				Invoice Net		13.95			
13234 W. B. MASON CO., INC.	1 02486745 84201 2430	00001	11397918	INV	12/07/2017	I49952531	301171		
				C&I SOC ST	OFFICE	53.88			
				Invoice Net		53.88			
13234 W. B. MASON CO., INC.	1 02216506 85101 2430	00001	11405918	INV	12/07/2017	I49964747	301172		
				ELEM EDUC	REPRO SUPP	159.50			
				Invoice Net		159.50			
13234 W. B. MASON CO., INC.	1 02156506 85101 2430	00001	11454818	INV	12/07/2017	I48932815	301174		
				ELEM EDUC	REPRO SUPP	1,271.60			
				Invoice Net		1,271.60			
13234 W. B. MASON CO., INC.	1 02156506 84201 2430	00001	11455318	INV	12/07/2017	I49618399	301176		
				ELEM EDUC	OFFICE	862.37			
				Invoice Net		862.37			
13234 W. B. MASON CO., INC.	1 02696925 84201 1410	00001	613618	INV	12/07/2017	I50030486	301413		
				PAYROLL	OFFICE	14.73			
				Invoice Net		14.73			
13234 W. B. MASON CO., INC.	1 02156506 84201 2430	00001	11455918	INV	12/07/2017	I49953350	301415		
				ELEM EDUC	OFFICE	162.36			
				Invoice Net		162.36			
13234 W. B. MASON CO., INC.	1 02696925 84201 1410	00001	613618	INV	12/07/2017	I50082138	301565		
				PAYROLL	OFFICE	104.56			
				Invoice Net		104.56			
13234 W. B. MASON CO., INC.	1 02606910 84902 1210	00001	709418	INV	12/07/2017	I50075668	301566		
				SUPER	FOOD SUPPL	147.18			
				Invoice Net		147.18			
				CHECK TOTAL		16,184.21			
74469 WANAMAKER HARDWARE	1 03034309 865600	00000	712718	INV	12/07/2017	145878	300971		
				FOOD SERV	FOOD SERV/	35.07			
				Invoice Net		35.07			
				CHECK TOTAL		35.07			
22821 WELCH, ROBERT H.	1 02026623 83804 3510	00000		INV	12/07/2017	09923	300512		
				ATHL/BOY C	ATHLETIC	37.50			
	2 02026637 83804 3510			ATH/G/CC	ATHLETIC	37.50			
				Invoice Net		75.00			
				CHECK TOTAL		75.00			
27700 WEST, MARK J. JR	1 02026644 83804 3510	00000		INV	12/07/2017	11306	301575		
				ATH/G/SOCC	ATHLETIC	82.00			
				Invoice Net		82.00			

12/07/2017 12:36  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY DETAIL INVOICE LIST

P 44  
apwarrnt

CASH ACCOUNT: 0000 104013 VENDOR 8304 WARRANT: 18119 12/07/2017

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY WARRANT SUMMARYP 45  
apwarrnt

WARRANT: 18119 12/07/2017

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET			
0200	02016507	SECONDARY EDUCATIO	0200-3-01	-6507-01-10-5-02-84201	-2430	OFFICE SUPPLIES	1,056.24	2,792.16
0200	02016507	SECONDARY EDUCATIO	0200-3-01	-6507-01-10-5-02-85101	-2430	REPRO PAPER TONER SUPP	3,134.06	8,915.13
0200	02016507	SECONDARY EDUCATIO	0200-3-01	-6507-01-10-5-02-85103	-2415	INSTRUCTIONAL MATERIAL	308.70	-669.22
0200	02016507	SECONDARY EDUCATIO	0200-3-01	-6507-01-10-5-02-88501	-4230	CAPITAL EQUIPMENT/FURN	47.50	5,952.50
0200	02016518	FAMILY/CONSUMER SC	0200-3-01	-6518-01-10-5-01-85103	-2415	INSTRUCTIONAL MATERIAL	1,379.55	-5,363.99
0200	02016563	LIBRARY/MEDIA	0200-3-01	-6563-01-10-5-01-84201	-2430	OFFICE SUPPLIES	600.60	2,461.68
0200	02016563	LIBRARY/MEDIA	0200-3-01	-6563-01-10-5-01-85106	-2410	TEXTBOOKS BOOKS PERIOD	187.20	53.21
0200	02016566	MMGT SUPER PRINCIP	0200-3-01	-6566-01-10-5-07-84902	-2210	HS FOOD SUPPLIES PRINC	605.18	2,077.00
0200	02016575	PROFESSIONAL DEVEL	0200-3-01	-6575-01-10-5-00-87202	-2357	TRAINING EDUC CONF & A	161.50	-3,591.25
0200	02026620	ATHLETICS/ADMIN	0200-3-02	-6620-01-24-9-00-83804	-3510	ATHLETIC SERVICES	959.06	.00
0200	02026620	ATHLETICS/ADMIN	0200-3-02	-6620-01-24-9-00-85104	-3510	ATHLETIC SUPPLIES	1,417.25	.00
0200	02026622	ATHLETICS/BOYS BAS	0200-3-02	-6622-01-24-5-00-85104	-3510	ATHLETIC SUPPLIES	497.00	.00
0200	02026623	ATHLETICS/BOYS CC	0200-3-02	-6623-01-24-5-00-83804	-3510	ATHLETIC SERVICES	200.00	.00
0200	02026624	ATHLETICS/BOYS FOO	0200-3-02	-6624-01-24-5-00-83804	-3510	ATHLETIC SERVICES	1,350.36	.00
0200	02026624	ATHLETICS/BOYS FOO	0200-3-02	-6624-01-24-5-00-85104	-3510	ATHLETIC SUPPLIES	4,470.00	.00
0200	02026626	ATHLETICS/ICE HOCK	0200-3-02	-6626-01-24-5-00-85104	-3510	ATHLETIC SUPPLIES	360.00	.00
0200	02026630	ATHLETICS/BOYS SOC	0200-3-02	-6630-01-24-5-00-83804	-3510	ATHLETIC SERVICES	456.00	.00
0200	02026635	ATHLETICS/GIRLS BA	0200-3-02	-6635-01-24-5-00-85104	-3510	ATHLETIC SUPPLIES	445.00	.00
0200	02026637	ATHLETICS/GIRLS CR	0200-3-02	-6637-01-24-5-00-83804	-3510	ATHLETIC SERVICES	200.00	.00
0200	02026638	ATHLETICS/GIRLS FI	0200-3-02	-6638-01-24-5-00-83804	-3510	ATHLETIC SERVICES	816.00	.00
0200	02026640	ATHLETICS/GIRLS IC	0200-3-02	-6640-01-24-5-00-85104	-3510	ATHLETIC SUPPLIES	240.00	.00
0200	02026644	ATHLETICS/GIRLS SO	0200-3-02	-6644-01-24-5-00-83804	-3510	ATHLETIC SERVICES	712.00	.00
0200	02026646	ATHLETICS/GIRLS SW	0200-3-02	-6646-01-24-5-00-83804	-3510	ATHLETIC SERVICES	81.00	.00
0200	02026648	ATHLETICS/GIRLS VO	0200-3-02	-6648-01-24-5-00-83804	-3510	ATHLETIC SERVICES	877.00	.00
0200	02026985	ATHLETICS/TRANS/BO	0200-3-02	-6985-01-24-5-00-83301	-3510	CONTRACTED TRANSPORTAT	400.00	.00
0200	02026986	ATHLETICS/TRANS/GI	0200-3-02	-6986-01-24-5-00-83301	-3510	CONTRACTED TRANSPORTAT	499.00	-272.81
0200	02036507	SECONDARY EDUCATIO	0200-3-03	-6507-03-01-4-01-85101	-2430	REPRO PAPER TONER SUPP	180.31	3,765.40
0200	02036507	SECONDARY EDUCATIO	0200-3-03	-6507-03-01-4-01-85103	-2415	INSTRUCTIONAL MATERIAL	7,175.22	-7,137.18
0200	02036575	PROFESSIONAL DEVEL	0200-3-03	-6575-03-07-4-00-87202	-2357	TRAINING EDUC CONF & A	1,600.00	-348.00
0200	02046960	ALTERNATIVE SCHOOL	0200-3-0046	-6960-04-28-0-08-88560	-4220	SPACE RENTAL	3,000.00	-5,000.00
0200	02066506	ELEMENTARY EDUCATI	0200-3-06	-6506-06-01-3-00-84201	-2430	OFFICE SUPPLIES	592.93	-2,883.79
0200	02066506	ELEMENTARY EDUCATI	0200-3-06	-6506-06-01-3-00-85103	-2415	INSTRUCTIONAL MATERIAL	864.71	5,347.42
0200	02066506	ELEMENTARY EDUCATI	0200-3-06	-6506-06-01-3-00-85106	-2410	BISHOP/TEXTBOOKS	205.80	1,679.70
0200	02066575	PROFESSIONAL DEVEL	0200-3-06	-6575-06-07-3-00-87202	-2357	TRAINING EDUC CONF & A	1,040.00	-1,586.48
0200	02096506	ELEMENTARY EDUCATI	0200-3-09	-6506-09-01-3-00-85101	-2430	REPRO PAPER TONER SUPP	2,543.20	9,024.03
0200	02096506	ELEMENTARY EDUCATI	0200-3-09	-6506-09-01-3-00-85103	-2415	INSTRUCTIONAL MATERIAL	4,604.14	-3,773.41
0200	02126506	ELEMENTARY EDUCATI	0200-3-12	-6506-12-01-3-00-85103	-2415	INSTRUCTIONAL MATERIAL	111.67	6,046.95
0200	02126506	ELEMENTARY EDUCATI	0200-3-12	-6506-12-01-3-00-85106	-2410	DALLIN/TEXTBOOKS	904.20	1,611.80
0200	02156506	ELEMENTARY EDUCATI	0200-3-15	-6506-15-01-3-00-84201	-2430	OFFICE SUPPLIES	1,379.33	-443.78
0200	02156506	ELEMENTARY EDUCATI	0200-3-15	-6506-15-01-3-00-85101	-2430	REPRO PAPER TONER SUPP	1,271.60	5,294.17
0200	02156506	ELEMENTARY EDUCATI	0200-3-15	-6506-15-01-3-00-85106	-2410	HARDY/TEXTBOOKS	707.38	3,612.33
0200	02186506	ELEMENTARY EDUCATI	0200-3-18	-6506-18-01-3-00-85106	-2410	PEIRCE/TEXTBOOKS	205.80	-254.43
0200	02216506	ELEMENTARY EDUCATI	0200-3-21	-6506-21-01-3-00-85101	-2430	REPRO PAPER TONER SUPP	159.50	3,793.34
0200	02216506	ELEMENTARY EDUCATI	0200-3-21	-6506-21-01-3-00-85103	-2415	INSTRUCTIONAL MATERIAL	1,714.32	78.56
0200	02246506	ELEMENTARY EDUCATI	0200-3-24	-6506-24-01-3-00-85103	-2415	INSTRUCTIONAL MATERIAL	519.51	5,738.90
0200	02296581	READING INTERVENTI	0200-3-29	-6581-29-32-3-06-85106	-2410	READING INTERV/TEXTBOOK	3,125.00	748.30
0200	02306740	C&I ENGLISH	0200-3-30	-6740-30-01-5-01-85103	-2410	INSTRUCTIONAL MATERIAL	53.88	-220.68
0200	02306740	C&I ENGLISH	0200-3-30	-6740-30-01-5-01-87202	-2357	ENGLISH PROF DEV	498.00	-3,088.00
0200	02366548	HEALTH/WELLNESS H.	0200-3-36	-6548-01-33-5-00-85103	-2415	INSTRUCTIONAL MATERIAL	359.46	.00

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY WARRANT SUMMARYP 46  
apwarrnt

WARRANT: 18119 12/07/2017

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
0200 02366557	HEALTH/WELLNESS/HS 0200-3-36	-6557-01-67-5-00-87301 -2710	150.00 -4,891.52
0200 02396720	C&I MATH 0200-3-39	-6720-01-10-9-00-85103 -2415	505.00 -8,490.43
0200 02396720	C&I MATH 0200-3-39	-6720-01-10-9-00-85106 -2410	132.81 5,399.67
0200 02426715	C&I SCIENCE 0200-3-42	-6715-01-10-9-00-85103 -2415	5,523.45 17,400.87
0200 02456575	SPED/PROF DEV 0200-3-45	-6575-36-02-3-00-87202 -2357	9,485.00 .00
0200 02456800	PK-SPED 0200-3-45	-6800-45-02-1-05-84902 -2430	64.27 .00
0200 02456803	SPED TUTOR/C.S. 0200-3-45	-6803-36-02-9-00-83101 -2310	843.75 .00
0200 02456806	SPED ADM MGMT SERV 0200-3-45	-6806-01-02-9-00-85101 -2430	262.95 665.63
0200 02456806	SPED ADM MGMT SERV 0200-3-45	-6806-01-02-9-00-87101 -2110	196.88 -2,400.00
0200 02456818	SPED/TEACHER/DEAF 0200-3-45	-6818-36-02-9-00-87101 -2320	78.65 .00
0200 02456821	SPED/CLINICAL SUPE 0200-3-45	-6821-36-02-9-00-83101 -2320	10,551.22 .00
0200 02456830	SPED/MEDICAL 0200-3-45	-6830-36-23-9-00-83101 -2320	6,385.00 .00
0200 02456839	TEAM CHAIR TEMP SA 0200-3-45	-6839-36-02-9-00-83405 -2430	13.30 .00
0200 02456842	ADAPTIVE TECHNOLOGY 0200-3-45	-6842-45-02-9-06-83101 -2320	1,500.00 -38,000.00
0200 02456842	ADAPTIVE TECHNOLOGY 0200-3-45	-6842-45-02-9-06-85110 -2420	387.50 18,175.57
0200 02456848	OUT OF DISTRICT TU 0200-3-45	-6848-45-02-9-05-83201 -9100	2,171.28 -19,144.90
0200 02456848	OUT OF DISTRICT TU 0200-3-45	-6848-45-02-9-05-83201 -9300	37,773.86 27,379.79
0200 02456848	OUT OF DISTRICT TU 0200-3-45	-6848-45-02-9-05-83201 -9400	128,057.00 -55,037.48
0200 02456851	OUT OF DISTRICT RE 0200-3-45	-6851-36-23-9-00-83201 -9300	35,595.72 .00
0200 02456857	SPED CONTRACTED SE 0200-3-45	-6857-45-02-9-05-83101 -2310	1,850.00 -11,780.00
0200 02456857	SPED CONTRACTED SE 0200-3-45	-6857-45-02-9-05-83101 -2330	3,929.85 -19,500.00
0200 02456860	SPED TESTING ASSES 0200-3-45	-6860-45-02-9-05-83101 -2720	4,500.00 10,600.00
0200 02486745	C&I SOCIAL STUDIES 0200-3-48	-6745-01-10-9-00-83302 -2440	275.00 450.00
0200 02486745	C&I SOCIAL STUDIES 0200-3-48	-6745-01-10-9-00-84201 -2430	247.76 1,015.46
0200 02486745	C&I SOCIAL STUDIES 0200-3-48	-6745-01-10-9-00-85106 -2410	77.39 223.75
0200 02496554	HEALTH SERVICES/NU 0200-3-49	-6554-01-10-9-00-85201 -3200	645.76 -6,210.69
0200 02496998	SYSTEMWIDE EXPENSE 0200-3-49	-6998-49-10-9-00-81765 -1450	16.05 -100.00
0200 02516730	C&I WORLD LANGUAGE 0200-3-51	-6730-01-10-9-00-85106 -2410	165.00 1,562.31
0200 02516730	C&I WORLD LANGUAGE 0200-3-51	-6730-01-10-9-00-87202 -2357	762.27 2,635.46
0200 02516730	C&I WORLD LANGUAGE 0200-3-51	-6730-01-10-9-00-87301 -2357	40.00 -40.00
0200 02546750	VISUAL/PERF ARTS S 0200-3-54	-6750-01-31-9-00-85103 -2415	197.95 .00
0200 02546755	VISUAL/PERF ARTS S 0200-3-54	-6755-01-31-9-00-85103 -2415	280.99 .00
0200 02606575	PROF AFFILIATIONS/ 0200-3-60	-6575-42-29-9-00-84902 -2357	235.95 .00
0200 02606910	SUPERINTENDENT 0200-3-60	-6910-01-29-9-00-83101 -1210	535.75 58,400.00
0200 02606910	SUPERINTENDENT 0200-3-60	-6910-01-29-9-00-83101 -2440	800.00 -6,000.00
0200 02606910	SUPERINTENDENT 0200-3-60	-6910-01-29-9-00-84201 -1210	470.11 909.79
0200 02606910	SUPERINTENDENT 0200-3-60	-6910-01-29-9-00-84902 -1210	147.18 1,701.60
0200 02606910	SUPERINTENDENT 0200-3-60	-6910-01-29-9-00-87101 -1210	86.25 -86.25
0200 02606910	SUPERINTENDENT 0200-3-60	-6910-01-29-9-00-87202 -2357	252.64 -6,807.63
0200 02636575	PROF DEV/ASSISTANT 0200-3-63	-6575-34-09-9-00-83101 -2357	300.00 .00
0200 02636575	PROF DEV/ASSISTANT 0200-3-63	-6575-34-09-9-00-87202 -2357	9,070.50 .00
0200 02636915	ASSISTANT SUPER OF 0200-3-63	-6915-34-09-9-00-85103 -1220	18,412.00 .00
0200 02636915	ASSISTANT SUPER OF 0200-3-63	-6915-34-09-9-00-85106 -2410	41.61 .00
0200 02636915	ASSISTANT SUPER OF 0200-3-63	-6915-34-09-9-00-87202 -2357	476.00 .00
0200 02636935	HUMAN RESOURCES/PR 0200-3-63	-6935-34-09-9-00-83403 -1420	78.00 .00
0200 02666920	BUSINESS OFFICE 0200-3-66	-6920-01-24-9-07-85101 -1410	1,039.36 -600.00
0200 02666948	VOCATIONAL SCHOOL 0200-3-66	-6948-01-24-9-00-83201 -9100	11,068.22 -22,149.00
0200 02696925	PAYROLL 0200-3-69	-6925-01-64-9-00-84201 -1410	350.87 1,123.46
0200 02816970	TRANSPORTATION REG 0200-3-81	-6970-49-10-9-00-84802 -3300	984.03 2,067.14

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY WARRANT SUMMARYP 47  
apwarrnt

WARRANT: 18119 12/07/2017

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
0200	02816970	TRANSPORTATION REG 0200-3-81 -6970-49-10-9-00-85101 -3300	REPRO PAPER TONER SUPP 73.57		2,067.14
0200	02816970	TRANSPORTATION REG 0200-3-81 -6970-49-10-9-00-87301 -3300	PROFESSIONAL AFFILIATIO 130.00		2,067.14
0200	02816980	SPED/MILEAGE REIMB 0200-3-81 -6980-36-02-9-00-83301 -3300	CONTRACTED TRANSPORTAT 3,060.00		.00
			FUND TOTAL 354,553.86		
0300	03034309	FOOD SERVICE REVOL 0300-3-3400-0800-30-34-9-NM-835000-	FOOD SERV/SW SUPPLIES 1,531.40		-54,684.30
0300	03034309	FOOD SERVICE REVOL 0300-3-3400-0800-30-34-9-NM-835001-	FOOD SERV/SW FOOD 28,464.55		-531,803.77
0300	03034309	FOOD SERVICE REVOL 0300-3-3400-0800-30-34-9-NM-835002-	FOOD SERV/FOOD EXPENSE 264.37		-7,100.00
0300	03034309	FOOD SERVICE REVOL 0300-3-3400-0800-30-34-9-NM-835005-	FOOD SERV/OFFICE SUPPL 78.82		-5,489.58
0300	03034309	FOOD SERVICE REVOL 0300-3-3400-0800-30-34-9-NM-865000-	FOOD SERV/REPAIR/SERVI 54.00		-7,064.77
0300	03034309	FOOD SERVICE REVOL 0300-3-3400-0800-30-34-9-NM-865600-	FOOD SERV/SW EQUIPMENT 3,551.57		-18,299.95
			FUND TOTAL 33,944.71		
0309	03092018	TITLE IV A 0309-3-2300-2018-45-38-5-NM-87208 -2357	TITLE IVA-ARL CATHOLIC 358.00		163.00
			FUND TOTAL 358.00		
0570	0572018	ESSENTIAL SCHOOL H 0570-3-3200-2018-45-14-0-NM-87202 -3200	TRAVEL CONFERENCES REG 509.00		2,402.00
			FUND TOTAL 509.00		
0750	07506848	CB OOD DAY NON PUB 0750-3-45 -6848-45-2 -9-NM-83201 -9300	CD OOD DAY NON PUBLIC 67,764.14		-1,951,578.02
			FUND TOTAL 67,764.14		
0770	0772017	LANGUAGE INSTRUCTI 0770-3-2300-2017-45-03-9-NM-85103 -2410	INSTRUCTIONAL MATERIAL 341.00		-8.84
			FUND TOTAL 341.00		
0790	0792018	IMPROVING EDUCATIO 0790-3-2300-2018-45-9 -9-0 -87207 -2357	Title II St Agnes Trai 520.00		2,327.00
			FUND TOTAL 520.00		
0810	0812018	TITLE I DISTRIBUTI 0810-3-1000-2018-45-36-3-NM-85106 -2410	TEXTBOOKS BOOKS PERIOD 1,430.00		6,053.78
0810	0812018	TITLE I DISTRIBUTI 0810-3-1000-2018-45-36-3-NM-87105 -2110	WORKSHOPS STIPENDS/GRE 1,799.00		1,323.00
			FUND TOTAL 3,229.00		
0940	0942017	SPED 94-142 ALLOCA 0940-3-2300-2017-45-13-2-NM-81731 -5100	MTRB PENSION 20,406.00		-124.00
			FUND TOTAL 20,406.00		
1320	1322018	METCO GRANT 1320-3-2300-2018-45-13-9-NM-83101 -2440	CONTRACTUAL SERVICES 280.00		9,090.00
1320	1322018	METCO GRANT 1320-3-2300-2018-45-13-9-NM-83301 -3300	TRANSPORTATION 1,260.00		47.50
			FUND TOTAL 1,540.00		

12/07/2017 12:36  
swalenskiTOWN OF ARLINGTON  
PRELIMINARY WARRANT SUMMARYP 48  
apwarrnt

WARRANT: 18119 12/07/2017

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
1330	1336765	COMM ED GENERAL AD 1330-3-2731-6765-01-40-7-NM-83402 -6200	COMMUNICATIONS	1,912.50	-8,867.31
1330	1336765	COMM ED GENERAL AD 1330-3-2731-6765-01-40-7-NM-84201 -6200	OFFICE SUPPLIES	369.13	-12,972.99
1330	1336770	COMM ED ADULT EDUC 1330-3-2731-6770-01-40-7-NM-81112 -6200	INSTRUCTIONAL SALARIES	9,894.00	283,886.32
1330	1336770	COMM ED ADULT EDUC 1330-3-2731-6770-01-40-7-NM-82702 -6200	LAND RENTAL/LEASE	1,000.00	-1,300.00
1330	1336770	COMM ED ADULT EDUC 1330-3-2731-6770-01-40-7-NM-83406 -6200	PROMO WEB/CATALOG/AD	250.00	-250.00
1330	1336775	COMM ED SUMMER FUN 1330-3-2731-6775-01-40-7-NM-83404 -6200	REPRODUCTION/PRINTING	14,417.17	-50,245.41
1330	1336780	COMMUNITY ED KIDZO 1330-3-2731-6780-01-40-7-NM-81112 -3520	INSTRUCTIONAL SALARIES	15,750.00	-62,902.75
1330	1336782	COMMUNITY ED TEENZ 1330-3-2731-6782-01-40-7-NM-81112 -	TEACHER SALARY & WAGES	600.00	-1,116.94
			FUND TOTAL	44,192.80	
1340	134	BISHOP GIFTS GRANT 1340-3-2732-OSR -06-41-3-NM-8350 -	BISHOP SCH/GIFTS & GRA	790.00	.00
			FUND TOTAL	790.00	
1360	136	DALLIN GIFTS GRANT 1360-3-2732-OSR -12-43-3-NM-8350 -	DALLIN GIFTS AND GRANT	402.26	.00
			FUND TOTAL	402.26	
1410	14117109	ENRICH THROUGH MIN 1410-3-36 -SG -24-49-3-NM-83101 -2357	MINDFULNESS ONLINE COU	975.00	-975.00
			FUND TOTAL	975.00	
1450	145	OUTDOOR EDUCATION 1450-3-2734-OR -01-48-3-NM-8300 -	CONTRACTED SERVICES	13,950.00	-29,715.06
1450	145	OUTDOOR EDUCATION 1450-3-2734-OR -01-48-3-NM-8350 -	OUTDOOR ED/REVOL ACCT	38,988.00	-29,715.06
			FUND TOTAL	52,938.00	
1485	14856542	HS INSTRUMENTAL MU 1485-3-2735-6542-33-56-5-NM-83101 -3520	HS INSTRUMENTAL MUSIC	16,426.00	-170,813.00
			FUND TOTAL	16,426.00	
1490	149	OTTOSON CO-CURRICU 1490-3-2735-OR -03-57-4-NM-8350 -	OTTOSON CO-CURR FEES	6,270.00	15,296.00
			FUND TOTAL	6,270.00	
1512	15122210	HARDY ART SUPPLIES 1512-3-2300-0254-15-05-3-NM-85103 -3520	HARDY ART SUPPLIES	6.42	-330.60
1512	15122215	HARDY GYM SUPPLIES 1512-3-2300-0255-15-5 -3-NM-85103 -3520	HARDY GYM SUPPLIES	542.01	-542.01
1512	15122220	HARDY 2ND ART SUPP 1512-3-2300-0256-15-05-3-NM-85103 -3520	HARDY 2ND ART SUPPLIES	63.64	-6,338.44
1512	15122235	HARDY SCIENCE SUPP 1512-3-2300-0259-15-05-3-NM-85103 -3520	HARDY SCIENCE SUPPLIES	32.12	-32.12
1512	15122260	HARDY GENERAL SUPP 1512-3-2300-0025-15-5 -3-NM-84902 -3520	HARDY FOOD	1,922.50	-14,581.11
1512	15123160	THOMPSON AFTER SCH 1512-3-2300-0251-24-0 -3-NM-83302 -3520	THOMPSON FIELD TRIPS	280.00	-370.00
1512	15123230	THOMPSON AFTER SCH 1512-3-2300-OR -15-2 -3-NM-85103 -3520	THOMPSON COM SERVICE S	241.46	-261.94
1512	15123245	THOMPSON AFTER SCH 1512-3-2300-OR -15-5 -3-NM-84201 -3520	THOMPSON OFFICE SUPPLI	483.10	-577.33
1512	15123260	THOMPSON AFTER SCH 1512-3-2300-OR -15-6 -3-NM-85103 -3520	THOMPSON FOOD SUPPLIES	1,034.05	-17,832.35
1512	15123260	THOMPSON AFTER SCH 1512-3-2300-OR -15-6 -3-NM-85103 -3520	THOMPSON GENERAL SUPPL	64.54	-4,133.90
1512	15124145	OTTOSON 1512-3-24 -OR -24-9 -3-NM-82422 -3520	OTTOSON GENERAL SUPPLI	367.00	-83,901.90
1512	15124145	OTTOSON 1512-3-24 -OR -24-9 -3-NM-84902 -3520	FOOD SUPPLIES	165.71	-83,901.90
1512	15125145	BRACKETT IMMERSION 1512-3-09 -OR -09-9 -3-NM-84902 -3520	FOOD BRACKETT IMMERSI	342.64	-6,706.89

12/07/2017 12:36  
swalenski

TOWN OF ARLINGTON  
PRELIMINARY WARRANT SUMMARY

P 49  
apwarrnt

WARRANT: 18119 12/07/2017

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
		FUND TOTAL	5,545.19
1520 15206960	FACILITIES/MAINT/A 1520-3-0050-6960-01-24-9-00-88501 -4230	CAPITAL EQUIPMENT/FURN	566.88 .00
		FUND TOTAL	566.88
1670 1672017	TOBACCO/SANBORN FO 1670-3-0034-2017-01-16-9-00-85103 -2410	MATERIALS & SUPPLIES	92.00 -952.94
		FUND TOTAL	92.00
1690 169	BILL'S BOOKS (THOM 1690-3-2735-OSR -03-00-4-NM-85106 -2410	TEXTBOOKS BOOKS PERIOD	102.32 -1,495.93
		FUND TOTAL	102.32
1770 177	ARL PUBLIC SCH CHI 1770-3-2796-OSR -21-00-3-NM-8200 -	ARL PUBLIC SCH CHILDCA	588.35 -221,563.74
		FUND TOTAL	588.35
1780 178	MANDARIN 1780-3-01 -OSR -01-16-5-NM-835106-2410	MANDARIN GRT/TEXTBOOKS	285.00 -813.89
		FUND TOTAL	285.00
1840 18406506	ELEM EDUCATION 1840-3-29 -6506-29-24-3-00-85103 -2415	INSTRUCTIONAL MATERIAL	6,916.05 .00
1840 18406507	AHS/FOREIGN LONG 1840-3-51 -6507-01-24-5-00-83302 -3520	FIELD TRIPS	450.00 .00
1840 18406507	AHS/FOREIGN LONG 1840-3-51 -6507-01-24-5-00-85103 -2415	INSTRUCTIONAL MATERIAL	6,770.00 .00
1840 18406507	AHS/FOREIGN LONG 1840-3-51 -6507-01-24-5-00-88501 -4230	CAPITAL EQUIPMENT/FURN	6,290.00 .00
1840 18406575	FOREIGN LANG/PROF 1840-3-63 -6575-34-09-9-00-87202 -2357	TRAINING EDUC CONF & A	2,000.00 .00
		FUND TOTAL	22,426.05
1950 1951	COLLEGE FAIR 1950-3-1000-OR -69-10-0-NM-84000 -	MISC EXPENSES	400.00 -710.00
1950 1952	TRANSCRIPTS 1950-3-0046-OR -69-10-0-NM-84000 -	MISC EXPENSES	10.36 -623.01
1950 1954	HEALTH ED 1950-3-0034-OR -69-10-0-NM-7289 -	MISCELLANEOUS REVENUE	300.00 .00
1950 1955	PE SURVIVAL 1950-3-3520-OR -69-10-0-00-84000 -	MISC EXPENSES	1,472.63 -1,942.63
		FUND TOTAL	2,182.99
		WARRANT SUMMARY TOTAL	636,948.55
		GRAND TOTAL	636,948.55

\*\* END OF REPORT - Generated by Steve Walenski \*\*

ARLINGTON PUBLIC SCHOOLS  
Arlington, MA 02476

JOB DESCRIPTION

**POSITION:** **Director of Instructional Technology**

**JOB GOAL:** The Director of Instructional Technology is responsible for development, management, and evaluation of all instructional/learning technology services and technologies that support teaching and learning. This position is responsible for defining and communicating an instructional/learning technology vision and provides overall leadership for the design, development and implementation of the instructional/learning technology services.

**QUALIFICATIONS:**

1. Masters Degree in Education or related field
2. Licensed by the Massachusetts Department of Elementary and Secondary Education as Instructional Technology Specialist and licensed as a Supervisor/Director
3. A minimum of three years in an education technology leadership role
4. Demonstrated knowledge of subject matter

**PERFORMANCE RESPONSIBILITIES:**

1. Foster the development and broad awareness of innovative technologies and effective services for advancing teaching and learning with technology
2. Develop and provide professional development for District staff which focuses on the integration of technology and curriculum
3. Provide hands-on training in current technology resources and how to infuse new technology into all disciplines and fields with the purpose of improving work efficiency and effectiveness
4. The Director will work with administration, curriculum directors and principals to ensure that educational technology initiatives are aligned with district student achievement goals.
5. Work collaboratively with Administrators and Technology Staff to make continuous improvements in techniques and procedures related to the educational technology programs
6. Participate in the collaborative processes to develop and implement a District Technology Plan
7. Provide research support and recommends the selection of technologies that enhance instructional design and delivery
8. Observe and provide feedback on teachers' use of instructional technology
9. Keep informed of new developments and trends in the field of technology in order that innovations and new materials and equipment may be piloted and/or purchased and used in the District.
10. Communicate with families and students about student learning and technological practices (i.e. parent trainings/workshops, communication information via newsletter, etc...)
11. Work collaboratively with the Assistant Superintendent and other administrators to:
  - a. Coordinate the implementation and evaluation of new technology initiatives PK-12

- b. Coordinate professional development related to technology integration, instruction, assessment, and digital learning
- 12. Provide a communication conduit to schools, departments, vendors and other groups as necessary to best meet the needs of the District.
- 13. In collaboration with the IT Department, help to ensure the security of the products of the District for the purpose of protection of the students and staff
- 14. Manage, supervise, and evaluate instructional technology teachers and support personnel support personnel, and assist in hiring technology staff
- 15. In collaboration with the Assistant Superintendent, Grant Coordinator and other District administrators and teachers, develop funding strategies to support technology that include federal, state and local grant opportunities, state and local budgets, eRate, and other available funding opportunities.
- 16. Perform other duties and responsibilities as assigned by the Superintendent of Schools or designee

**TERMS OF EMPLOYMENT:**

205 Days (School Year Plus 22 additional days)

**SALARY & BENEFITS: In accordance with Arlington Administrators Association Contract**

*Arlington values diversity. The Arlington Public Schools is an Equal Opportunity Employer. We do not discriminate on the basis of race, color, religious creed, national origin, sex, sexual orientation, gender identity, genetic information, military service, age, ancestry, or disability.*



## Town of Arlington, Massachusetts

---

### 8:55 p.m. Subcommittee & Liaison Reports & Announcements

#### **Summary:**

- *Budget, Kirsi Allison-Ampe (Chair)*
- *Community Relations, Cindy Starks (Chair)*
- *District Accountability, Curriculum/Instruction & Assessment, (CIAA) Paul Schlichtman, (Chair)*
- *Facilities, Jennifer Susse (Chair)*
- *Policies & Procedures, Len Kardon (Chair)*
- *School Enrollment Task Force, Bill Hayner, Cindy Starks, Jeff Thielman*
- *Legal Services Review, Bill Hayner, Len Kardon*
- *Arlington High School Building Committee Jeff Thielman and Kirsi Allison-Ampe*
- *Gibbs Committee, Cindy Starks*
- *Liaisons Reports*
- *Announcements*
- *Future Agenda Items*

#### **ATTACHMENTS:**

Type	File Name	Description
Minutes	Community_Relations__9-19-17_(2).docx	Community Relations Subcommittee minutes 9 19 2017

Community Relations 9/19/17

Attending:

- Cindy Starks
- Jennifer Susse
- Jeff Thielman – took part via phone

Discussed:

Approve last minutes (dated 8/30/17) – Jennifer moved, Cindy seconded, unanimously accepted

SC office hours:

- Created schedule with names and the place for each time
- Cindy will create all signs and put into plastic thing and give to first team, and it simply needs to go from team to team
- Cindy will send schedule to the committee for final OK
- Cindy will send final schedule to Karen to be included in packets for next meeting
- Jennifer will take schedule to Whole Foods and Café Nero so they know when to expect us

HRC appointment

- We discussed the candidates we spoke to.
- We agreed that the one candidate who stood out to us as the most qualified was D'ondria Maxwell.
- Jennifer moved that we put D'ondria Maxwell forward as our recommended appointee to the Arlington Human Rights Commission, seconded by Cindy and unanimously approved.
- Jennifer will follow up and let her know and make sure that she was still interested in holding the position. If so, we will invite her to the meeting on 9/28 where the full committee can vote in our recommendation and we can congratulate her.
- Once we hear from Jennifer, Cindy will send email to Karen, Jeff & Dr. Bodie to make sure it is on the agenda for the meeting on 9/28.

At 5:30, with no public participation or new business, our meeting was adjourned.

No next meeting date was set.



**Town of Arlington, Massachusetts**

---

**9:15 p.m. Adjournment**



## Town of Arlington, Massachusetts

---

### Correspondence Received:

#### Summary:

- Warrant 12/7/2017
- Draft Minutes 12/7/2017
- OMS FY 19 Budget Requests
- AHS FY 19 Budget Requests
- AEA FY19 Budget Requests for OMS
- AEA FY 19 Budget Requests for AHS
- Monthly Financial Reports
- AEF Press Release on AHS SSS Grant
- AEF Funds APS: Safe and Supportive Schools presentation
- Job Description Dir of Instructional Technology
- Community Relations Approved minutes 9/19/17
- CPR Progress reports, R. MacNeal and A. Elmer
- LABBB ANNUAL REPORT
- DESE RADAR Benchmarking spreadsheet

#### ATTACHMENTS:

Type	File Name	Description
<input checked="" type="checkbox"/> Minutes	Community_Relations__9-19-17_(1)approved_.docx	Comm Relations 09192017

Community Relations 9/19/17

Attending:

- Cindy Starks
- Jennifer Susse
- Jeff Thielman – took part via phone

Discussed:

Approve last minutes (dated 8/30/17) – Jennifer moved, Cindy seconded, unanimously accepted

SC office hours:

- Created schedule with names and the place for each time
- Cindy will create all signs and put into plastic thing and give to first team, and it simply needs to go from team to team
- Cindy will send schedule to the committee for final OK
- Cindy will send final schedule to Karen to be included in packets for next meeting
- Jennifer will take schedule to Whole Foods and Café Nero so they know when to expect us

HRC appointment

- We discussed the candidates we spoke to.
- We agreed that the one candidate who stood out to us as the most qualified was D'ondria Maxwell.
- Jennifer moved that we put D'ondria Maxwell forward as our recommended appointee to the Arlington Human Rights Commission, seconded by Cindy and unanimously approved.
- Jennifer will follow up and let her know and make sure that she was still interested in holding the position. If so, we will invite her to the meeting on 9/28 where the full committee can vote in our recommendation and we can congratulate her.
- Once we hear from Jennifer, Cindy will send email to Karen, Jeff & Dr. Bodie to make sure it is on the agenda for the meeting on 9/28.

At 5:30, with no public participation or new business, our meeting was adjourned.

No next meeting date was set.